



CSIBER Trusts
**CHHATRAPATI SHAHU INSTITUTE OF BUSINESS EDUCATION
AND RESEARCH (CSIBER) KOLHAPUR**

An Autonomous Institute under UGC, New Delhi and Shivaji University,
College with Potential for Excellence (CPE) III Phase,
Reaccredited by NAAC with 'A+' Grade (CGPA 3.55)

Ref. CSIBER/I.Q.A.C./2017-18/

June 20, 2017

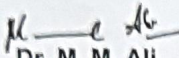
To

Sir,

Meeting of the I.Q.A.C. is scheduled on 27th JUNE 2017 at 4.00 PM in
Board Room of CSIBER Kolhapur to discuss following issues. I request you Sir to kindly make it
convenient to attend the meeting.

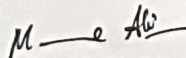
Thanking you,

Yours faithfully,


Dr. M. M. Ali
Director

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. Conduct of **Foundation Week** for all the courses
3. Guidelines for common Institute **Welcome and Farewell Function**
4. Conducting **International Conference**
5. Reconstitution of I.Q.A.C. Committee
6. N.A.A.C. accreditation guidance to other Universities and Colleges
7. Any other item with the permission of the chair


Dr. M. M. Ali
Director

MINUTES OF I.Q.A.C. MEETING

The meeting of I.Q.A.C.(C.S.I.B.E.R.), Kolhapur was held on 27th June 2017 in the Board room of the Institute. The following members were present for the meeting.

1. Dr. M. M. All
2. Dr. V.M. Hilage
3. Dr. U.M. Deshmukh
4. Dr. U.N. Valvi
5. Dr. R.S. Kamat
6. Dr. K. Pradeepkumar
7. Dr. V.B. Patil
8. Shri. D.T. Vichare

ITEM NO.1: To read and confirm the minutes of the last meeting

RESOLUTION: The minutes of I.Q.A.C. meeting held on 15th April 2017 were read by the coordinator. The members unanimously approved the same

ITEM NO.2: Conduct of **Foundation Week** for all the courses

DISCUSSION: As new batches of students were enrolling for the various programmes of the Institute, the Director of the Institute Dr. M.M. All proposed that all the courses should initiate their courses with "**FOUNDATION WEEK**". In this week the concerned department is expected to prepare a separate time table involving orientation about Institute, Library, Infrastructure, Examination System, etc. The basic idea of the foundation week is make the new students aware and comfortable in the Institute. The idea behind this is to sensitize the students who will be spending two to three years on this campus.

RESOLUTION: Resolved that the "**FOUNDATION WEEK**" be implemented from the current academic year 2017-18.

ITEM NO 3: Guidelines for common Institute **Welcome and Farewell Function**.

DISCUSSION: Dr U.M. Deshmukh informed the members that until last year all the departments in the Institute were organizing the welcome function for the freshers separately. As a healthy practice it would be good for all the students and Institute to organize the Welcome at the

starting of academic year and Farewell Function at the end of the academic year on a single day. The management of the Institute was also of the opinion to conduct the program on a single day for all the students of the Institute.

RESOLUTION: Resolved that the **Welcome and Farewell** functions be arranged for all the courses combined.

ITEM NO 4: Conducting International Conference.

DISCUSSION: Dr.V.M.Hilage brought to the notice of the committee members the important recommendation given N.A.A.C Peer Team members. Being a post graduate research center the Institute should conduct an **International conference** of a recent economic, social, environment or information technology issue. The members decided to give this task to Dr U.M.Deshmukh to plan and execute the International conference. All the members *unanimously agreed* to organize an International Conference. It was decided to give this task to M.Phil department.

RESOLUTION: Resolved that an **International Conference** be organized.

ITEM NO 5: Reconstitution of I.Q.A.C. Committee

DISCUSSION: Dr U.N.Valvi informed that the present I.Q.A.C. Committee was constituted in 2010-11. As the committee had completed more than five year term and successfully steered the Institute in getting A+ grade, it was time to reconstitute and give chance to other members in the Institute to work in the committee for the coming five years.

RESOLUTION: Resolved to recommend to the Management to reconstitute I.Q.A.C committee to be functional from the academic year 2017-18

ITEM NO 6: N.A.A.C. accreditation guidance to other Universities and Colleges.

DISCUSSION: Dr .R.S. Kamat informed that the academic activities and initiatives were appreciated by all the NAAC committees which have visited the Institute. Especially the committees commended the different Audit Repots being maintained by the Institute such as Academic Audit Report, Environment Audit Report, Gender Audit Report, and Power Audit. There were many colleges which were in the process of accreditation and are in need of guidance for preparing these mandatory audit reports. Hence it was decided to approach the various higher education Institutes and explore the possibility and need such audit reports.

RESOLUTION: Resolved to conduct workshops for colleges on preparation of Audit Reports. This will be as an extension activity of CSIBER, guiding other colleges in achieving excellence in education.

ITEM NO 7: Any other item with the permission of the chair.

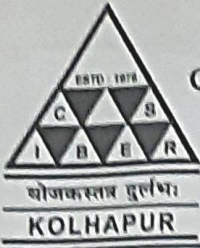
DISCUSSION: Dr. M.M.Ali brought to the notice of the members the observation of the NAAC Peer Team to conduct workshop on Intellectual Property Rights. Dr. R.S. Kamat Volunteered to conduct the workshop.

RESOLUTION: Resolved to give the responsibility of conducting the I.P.R workshop to Dr. R. Kamat and constitute a committee to help her in completing the task. As there was no other item to be discussed the meeting was concluded with a vote of thanks to the chair.

M e Ab
Dr.M.M.Ali

DIRECTOR & Chairman I.Q.A.C

Read & Confirmed
M e Ab



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2nd Sep, 2017

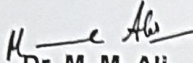
To

Sir,

Meeting of the I.Q.A.C. is scheduled on 8th SEP' 2017 at 4.00 pm in Board Room of CSIBER Kolhapur to discuss following issues. I request you Sir to kindly make it convenient to attend the meeting.

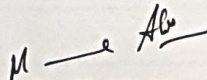
Thanking you,

Yours faithfully,


Dr. M. M. Ali
Director

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting
2. Initiating Student **Activity Clubs**.
3. **Green Campus** Initiatives.
4. **Young India Initiative** in collaboration with Sakal News' paper Group.
5. Child Welfare Committee Activity
6. Any other item with the permission of the chair


Dr. M. M. Ali
Director

Address: University Road Kolhapur, 416004.

Website: www.siberindia.edu.in email: director@siberindia.edu.in

Contact: 0231-2535706/2535707

Fax: 02312535708

MINUTES OF I.Q.A.C.MEETING

The meeting of I.Q.A.C.(C.S.I.B.E.R.), Kolhapur was held on 8th September 2017 in the Board room of the Institute. The following members were present for the meeting.

1. Dr. M. M. Ali
2. Dr. V.M. Hilage
3. Dr.U.M.Deshmukh
4. Dr.U.N.Valvi
5. Dr.R.S.Kamat
6. Dr.A.D.Jadhav
7. Dr.C.S.Kale
8. Shri.. Vinayak Salokhe
9. Shri. R.T.Thorat
10. Shri.D.T. Vichare

ITEM NO.1: To read and confirm the minutes of the last meeting

RESOLUTION: The minutes of I.Q.A.C. meeting held on 27th June 2017 were read by the coordinator. The members unanimously approved the same

ITEM NO.2: Initiating Student Activity Clubs

DISCUSSION: The Director Dr.M.M. Ali informed the members to initiate **STUDENT CLUBS** such as H.R. Club , Rural Development Club etc. This will help the students to participate in various programs that can be planned through these clubs.

RESOLUTION: Resolved to assign the responsibility of starting **STUDENT ACTIVITY CLUBS** to the respective Head of the Departments.

ITEM NO 3: Green Campus Initiatives.

DISCUSSION: Dr U. N. Valvi informed that under C.S.R. activities number of industries are undertaking Tree Plantation Activity. As a training to sensitize the students regarding environment, such activity should be undertaken on CSIBER campus. The members agreed to the idea an suggested the Social Work Dept. to take the lead in this regard.

RESOLUTION: Resolved that the **Social Work** Department will plan and implement the tree plantation Activity under the **GREEN CAMPUS** initiative

ITEM NO 4: Young India Initiative in collaboration with Sakal News paper Group.

DISCUSSION: Shri Vinayak Salokhe informed that Sakal Newspaper had approached the Institute to conduct the **Young India Initiative** program. Interaction with the office bearers of YIN, video sessions and group discussions would be conducted by the team. The members agreed and decided to accept the proposal.

RESOLUTION: Resolved that Dr. D. M. Bhosale will coordinate the Young India Initiative of Sakal in the Institute.

ITEM NO 5: Child Welfare Committee Activity

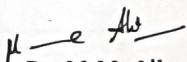
DISCUSSION: Dr. M. M. Ali informed the members that the **Annual Art Exhibition** made by Children in Orphanages in Kolhapur should be done in the Institute. This will be an extension activity of CSIBER under the Child Welfare Committee of Kolhapur.

RESOLUTION: Resolved the Social Work Dept. should correspond with the CWC of Kolhapur and conduct the Art Exhibition activity.

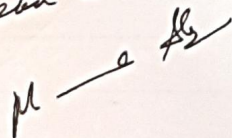
ITEM NO 7: Any other item with the permission of the chair.

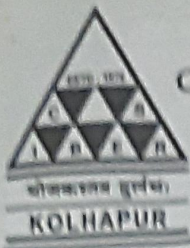
DISCUSSION: The Director Informed that the New I.Q.A.C. Committee is constituted and the new members are being given the invitation letters. Accordingly the next I.Q.A.C. meeting will be held with the new members in October 2017. The Director expressed thanks to the outgoing members for their contribution in achieving A+ grade for the Institute.

RESOLUTION: Resolved the next I.Q.A.C meeting will be held in October with the new committee members. As there was no other item to be discussed the meeting was concluded with a vote of thanks to the chair.


Dr. M.M. Ali

Director & Chairman I.Q.A.C.

Read & Confirmed




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2nd October 2017

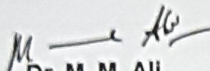
To

Sir,

Meeting of the I.Q.A.C. is scheduled on 05 OCTOBER 2017 at 4.00 pm in
Board Room of CSIBER Kolhapur to discuss following issues. I request you Sir to kindly make it
convenient to attend the meeting.

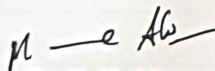
Thanking you,

Yours faithfully,


Dr. M. M. Ali
Director

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. To discuss the ACTION TAKEN REPORT.
3. To discuss the revised N.A.A.C. accreditation guidelines.
4. To discuss about the STUDENT PERSONALITY MAPPING exercise.
5. Any other item with the permission of the chair


Dr. M. M. Ali
Director & Chairman I.Q.A.C.

The meeting of T.D.A.C (CSIBEP), Kolhapur was held on 5th October 2017 in the Board Room of the Institute. The following members were present for the meeting:

1. Dr. M.M. Ali
2. CA Hrushikesh R. Shirde
3. Dr. H.V. Deshpande
4. Shri. Virendra S. Patil
5. Dr. T.V.G. Sarma
6. Shri. Raviraj Patil
7. Esha. Patel. Nikam
8. Dr. S.D. Kadam
9. Dr. Babu Zachariah
10. Dr. Benide Menon
11. Dr. Ajay D. Shinde
12. Dr. K.V. Rantghare
13. Dr. Shanti S. Jamsandekar
14. Dr. P.P. Chavan
15. Shri. Vinayak S. Salake
16. Shri. R.T. Dhasat
17. Ms. Joshi Aishwarya R. Bhagyashree
18. Ms. Satoskar Anupita N.

M. M. Ali

Dr. H.V. Deshpande

Dr. T.V.G. Sarma

Dr. S.D. Kadam

Dr. Babu Zachariah

Dr. Benide Menon

Dr. Ajay D. Shinde

Dr. K.V. Rantghare

Dr. Shanti S. Jamsandekar

Ms. Joshi Aishwarya R. Bhagyashree

Dr. V.M. Hingaj 18/10/17

MINUTES OF I.Q.A.C MEETING

ITEM NO-1 To read and confirm the minutes of the last meeting

RESOLUTION The minutes of I.Q.A.C meeting held on 27th June 2017 were read by the coordinator. The Members unanimously approved the same.

ITEM NO-2 To discuss the Action taken report.

DISCUSSION The co-ordinator placed before the Members the following Action Taken Report, based on the suggestions given by the I.Q.A.C in their previous meeting.

SR.NO	ACTIVITY SUGGESTED	ACTION TAKEN
1	FOUNDATION WEEK	All the courses first two weeks devoted for Foundation Lectures
2	COMMON INSTITUTE WELCOME & FAREWELL FUNCTION	All departments together conducted Welcome Function on 19 th August 2017 with Management Support.
3	INTERNATIONAL CONFERENCE (NAAC PEER TEAM SUGGESTION)	The institute successfully conducted the International conference on DEMONETISATION AND REMONETISATION: ISSUES AND CHALLENGES FOR GLOBAL BUSINESS ON 4 TH AND 5 TH AUGUST 2017.
4	I.Q.A.C RECONSTITUTION	The new I.Q.A.C committee is Reconstituted in consultation with the management.
5	NAAC ACCREDITATION GUIDANCE TO OTHER COLLEGES	I. Successfully conducted Principals conference on 28th January 2017. II. Prepared academic, administration Green and Gender Audit for G.A College, Sangli, Fergusson college, Pune, Kamla College, Kolhapur. III. D.Y.Patil University, Kolhapur & Singhgad Institute (SION)Pune. IV.
6	I.P.R: INTELLECTUAL PROPERTY RIGHTS WORKSHOP (NAAC PEER TEAM SUGGESTION)	Organized IPR workshop on 11 th March 2017.

ITEM NO-3 To discuss the revised NAAC accreditation guidelines.

DISCUSSION: The coordinator made a PowerPoint presentation of the revised NAAC accreditation guidelines as given in July 2017. Manual for Autonomous Colleges. The Members discussed the revised structure and resolved to plan the academic activities as per the new guidelines.

RESOLUTION: The members resolved to form a Committee of Dr.P.P.Chavan and Dr.T.VG.Sarma to study the parameters in the revised guidelines, in detail and submit their observations to the I.Q.A.C Committee.

ITEM NO-4 To discuss about the STUDENT PERSONALITY MAPPING EXERCISE.

DISCUSSION: Dr.Bindu Menon explained the STUDENT PERSONALITY MAPPING EXERCISE to the Members. The strengths and weaknesses of few batch of students were identified through this exercise and student specific mentoring program was suggested.

RESOLUTION The Member appreciated the STUDENT PERSONALITY MAPPING EXERCISE and resolved to continue it as a Quality Initiatives Exercise in the Institute.

Item No-5 Any other item with the permission of the Chair.

Discussion I) Dr.H.V.Deshpande highlighted the need for starting new certificate or add-on courses in new and emerging areas such as Higher Education, Airport Management, Communication for Industry and Financial Analyst. The members decided to inform the HODs to identify and propose the new programs.
II) CA. Hrishikesh Shinde suggested to start non-curricular clubs for different student activities e.g Music Sports etc.

Resolution: The Members resolved to inform the HODs to identify and propose New courses in the emerging areas and start non-curricular clubs in the Institute.

As there was no other issues to be discussed the meeting was concluded with a vote of thanks to the Chair.

M — e Ali

Dr.M.M.Ali

Director and Chairman I.Q.A.C

Read and Confirmed -
M — e Ali



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15th Feb 2018

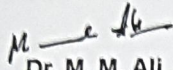
To

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled on **28th Feb 2018** at **4.00 pm** in Board Room of CSIBER Kolhapur to discuss following issues. I request you to kindly make it convenient to attend the meeting.

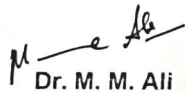
Thanking you,

Yours faithfully,


Dr. M. M. Ali
Director

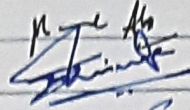
Agenda for the meeting of the I.Q.A.C.

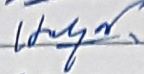
1. Felicitation of Achievers.
2. To read and confirm the minutes of the last meeting.
3. To discuss the ACTION TAKEN REPORT.
4. To discuss about the IQAC initiatives.
5. Any other item with the permission of the chair.


Dr. M. M. Ali
Director & Chairman I.Q.A.C.

The meeting of IBAC (CSIBER), Kolhapur was held on 28th February 2018 at 4.00pm in the Board Room of the Institute. The following members were present for the meeting

1. Dr. M. M. Ali
2. CA. Hrishikesh R. Shinde
3. Dr. V. M. Hilage
4. Shri. Virendra S. Patel
5. Dr. H. V. Deshpande
6. Dr. T. V. G. Salma
7. Shri. Raviraj Patel
8. Esha Patel Nikam
9. Dr. S. D. Kadam
10. Dr. Babu Zachariah
11. Dr. Ajay D. Shinde
12. Dr. Bunde Menon
13. Dr. K. N. Rantbare
14. Dr. S. S. Jamsandekar
15. Shri. R. T. Thorat
16. Dr. P. P. Chavan
17. Ms. Sataskar Anuprita N.
18. Ms. Joshi Aishwarya
19. Shri. Vinayak S. Lokhe



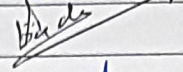


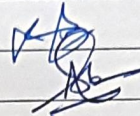
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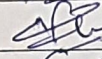


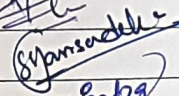
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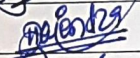


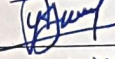


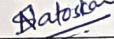




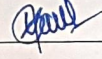








ABSENT



C.S.I.B.E.R., Kolhapur-4

Minutes of I.Q.A.C. Meeting

28th Feb'2018

ITEM NO 1: Felicitation of Achievers

The members of the IQAC felicitated the following faculty members for their excellent academic initiatives.

Dr. U.N. Valvi's proposal of National Conference on "CORPORATE SOCIAL RESPONSIBILITY AND COMMUNITY DEVELOPMENT" was sanctioned by ICSSR, New Delhi. The event was successfully conducted by Dr Valvi and team. **Felicitated by CA Shri. Hrishikesh R Shinde.**

Dr.R.S.Kamat's research project on "ENHANCING ENGAGEMENT OF MARGINALIZED GIRL STUDENTS IN IT EDUCATION: AN INCLUSIVE APPROACH", sanctioned by Maharashtra State Commission for Women, Govt. of Maharashtra, Mumbai. Dr R Kamath initiated the activities for the project. **Felicitated by Dr V M Hilage**

Dr. S.D.Kadam, received Maharashtra Pollution Control Board (MPCB) sanction to conduct a National Conference on "SOLID AND HAZARDOUS WASTE MANAGEMENT". The conference was successfully conducted on 9th November'2017. **Felicitated by Dr. M. M. Ali**

RESOLUTION: The Members resolved to put on IQAC record the excellent academic achievement and continue the healthy practice of FELICITATING THE ACHIEVERS at the start of every IQAC meeting

ITEM NO 2: To read and confirm the minutes of the last meeting held on 5th Oct'2017.

The members discussed the minutes of the last meeting held on 5th Oct'2-017 and noted the compliance as furnished in the following table:

SR.NO	ITEM	COMPLIANCE
1	FOUNDATION WEEK	Foundation Lectures made compulsory before the start of all courses every year
2	INTERNATIONAL CONFERENCE (NAAC PEER TEAM SUGGESTION)	Edited book on DEMONETISATION AND REMONETISATION: ISSUES AND CHALLENGES FOR GLOBAL BUSINESS submitted for publication with Readers Press, new Delhi
3	NAAC ACCREDITATION GUIDANCE TO OTHER COLLEGES	Prepared academic, administration Green and Gender Audit for KWC college, Sangli.,

M - e Ak

	Kamala College, Kolhapur, Night College, Kolhapur, Shahji Law College, Kolhapur
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RESOLUTION: The Members took note of the compliance based on the suggestions given in the IQAC meeting held on 5th Oct'2017 and resolved to confirm the same.

ITEM NO 3: To discuss about the Action Taken.

The Members discussed the action taken by the various departments with reference to the Quality Initiatives suggested by the IQAC. The details of the Activities and Action Taken are presented in the following table:

S.No.	ACTIVITY	ACTION TAKEN
1	Personality Mapping	Student Mapping exercise carried out successfully, Slow learners identified and coping strategies suggested. Suggested to make this activity compulsory at the start of every academic year.
2	Add-on courses/activities	• Mrs Anuradha Gaikwad is conducting add-on sessions in English communication. • Career Development Cell(CDC) under the guidance of Mrs Bhakti Bhadra has conducted sessions of Mock-Interviews, Group discussions, Mock-stock, Think Equity in collaboration with ICICI bank & Motilal Oswal • Goal Settings in ET Young leaders B-school program conducted • Business Standard Quiz for all courses • Mentor-Mentee connect program • Music Club initiated by Prof. Sachin Jagtap

The members appreciated the proactive role of the IQAC cell and the support of all the faculty members in various departments to implement the suggestions of IQAC.

RESOLUTION: it was resolved to continue the Personality Mapping activity for all programs and introduce other add-on courses for the overall development of the students.

ITEM NO 4: To discuss about IQAC initiatives

The coordinator of IQAC described the IQAC initiated activity and the progress as presented below:

S.No	ACTIVITY INITIATED	DETAILS
1	Village Adoption Scheme	Recommended the Social Work dept. to conduct Rural Camp atleast for three consecutive years. Accordingly for the second consecutive year Rural Camp was conducted in

		Admapur village (Tal. Bhudargad, Dist.Kolhapur)from 8 th Feb to 12 th Feb 2018
2	Digital Rural Survey	Google forms was used to create the Questionnaire, with the help of Dr.P.G.Naik & Dr.R.S.Kamat of Computer Science Dept. The link was shared to all the 120 students on whatsapp group. The students visited the families and filled the data online through their mobiles. The preliminary results were generated immediately online at the end of survey. This innovation led to saving of 4000 pages, and man-hours required to punch the data physically in an excel sheet.
3	Safety Programs for Industries	The social work dept was asked to contact the Industries to conduct the Street Plays and Awareness programs during the Safety Week celebration. Student teams are ready Street Plays to be conducted during the first week of March
4.	IQAC National Conference	A NAAC sponsored National Conference was conducted on 27 th January 2018 on "QUALITY ENHANCEMENT IN HIGHER EDUCATION THROUGH AUTONOMY AND ACCREDITATION". Dr.Jaganath Patil, Advisor NAAC, inaugurated the conference and gave the Keynote address. Innovation in the conference was the sharing of best practices through SKYPE Presentation by TISS, Mumbai, Sophia College, Mumbai. St. Aloysius College, Mangalore.
5	National Conference on KNOWLEDGE & TALENT MANAGEMENT	The IQAC under the guidance of Dr. K Pradeep Kumar successfully conducted the National conference on "KNOWLEDGE AND MANAGEMENT. The innovation introduced in the conference was the PANEL DISCUSSION session including top HR managers from Banagalore, Pune, and Mumbai

The members appreciated the execution of the activities and resolved to partner with Government organizations and other agencies for undertaking their surveys as an extension activity of CSIBER.

RESOLUTION: Resolved that the initiatives helping the stakeholders be identified and implemented.

ITEM NO 5: Any other item with the permission of Chair.

I. MoU activities discussion:

The members decided to inform all the Departments to identify good organizations for undertaking MoU that are mutually beneficial.

II. Updating the Program details for IQAC Record(New Template record):

The members appreciated the IQAC initiative in designing a New Template for Programs Conducted and Programs attended. It decided to maintain a digital database of all the programs in an academic year.

M - e

III. **Institutional database on website.**

As preparation for NAAC accreditation is a continuous activity the members stressed the need to maintain all the institute records in digital for. The links of all the records should be provided on the institute website for the reference of all stakeholders.

IV. **CURRICULUM AND PROGRAM DEVELOPMENT CELL**

The Governing Council in its meetings noted that as the curriculum of all programs is being revised from time to time there is need to set up a statutory committee named **CURRICULUM AND PROGRAM DEVELOPMENT CELL(CPDC)**. The members of the committee are to be appointed by the director.

V. **FAMILY BUSINESS MANAGEMENT**

The members discussed the need and importance of introducing a course on **FAMILY BUSINESS MANAGEMENT**.

VI. **STUDENTS PROPOSAL**

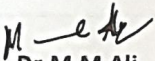
Ms. Anuprita Satoskar the student representative in the IQAC Committee mentioned the demand of the students for arranging extra Communication and personality Development sessions for the outgoing students. The members decided to accept the suggestion and undertake the activity for the benefit of the students.

VII. **CASE STUDY CELL**

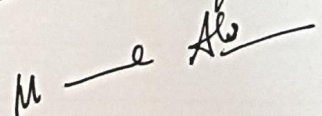
In order to strengthen the case based learning in all classes the members suggested to set up a CASE STUDY CELL. The cell will be responsible for developing new cases and ensure that they are discussed in the classes.

RESOLUTION: The members resolved to authorize the Director and Coordinator of IQAC to initiate the activities for complying with the above mentioned suggestions and submit the report in the next meeting of IQAC.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.


Dr.M.M.Ali

Director & Chairman IQAC

Recd & Confirmed




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**CHHATRAPATI SHAHU INSTITUTE OF BUSINESS EDUCATION
AND RESEARCH (CSIBER) KOLHAPUR**
An Autonomous Institute under UGC, New Delhi and Shivaji University,
College with Potential for Excellence (CPE) III Phase,
Reaccredited by NAAC with 'A+' Grade (CGPA 3.55)

Ref. CSIBER/I.Q.A.C./2018-19/

23rd October 2018

To

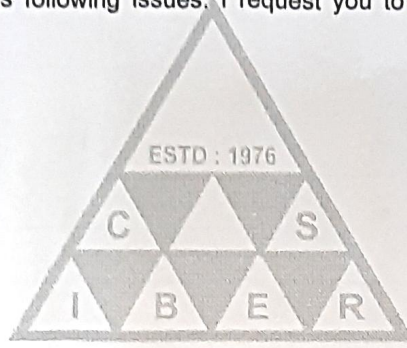
Madam,

Meeting of the I.Q.A.C. is scheduled on **31st October 2018** at **4.00 pm** in the IQAC Cell of CSIBER Kolhapur to discuss following Issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Dr. M. M. Ali
Director



Agenda for the meeting of the I.Q.A.C.

KOLHAPUR

1. Felicitation of achievers.
2. To read and confirm the minutes of the last meeting.
3. To discuss the IQAC Initiatives..
4. Any other item with the permission of the chair

Dr. M. M. Ali
Director & Chairman I.Q.A.C.

The meeting of I & A C (CSIBER), Kolhapur was held on 31st October 2018 at 4:00pm in the I & A C hall of the Institute. The following members were present for the meeting:

1. Dr. M. M. A. C.
2. C.A. Shri Hrishikesh R. Shinde
3. Dr. V. M. Hilage
4. Dr. H. V. Deshpande
5. Shri Vinendra S. Patil
6. Dr. T. V. G. Sarma
7. Shri Raviraj Patil
8. Dr. S. D. Kaslam
9. Dr. Babu Zachariah
10. Dr. Ajay Shinde
11. Dr. Bindu Menon
12. Dr. K. V. Rantkase
13. Dr. S. S. Jamsandekar
14. Shri R. T. Thorat
15. Dr. Praveen P. Chavan
16. Ms. Harshada Chavan
17. Ms. Sadase Sonali
18. Shri Vinayak S. Salunkhe
19. Dr. A. R. Icut son

M. M. A. C.
~~Shinde~~
Hilage

~~Patil~~
Sarma

~~Patil~~
Kaslam

~~Shinde~~
Menon

~~Shinde~~

~~Jamsandekar~~

~~Thorat~~

~~Chavan~~

~~Chavan~~

~~Sonali~~

~~Salunkhe~~

~~A. R. Icut son~~

C.S.I.B.E.R., Kolhapur-4

Minutes of I.Q.A.C. Meeting

31st Oct' 2018

ITEM NO 1: Felicitation of Achievers

The Members of the IQAC felicitated the following faculty members for their excellent academic initiatives:

Dr.C.S.Dalvi: Obtained the ICSSR, Mumbai, sponsored research project entitled, "PROBLEMS AND PROSPECTS OF RETAIL BUSINESS IN SELECTED CITIES IN WESTERN MAHARASHTRA". **Felicitated by Dr. H.V. Deshpande.**

Dr. S.D.Kadam: Selected for , "VASUNDHARA GAURAV PURUSKAR", by Kirloskar Vasundhara, Kolhapur on 2nd October'2018. **Felicitated by Dr. V.M. Hilage**

Dr.A.R.Kulkarni: Selected for, "VASUNDHARA GAURAV PURUSKAR", by Kirloskar Vasundhara, Kolhapur on 2nd October'2018. **Felicitated by Shri. Virendra S Patil**

Dr. Kilas Ahire: Obtained, "YOUNG SCIENTIST" award by INTERNATIONAL MULTIDICIPLINARY RESEARCH FOUNDATION(IMRF), India. **Felicitated by Dr. M.M. Ali.**

RESOLUTION: The Members resolved to put on IQAC record the excellent academic achievement and continue the healthy practice of FELICITATING THE ACHIEVERS at the start of every IQAC meeting

ITEM NO 2: To read and confirm the minutes of the last meeting.

The Members discussed the minutes of the last meeting held on 28th February 2018 and noted the compliance as furnished in the following table:

S.No.	ACTIVITY	COMPLIANCE
1	Felicitations of Achievers	Felicitated: Dr. U.N. Valvi, Dr.R.S.Kamat, Dr. A.R. Kulkarni
2	Village Adoption Scheme	Informed the MS.W. Dept. to conduct the Rural Camp in Admapur village (Tal. Bhudargad, Dist.Kolhapur) in Feb 2019
3	Digital Rural Survey	Resolved to continue the digital survey in the rural camp
4	Safety Programs for Industries	Street Palys on the occasion of safety week were conducted in 32 industries

RESOLUTION: The Members took note of the compliance report based on the suggestions given in the IQAC meeting held on 28th February 2018 and resolved to confirm the same.

ITEM NO 3: To discuss about IQAC initiatives

The Members discussed the action taken by the various departments with reference to the Quality Initiatives suggested by the IQAC. The details of the Activities and Action Taken are presented in the following table:

S.No	ACTIVITY	ACTION TAKEN
1	NAAC Mentorship Program	As per the directions of NAAC,Bangalore, a list of 10 colleges are contacted for Mentorship program on 1 st Dec'2018
2	RUSA – DPR Preparation	The Detailed Project Proposal for RUSA is prepared and presented in State Project Directorate, Mumbai

The Members appreciated the proactive role of the IQAC cell and the support of all the faculty members in various departments to implement the suggestions of IQAC.

RESOLUTION: It was resolved to implement the NAAC MENTORSHIP PROGRAM and complete the task by the end of December 2018. The members also resolved to put on record the contribution of IQAC Members in the preparation of RUSA-DPR.

ITEM NO 5: Any other item with the permission of Chair.

I. Updating the Program details for IQAC Record(New Template record)

The coordinator informed the Members that all the departments have been given the hard and soft copies of the templates for maintaining the record of all department activities.

II. Institutional database on website

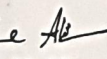
Dr Ajay Shinde informed that the Department of computer studies is helping to update the database of the Institute on the website. A separate space is being created on the digital platform named D-SPACE for maintaining all institutional records in soft form.

III Short term courses

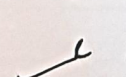
The Members suggested to inform all departments to initiate short term value-added courses. As this is an important parameter in NAAC assessment the IQAC members were asked to follow-up and initiate the activity.

RESOLUTION: The Members resolved to authorize the Director and Coordinator of IQAC to initiate the activities for complying with the above mentioned suggestions.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.

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Dr. M. M. Ali

Director & Chairman IQAC

Recd & Confirmed
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Ref. CSIBER/I.Q.A.C./2018-19/

15th Feb 2019

To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled on **27th Feb 2019** at **4.00 pm** in the IQAC Cell of CSIBER Kolhapur to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Dr. M. M. Ali
Director

Agenda for the meeting of the I.Q.A.C.

1. Felicitation of achievers.
2. To read and confirm the minutes of the last meeting.
3. To discuss the IQAC Initiatives.
4. Any other item with the permission of the chair

Dr. M. M. Ali
Director & Chairman I.Q.A.C.

Address: University Road Kolhapur, 416004.

Website: www.siberindia.edu.in email: director@siberindia.edu.in

Contact: 0231-2535706/2535707

Fax: 02312535708

The meeting of I.Q.A.C. (CSIBER), Kolhapur was held on 27th Feb 2019 at 4.30 pm in the I.Q.A.C. hall of the Institute. The following members were present for the meeting.

1. Dr. M. M. Ahir
2. CA. Shri. Harishankar R. Shinde
3. Dr. V. M. Hilage
4. Dr. H. V. Deshpande
5. Shri. Virendra S. Patil
6. Dr. T. V. G. Sarna
7. Shri. Raviraj Patil
8. Dr. S. D. Kadam
9. Dr. Babu Zachariah
10. Dr. Ajay D. Shinde
11. Dr. Bindu Menon
12. Dr. K. N. Ranbhar
13. Dr. S. S. Jamsandekar
14. Shri. R. T. Thorat
15. Dr. Praveen P. Chavan
16. Mr. Harshada Chavan
17. Mr. Sadash Soral
18. Shri. Vinayaka S. Salokhe
19. Mr. Krishnat. H. Chougale

(Signatures of members)

C.S.I.B.E.R., Kolhapur-4

I.Q.A.C. Meeting Minutes

27th Feb'2019

ITEM NO 1: Felicitation of Achievers

Dr. C.S. Dalvi: successfully completed the ICSSR, Mumbai, sponsored research project entitled, "PROBLEMS AND PROSPECTS OF RETAIL BUSINESS IN SELECTED CITIES IN WESTERN MAHARASHTRA".
Felicitated by Dr. V.M Hilage.

ITEM NO 2: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	Felicitation of Achievers	Felicitated: Dr. C.S. Dalvi, Dr. S.D. Kadam, Dr. A.R. Kulkarni, Dr. Kilas Ahire
2	Village adoption scheme	Successfully conducted the Rural Camp in Admapur village (Tal. Bhudargad, Dist. Kolhapur) between 11th to 16th Feb 2019

RESOLUTION: It is resolved to continue the healthy practice of felicitating the achievers at the start of every IQAC meeting.

ITEM NO 3: To discuss about IQAC Initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	NAAC Revised Accreditation Framework Orientation	Dr.M.M.Ali and Dr.T.V.G. Sarma conducted the IQAC collaborative workshop on Revised Accreditation Framework in Anjuman-e-Islam college, Bijapur on 25th Feb'2019
2	NAAC Revised Accreditation Framework Orientation	Dr T V G Sarma conducted the session in Raja Shivchatrapathi Collge, Mahagaon on 13th February'2019
3	Department-wise SWOC Exercise	Dr. M M Ali and Dr T V G Sarma, as part of IQAC activity conducted the SWOC exercise and gave the reports with suggestions to the respective departments,
4	Deputing Faculty for Capacity Building	- The IQAC took the initiative to depute Prof. S.H.Jagtap to One week training program on R and Data Analysis in IIM, Trichurapalli, in May 2019 - The IQAC in consultation with the management of the Institute deputed Prof. Jyothi Madna for SUMMER SCHOOL ON ECONOMETRICS in Gokhale Institute of Politics and Economics(GIPE), Pune in the month of May 2019
5	Curriculum and Program Development Cell(CPDC)	The IQAC conducted the meetings of the CPDC, wherein all the Heads of the Departments described the new Program Structure they would be adopting from the academic year 2019-20. The streamlining of different courses being offered under Generic Electives(GE)and Ability Enhancement Courses(AEC) was also facilitated by the IQAC. The departments were also asked to identify and float new Certificate and Value Added Courses.

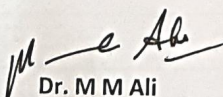
RESOLUTION: The members discussed the various initiatives of IQAC cell and resolved to accept the same

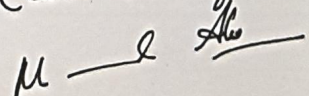
ITEM NO 4: Any other item with the permission of Chair.

- MOUs:** The members insisted on making efforts for MoUs with Institutions of National and International repute. It was suggested that every department should have atleast one such MoU.
- NEW CERTIFICATE COURSES:** Shri Virendra Patil, emphasized on the need to start new certificate programs in emerging concepts such as Big Data Analysis, Performance Management System(PMS), and Industry 4.0

RESOLUTION: Resolved that the respective departments will be working on obtaining functional MoUs and IQAC will help in establishing the linkages. Further resolved to start new certificate courses in emerging areas.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.


Dr. M M Ali
Director & Chairman IQAC

Read & Confirmed.




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Ref. CSIBER/I.Q.A.C./2018-19/

1st May 2019

To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled on 15th May' 2019 at 4.00 pm in the IQAC Cell of CSIBER Kolhapur to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Dr. M. M. Ali
Director



Agenda for the meeting of the I.Q.A.C.

याज्ञिकस्तत्र दुर्लभः

KOLHAPUR

1. Felicitation of achievers.
2. To read and confirm the minutes of the last meeting.
3. To discuss the IQAC Initiatives.
4. Any other item with the permission of the chair

Dr. M. M. Ali
Director & Chairman I.Q.A.C.

Address: University Road Kolhapur, 416004.

Website: www.siberindia.edu.in email: director@siberindia.edu.in

Contact: 0231-2535706/2535707

Fax: 02312535708

The meeting of I.Q.A.C. (C.S.I.B.E.R.), Kolhapur was held on 15th May 2019 at 4:30 pm in the Board Room of the Institute. The following members were present for the meeting

1. Dr. M. M. Ali
2. CA. Shri. Harshad R. Shinde
3. Dr. V. M. Hilage
4. Dr. H. V. Deshpande
5. Shri. Virendra S. Patil
6. Dr. J. V. G. Jarma
7. Shri. Raviraj Patil
8. Dr. S. D. Kadam
9. Dr. Babu Zachariah
10. Dr. Ajay D. Shinde
11. Dr. Bindu Menon
12. Dr. K. W. Rambhase
13. Dr. S. S. Jamsandekar
14. Shri. R. T. Thorat
15. Dr. Praveen P. Chavan
16. Prj. K. H. Chaugule
17. Ms. Harshada Chavan
18. Ms. Sadane Sonali
19. Shri. Vinayak S. Salake

M. M. Ali
CA. Shri. Harshad R. Shinde
Dr. V. M. Hilage
Dr. H. V. Deshpande
Shri. Virendra S. Patil
Dr. J. V. G. Jarma

Dr. S. D. Kadam

Dr. Babu Zachariah
Dr. Ajay D. Shinde
Dr. Bindu Menon
Dr. K. W. Rambhase

Dr. S. S. Jamsandekar

Shri. R. T. Thorat

Dr. Praveen P. Chavan

Prj. K. H. Chaugule

Ms. Harshada Chavan

Ms. Sadane Sonali

Shri. Vinayak S. Salake

C.S.I.B.E.R., Kolhapur-4

I.Q.A.C. Meeting Minutes

15th May 2019

ITEM NO 1: Felicitation of Achievers

Dr. R. S. Kamat successfully completed the Maharashtra State Commission for Women Sponsored Minor Research Project entitled "Enhancing Engagement of Marginalized Girls in IT Education: An Inclusive Approach". Felicitated by Shri. Virendra S Patil

Dr. K. D. AHIRE attended the International Conference on Environment in Bankok. Felicitated by Dr V M Hilage

ITEM NO 2: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	Felicitatation of Achievers	Felicitated: Dr. C.S.Dalvi for successfully completing ICSSR research project
2	Digital Rural Survey	Completed the digital survey in the rural camp with the help of students. Submitted the Report to Grampanchayat office
3	Safety Programs for Industries	Street Palyson the occasion of safety week were conducted in 27 Industries. Due to the academic work many invitations of Industries could not be accepted.

ITEM NO 3: To discuss about IQAC Initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	Learning Management System(LMS:MOODLE) Orientation	Dr Ajay D Shinde and Prof. Mahantesh B Patil conducted the orientation session on Learning Management System(LMS:MOODLE) in Anjuman-e-Islam college, Bijapur on 23rd March'2019
2	Uniform Programs Template	The IQAC suggested to all the program Heads to follow the same syllabus template and print it after syllabus restructuring with Program Objectives(PO), Course Objectives(CO) and Course Outcomes(CO)
3	Time Bound Internal Assessment	Prof. R.T Thorat, CoE and Member of IQAC in consultation with the coordinator IQAC devised an system where all the internal examiners will have to complete their assessment within 8 days of receiving the letter. As a result the process of assessment has speeded up.
4	Deputing Faculty for Capacity Building	- MrsM.K.Mane& Dr. Praveen P Chavan were deputed for FDP in IIM, Bangalore Capacity Building in Course Work Design and Ca, 22-24 April 2019 - Prof. Krishnath H Chowgale was deputed FDP on, "Financial Modeling using Microsoft Excel" from 26-28th April 2019
5	NAAC RAF Workshop in Shivaji University, Kolhapur	Dr S.S.Jamsandekar and Dr Praveen P Chavan attended the NAAC Revised Accreditation Framework (RAF) workshop in Shivaji University, Kolhapur and informed the changes in the framework and the preparation to be done at the Institute.
6	NAAC Workshop	Dr K N Ranbhare was deputed to Vivekanand College, Kolhapur for attending the NAAC workshop to understand the new dimensions in the accreditation
7	RUSA DPR Preparation	The IQAC contributed in preparation of the RUSA Detailed Project Proposal which was presented in Mumbai and Delhi by Dr C S Dalvi and Mr. Vinayak S Salokhe. The format and the content was appreciated by the RUSA officials and it was given as model DPR for the other institutions.

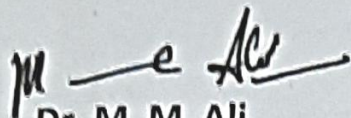
RESOLUTION: The members resolved to appreciate the IQAC initiatives and continue to contribute to Quality Enhancement.

ITEM NO 4: Any other item with the permission of Chair.

- i) **INTER-DEPARTMENT STUDENT INVOLVEMENT:** The members noted that the extension activities of any department should involve the students of other departments. This will encourage inter-departmental interaction and help to give students greater exposure.

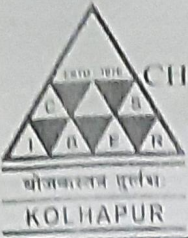
- ii) **INSTITUTIONAL SOCIAL RESPONSIBILITY:** As there is more weightage for institutional social responsibility activities, the members suggested to conduct more activities in the new academic year through the social work department.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.

A handwritten signature in black ink, appearing to read 'M. M. Ali', with a horizontal line extending from the end of the signature.

Dr. M .M .Ali

Director & Chairman IQAC



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Ref. CSIBER/I.Q.A.C./2019-20/

12th Oct' 2019

To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled on 16th Oct' 2019 at 4.00 pm in the IQAC Cell of CSIBER Kolhapur to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Dr. Pradeep Waychal
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. Felicitation of achievers.
2. To read and confirm the minutes of the last meeting.
3. To discuss the IQAC Initiatives.
4. Any other item with the permission of the chair

Dr. Pradeep Waychal
Director & Chairman I.Q.A.C.

The meeting of I.Q.A.C. (C.S.I.B.E.R.) Kolhapur was held on 16th October 2019 at 4:00 pm in the I.Q.A.C. cell of the Institute. The following members were present for the meeting.

1. Dr. Baderaj Wajchal
2. CA Shri. Hrishikesh R. Shinde
3. Dr. H. V. Deshpande
4. Shri. Vinendra S. Patil
5. Dr. V. M. Hilage
6. Dr. T. V. G. Sarma
7. Shri. Raviraj Patel
8. Dr. S. D. Kadam
9. Dr. Babu Zachariah
10. Dr. Ajay D. Shinde
11. Dr. Bindu Menon
12. Dr. K. N. Rantbare
13. Dr. S. S. Jamsandekar
14. Shri. R. T. Thorat
15. Dr. Praveen P. Chavan
16. Ms. Harshada Chavan
17. Ms. Olaya Gladis Azevedo Lynn
18. Shri. Vinayak S. Salokhe
19. Dr. Kishnat H. Chougale
20. Dr. D. M. Bhosale - (Invitee)
21. A. D. Ekal - (Invitee)

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C.S.I.B.E.R., Kolhapur-4

I.Q.A.C. Meeting Minutes

16th Oct' 2019

ITEM NO 1: Felicitation of Achievers

Dr. Purnima G Naik: Published five books on Computer Science during the Academic Year 2018-19.

Dr S V Shirol: Selected for Vasundhara Gaurav Puruskar 2019 given by Kirloskar Vasundhara, Kolhapur

Dr D M Bhosale: Selected for Vasundhara Gaurav Puruskar 2019 given by Kirloskar Vasundhara, Kolhapur

Dr Praveen Chavan (Principal Investigator) & **Prof. Amar D Ekal** (Co-investigator): Received approval for ICSSR sponsored Major Research Project entitled, "Assessment of Effectiveness and Impact of Jalyukt Shivar Abhiyan: An Analytical Study of Maharashtra"

ITEM NO 2: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	Felicitation of Achievers	• Dr. R.S.Kamat successfully completed the Maharashtra State Commission for Women Sponsored Minor Research Project entitled "Enhancing Engagement of Marginalized Girls in IT Education: An Inclusive Approach". Felicited by Shri. Virendra S Patil • Dr. K.D.Ahire attended the International Conference on Environment in Bangkok. Felicited by Dr V M Hilage
2	Uniform Programs Template	• The IQAC suggested to all the program Heads to follow the same syllabus template and print it after syllabus restructuring with Program Objectives (PO), Program Specific Outcomes (PSOs), Course Objectives (CO) and Course Outcomes CO). All the departments have submitted syllabi in the new format for uploading on Institute website.
3	Time Bound Internal Assessment (TBIA)	• Prof. R.T Thorat, CoE and Member of IQAC in consultation with the coordinator IQAC devised a system where all the internal examiners will have to complete their assessment within 8 days of receiving the letter. As a result, the process of assessment has speeded up and results could be declared in eighteen days.
4	Internal SWOC and Institutional Audit	• The IQAC conducted the SWOC and Institutional Audit as per NAAC Revised Accreditation Framework. Criteria-wise analysis was performed and suggestions given for taking up initiatives for improvement.

RESOLUTION: The minutes of the meeting held on 15th May 2019 were read and it was resolved to accept the same.

ITEM NO 3: To discuss about IQAC initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	Performance Appraisal System	• A Google form was designed to take the faculty self appraisal. The form was shared to all faculty over email.. All the faculty recorded their responses digitally thereby saving time and paper work, The HoDs had one-to-one interaction based on the form and jointly with faculty prepared an action plan for the new academic year. The IMG(Institute Making Group aka Non-Teaching Staff) appraisal is in progress.
2	Compulsory MOOC courses	• All the HoDs informed the students to enroll for at least one MOOC course. Each department nominated one MOOC course coordinator for encouraging the student enrolment and maintaining the record.
3	Generic Elective Template	• The Controller of Exams in consultation with the IQAC members designed a color-coded GE Template that will be used by all the students applying for Generic Electives offered by different departments. This helped in streamlining the process of GE selection as well as keeping track of number of students in each elective.
4	NAAC –IQAC Faculty Development Program (FDP) (Under RUSA Capacity Building program)	• Conducted "NAAC revised accreditation framework (RAF) and computation of institutional C.G.P.A." workshop from 24th to 31st August 2019 for all faculty members in the Institute

5	Institutional social responsibility	Under the CSIBER Cares numbers of Institutional Social Responsibility initiatives were taken involving the students and faculty of all departments during the Floods in Kolhapur and Sangli region in August 2019. This included initiatives such as distribution of nearly 1500 school bag kits to children in flood affected areas, Student volunteers in packing food articles under the guidance of REVIVE KOLHAPUR, Cleanliness drive of KMC, and sending students' team for Health Survey for complete week, directed by the Collector, Kolhapur. The Environment dept, with the help of department Alumni distributed Bleaching Powder and Alum in Flood affected areas. Rallies for prevention of water, noise, air and land pollution were carried out by the students under the guidance of faculty.
6	Feedback and Student Satisfaction Survey	Google forms developed and shared with students, Teachers, Employers and Parents. Feedback is analyzed.
7	Competitive Exam and NET/SET Coaching Cell	Reconstituted the Competitive Exam and NET/SET coaching Cell with Prof. Poonam Mane and Prof. Santosh Hasure as members under the Chairmanship of Shri Gopal Patil. The MoU is prepared with the objective of increasing the enrolment of CSIBER
		students for the Competitive Exam training.
8	AQAR Preparation and Submission	The Criteria heads of IQAC cell coordinated the data compilation and preparation of the Annual Quality Assurance Report (AQAR) for 2018-19. All the faculty members were involved in the exercise giving them the first hand experience of the Revised Framework and the method of assessment. It report will be uploaded on the Institute portal created on NAAC website.
9	Department: Targets and Action Plan	Keeping 2018-19 as the base year all departments have prepared three years targets and action plans under the guidance of the Director and the IQAC.
10	CSIBER is a FAMILY	Under this new initiative the children of CSIBER staff who have academic or other achievements will be felicitated. A form is designed for collecting the nominations from the staff members.
11	CLIMATE STUDY	The exercise of CLIMATE STUDY was undertaken by the Director to assess the present state and the expectations of the different stakeholders in the Institute. Separate meetings were conducted with Faculty members (Department-wise), Students and Non-teaching staff to know the things. Based on the interactions and feedback given the areas of concern were identified and action plan is put in place for addressing the same.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 4: Any other item with the permission of Chair.

- I) Dr. H.V. Deshpande suggested to contact Shri Jagtap, President of Senior Citizens Association and conduct a program for Senior Citizens under CSIBER Cares and Institutional Social Responsibility.
- II) Shri. Hrushikesh Shinde suggested to initiate the concept of "SUMMER JOBS" resulting in final year projects.



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Reaccredited by NAAC with 'A+' Grade (CGPA 3.55)

Ref. CSIBER/I.Q.A.C./2019-20/

15th Feb' 2020

To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled on **28th Feb' 2020** at **4.00 pm** in the IQAC Cell of CSIBER Kolhapur to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Dr. c.s. Dalvi
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. To discuss the IQAC Initiatives.
3. Any other item with the permission of the chair

Dr. C.S. Dalvi
Director & Chairman I.Q.A.C.

The meeting of JBA (CCSIBAR), Kolhapur was held on 28th February 2020 at 4.00pm in the JBA cell of the Institute. The following members were present for the meeting

1. Dr. C. S. Dake
2. CA Shri Hrushikesh B. Shinde
3. Dr. H. V. Deshpande
4. Shri Vinodha S. Patil
5. Dr. V. M. Helaga
6. Dr. T. V. G. Sarna
7. Shri Ravray Patil
8. Brig. Amar D. Ekal
9. Dr. Babu Zachariah
10. Dr. Ajay D. Shinde
11. Dr. Bimal Munan
12. Dr. K. N. Raghade
13. Dr. S. S. Jamsandekar
14. Shri R. T. Thorat
15. Dr. Praveen P. Chavan
16. Ms. Harshada Chavan
17. Ms. Otago Gladis Lynn
18. Shri Vinayak S. Salokhe
19. Dr. K. H. Chougale

Gah
Shinde

from

and

Shinde

S. Jamsandekar
Dr. Ekal

Dr
Chougale

C.S.I.B.E.R., Kolhapur-4

I.Q.A.C.Meeting Minutes

28th Feb'2020

ITEM NO 1: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	Felicitation of Achievers	• Dr. Purnima G Nalk: Published five books on Computer Science during the Academic Year 2018-19. • Dr S V Shiroli: Selected for VasundharaGauravPuruskar 2019 given by Kirloskar Vasundhara, Kolhapur • Dr D M Bhosale: Selected for VasundharaGauravPuruskar 2019 given by Kirloskar Vasundhara, Kolhapur • Dr Praveen Chavan(Principal Investigator) &Prof. Amar D Ekal(Co-investigator): Received approval for ICSSR sponsored Major Research Project entitled, "Assessment of Effectiveness and Impact of JalyuktShivarAbhiyan: An Analytical Study of Maharashtra"
2	Performance Appraisal System	• A Google form based Performance Appraisal system for both teaching and non-teaching is developed and is being implemented.
3	Institutional Social Responsibility	• As a part of Institutional Social Responsibility Rural Camp was conducted in Waghapur. Various Social Outreach activities were conducted by the students such as Street Plays on different social problems, Sharm Daan, Gram Swatchta Abhiyan, Computer Literacy for Villagers etc.
4	Online AQAR submitted	• The Annual Quality Assurance Report was submitted Online 4th Feb'2020 successfully on the NAAC portal.
5	Competitive Exam and NET/SET coaching cell	• Prof, Poonam Mane & Prof. Santosh Hasure were designated as incharge of Competitive Exam and NET/SET coaching cell under the Direction of Gopal Patil. Orientation session was held for CSIBER students to take the benefit of the cell.

RESOLUTION: The minutes of the meeting held on 16th Oct' 2019 were read and it was resolved to accept the same.

ITEM NO 2: To discuss about IQAC initiatives

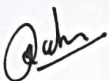
S.No	ACTIVITY INITIATED	DETAILS
1	Compulsory MOOC courses	• Every department is encouraging students to take at least one MOOC course from platform such as SWAYAM, NPTEL and others. The list of students undertaking the MOOC courses will be available at the end of semester.

2	Generic Elective Template	The Template prepared for Generic Elective is being implemented and the students are using the same for opting for the GE course. This has helped to streamline the process selecting the GE.
3	Climate Study	The exercise of CLIMATE STUDY was undertaken by the Director to assess the present state and the expectations of the different stakeholders in the Institute. Separate meetings were conducted with Faculty members(Department-wise), Students and Non-teaching staff to know the things. Based on the interactions and feedback given the areas of concern were identified and action plan is put in place for addressing the same.
4	Senior Citizens Program	The Social Work Department is informed to contact the Senior Citizens Association in Kolhapur and conduct a program under CSIBER Cares
5	Industry-Institute Interaction Meet	As per the suggestion given in the previous IQAC meeting the placement department was informed to coordinate the activity of Industry-Institute interaction meet along with the IIIC of the Institute.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 3: Any other item with the permission of Chair.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.



Dr. C.S Dalvi
Director & Chairman IQAC

Read and Confirmed




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Ref. CSIBER/I.Q.A.C./2019-20/

1 May' 2020

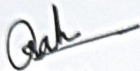
To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled ONLINE on 05th May' 2020 at 4.00 pm to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,


Dr. C.S. Dalvi
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. To discuss the IQAC Initiatives.
3. Any other item with the permission of the chair


Dr. C.S. Dalvi
Director & Chairman I.Q.A.C.

Address: University Road Kolhapur, 416004.

Website: www.siberindia.edu.in email: director@siberindia.edu.in

Contact: 0231-2535706/2535707

Fax: 02312535708

The meeting of TAAC (CSIBER), Kolhapur was held on 5th May 2020 at 4:00pm on ONLINE GOOGLE MEET PLATFORM. The following members attended the meeting.

1. Dr. C.S. Dalvi
2. Shri. Hrushikesh R. Shinde
3. Dr. H.V. Deshpande
4. Shri. Vinendra S. Patil
5. Dr. V.M. Hiltage
6. Dr. T.V.G. Sarma
7. Shri. Ravraj Patil
8. Prof. Amar D. Ekal
9. Dr. Babu Zachariah
10. Dr. Ajay D. Shinde
11. Dr. Bindu Menon
12. Dr. K.N. Rantase
13. Dr. S.S. Jamsandekar
14. Shri. R.T. Thorat
15. Dr. Baveen P. Chavhan
16. Mr. Harshada Chavhan
17. Ms. Otagi Gladis Lynn
18. Shri. Vmayale S. Salakhe
19. Dr. K.H. Chougule

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C.S.I.B.E.R., Kolhapur-4

I.Q.A.C.Meeting Minutes

5th May 2020

ITEM NO 1: To read and confirm the minutes of the last meeting.

S.No	ACTIVITY	ACTION TAKEN
1	Compulsory MOOC courses	All the students were informed through their respective HoDs to opt for a MOOC course. Accordingly they students of all departments have chosen the online courses from various platforms such as SWAYAM, COURSEERA etc. The records of completion will be submitted to the respective departments. In the following years the system of credit transfer for the students completing the MOOC courses will be worked out in consultation with the exam department.
2	Generic Elective Template	The Template prepared for Generic Elective is implemented and the students are using the same for opting for the GE course. This has helped to streamline the process selecting the GE.
3	Climate Study	The Climate study exercise helped to identify the areas of concerns from all the stakeholders. The HoDs of the departments were apprised of the various concerns and informed to address these concerns
4	Senior Citizens Program	The department of Social Work has contacted the senior citizens forum and decided to conduct the event after the pandemic is over.
5	Industry-Institute Interaction Meet	The placement department has been informed to conduct the meet. Due to the lockdown the event will be arranged online along with the Industry Institute Interaction Cell.

RESOLUTION: The minutes of the meeting held on 28th February 2020 were read and it was resolved to accept the same.

ITEM NO 2: To discuss about IQAC initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	Social Outreach Webinars	The management of the Institute informed that it will purchase ZOOM MEETING APP. On this platform to be in touch with the society during the lockdown, all the department should conduct various social outreach webinars. The IQAC along with the respective HoDs will identify the themes of the webinars and conduct it during the month of May and June.
2	Online Generic Elective Selection System	To move from the system of physical selection process the IQAC suggested to take the help of the faculty of Computer Studies and devise an Online GE selection system. The IQAC and the HoD computers

		will coordinate the activity by forming a sub-committee for the same. This online system will be implemented from the coming academic year for the selection of GE. Orientation session will be conducted through IQAC for Faculty and Staff for the Online Form filling and data collection.
3	Academic and Administrative Audit (AAA).	The criteria Incharge of IQAC presented the SWOC analysis of the Institute on the basis of seven criteria given in the AQAR of NAAC. Accordingly activities completed as per the criteria and the activities to be done were discussed. The coordinator informed that the incomplete activities will be completed and reported in the AQAR 2019-20.
4	Online Classes and Online Entrance	As all institutions were closed due to pandemic the IQAC suggested the departments to be in touch with the students by conducting Online sessions on Google Classroom. The Google Meet platform is suggested for conducting the Online Entrance exam in case offline exams cannot be conducted. The IQAC will coordinate the orientation session on conducting ONLINE CLASSES THROUGH GOOGLE MEET.
5	AICTE Sponsored FDP program	The Chairman of IQAC informed that AICTE has invited applications for conducting Online FDP. The committee members suggested that all faculty members should submit the proposals as per their specializations. The IQAC will coordinate the submission of the application submission. The IQAC will also conduct a session on the online FDP proposal submission.
6	Mentor-Mentee Meeting.	In view of the lockdown period the IQAC suggested all departments to conduct the Online Mentor-Mentee Meetings so that the students can share their concerns about the learning during this period. The meetings can also share the efforts being made by the Institute to conduct Online sessions on academic and socially relevant themes.
7	Green and Energy Audit	The members took note of the draft of the Green Audit and Energy Audit Report prepared by the Department of Environment for the entire Institute. The members appreciated the efforts and informed to table the final copy of the audit reports in the next IQAC meetings. It was also suggested by the IQAC members the expertise of the environment department in preparing the audit reports can be shared with other Higher Education Institutes as a part of the extension activity.

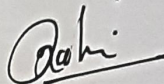
RESOLUTION: The members appreciated the initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the institute.

ITEM NO 3: Any other item with the permission of Chair.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.



Dr. C.S Dalvi
Director & Chairman IQAC

Read and Confirmed




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Ref. CSIBER/I.Q.A.C./2020-21/

5th Aug' 2020

To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Meeting of the I.Q.A.C. is scheduled on 5th Aug' 2020 at 12.00 noon in the IQAC Cell of CSIBER Kolhapur to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,


Dr. C.S. Dalvi
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. To discuss the IQAC Initiatives.
3. Any other item with the permission of the chair


Dr. C.S. Dalvi
Director & Chairman I.Q.A.C.

The meeting of IARC (CSIR), Kolhapur was held on 5th August 2020 at 12.00 noon in the IARC room of the Institute. The following members were present for the meeting.

1. Dr. C.S. Dahi
2. C.A. Shri. Hrushikesh R. Shinde
3. Dr. H.V. Deshpande
4. Shri. Venendra S. Patil
5. Dr. V.M. Hilage
6. Dr. T.V.G. Sarma
7. Shri. Ravraj Patil
8. Dr. K.H. Chougule
9. Dr. Braveen Chavan
10. Shri. R.T. Thorat
11. Dr. S.S. Jamsandekar
12. Dr. K.N. Rantkure
13. Dr. Bindu Menon
14. Dr. Ajay D. Shinde
15. Prof. Amar Ekal
16. Dr. Babu Zachariah
17. Ms. Harshada Chavan
18. Ms. Atage Gladis Lynn
19. Mr. Vinayak Sabokhe

Dr. C.S. Dahi

Dr. T.V.G. Sarma

Dr. K.H. Chougule

Dr. Braveen Chavan

Dr. Bindu Menon

Dr. Atage Gladis Lynn

C.S.I.B.E.R., Kolhapur-4

I.Q.A.C.Meeting Minutes

13thAug'2020

ITEM NO 1: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	Compulsory MOOC courses	MOOC courses available on SWAYAM platform were communicated to all the students through their respective departments. The students were encouraged to take up at least one course as per their interest and ability.
2	Generic Elective Template	The Department of Computer studies was working on the project of developing SOFTWARE for selecting the GENERIC ELECTIVE by the students. The project was being lead by Dr P.G.Naik and her team of faculty members in their Dept. Dr. Ajay Shinde informed the IQAC members that the software would be ready by January 2021 and would be implemented for GE selection in the new incoming batch and later for the final year students.
3	Industry-Institute Interaction Meet	The Industry Institute Interaction meet was postponed due to the lockdown in the industry. The event would be held online by the Cell.

RESOLUTION: The minutes of the meeting held on 5th May' 2020 were read and it was resolved to accept the same.

ITEM NO 2: To discuss about IQAC initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	ATAL-FDP Proposals	All the Departments were informed to submit proposals for conducting FDP under the ATAL scheme. Accordingly, 12 proposals on various themes in Management, Teaching Methods and Social Work were submitted. The results of these proposals for conducting the Online Programs is awaited.
2	Social Outreach Webinar Series	In view of the Pandemic, the IQAC informed all the Departments to conduct Online Social Outreach Webinars for on different themes. The idea was to keep in touch with the society through online mode and share the knowledge. The Management of the Institute supported by purchasing the ZOOM MEETING SOFTWARE to support more than 100 participants per meet. Making use of this facility by the management all departments successfully conducted 32 webinars on various theme relevant to the industry, society and Economy.

3	Online Google Classroom Orientation	The IQAC took the initiative of conducting Orientation on 2nd July 2020, of Google Meet and Google Classroom. This was necessary as many of the faculty members were not fully aware of all the available in Google for conducting regular classes, assignments, MCQs, accepting and evaluating assignments online etc.
4	AQAR-2019-20	The IQAC members started the work of compiling the criteria-wise information required for AQAR-2019-20. Each of the IQAC faculty representative was designated as CRITERIA EXPERT and was assigned a team of seven faculty members from each department. The criteria-wise data collection was to be monitored by the respective criteria expert.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 3: Any other item with the permission of Chair.

The Chairman informed the members about the successful progress of Online Classes for all the programs. Separate time-table for online sessions was prepared by the respective departments. In spite of the pandemic the classes are being conducted online and the entire syllabus was being covered by the faculty members. The IQAC was playing a supportive role in conducting these sessions. The members appreciated the efforts of the IQAC and the faculty in continuously conducting the Online sessions for the students.

RESOLUTION: It is resolved to accept the abovementioned suggestions and communicate the appreciation of IQAC to the departments about the Online activities.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.



Dr. C.S. Dalvi
Director & Chairman IQAC

Read and Confirmed




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15th Nov' 2020

Ref. CSIBER/I.Q.A.C./2020-21/

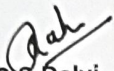
To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Online Meeting of the I.Q.A.C. is scheduled on 30th Nov' 2020 at 12.00 noon to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,


Dr. C.S. Dalvi
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. To welcome the new members of IQAC.
2. To read and confirm the minutes of the last meeting.
3. To discuss the IQAC Initiatives.
4. Any other item with the permission of the chair


Dr. C.S. Dalvi
Director & Chairman I.Q.A.C.

The meeting of TAC (CSIR), Kolhapur was held on 30th November 2020 at 12-00 noon in the TAC cell of the Institute. The following members were present for the meeting.

1. Dr. C. S. Dalvi
2. Dr. Shri. Hrushikesh R. Shinde
3. Shri. Visendra S. Patil
4. Shri. Ajay Mane
5. Shri. Prasad Sankpal
6. Shri. Amit Patil
7. Dr. V. M. Kelage
8. Dr. T. V. G. Samra
9. Shri. R. T. Thorat
10. Dr. Praveen Chavan
11. Dr. K. H. Chougule
12. Dr. S. S. Jamsandekar
13. Dr. K. N. Rantase
14. Dr. Ajay D. Shinde
15. Dr. Bindu Menon
16. Prof. Anur Ekal
17. Dr. Babu Zachariah
18. Mr. Narmad - Chopade
19. Mr. Shiv Sagar
20. Mr. Vinayak Sololeka

Dr. C. S. Dalvi

Dr. Shri. Hrushikesh R. Shinde

Dr. V. M. Kelage

Dr. T. V. G. Samra

Dr. R. T. Thorat

Dr. Praveen Chavan

Dr. K. H. Chougule

C.S.I.B.E.R., Kolhapur-4

I.Q.A.C.Meeting Minutes

30thNov'2020

ITEM NO 1: To welcome the new members of IQAC.

The coordinator informed that new IQAC members are inducted as the existing representatives had completed their three years term. The new members in the IQAC Committee are as given below:

1. **Mr. Prasad Sankpal**– Director, District Disaster Management, Kolhapur: Local Society Representative.
2. **Mr. Ajay Mane**, HR Manager, Arvind Cotspin, Kolhapur: Industry Representative
3. **Mr. Amit Patil**, Entrepreneur and Alumni Representative.

RESOLUTION: The members resolved to thank the outgoing IQAC members Dr H V Deshpande and Shri Raviraj Patil. The members also welcomed the above mentioned newly joined members.

ITEM NO 2: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	ATAL-FDP Proposals	Through the initiative taken by all the departments 12 FDP proposals were submitted under the ATAL scheme. The decision of ATAL ACADEMY is awaited.
2	Social Outreach Webinar Series	The IQAC initiative of encouraging all the departments to conducting SOCIAL OUTREACH WEBINARS resulted in completing 32 webinars on different themes. This was necessary to keep in touch with the students and society during the Pandemic and encourage knowledge exchange by expert resource persons in industry, NGOs and other sectors.
3	AQAR-2019-20	The IQAC initiated the activity of compiling the data for AQAR 2019-20. The criteria experts are coordinating with the faculty representatives from each department to collect the required data. As the exams April 2020 were postponed the data was not still available. In view of the extension of last date of submission of AQAR 2019-20 till 31 May 2021, the report will be completed the moment results are made available by the Examination Department.

RESOLUTION: The minutes of the meeting held on 13th August' 2020 were read and it was resolved to accept the same.

ITEM NO 2: To discuss about IQAC initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	GE SELECTION SOFTWARE	The coordinator informed that the Computer Dept faculty under the leadership of Dr P G Naik is working on the software to smoothen the process of GE selection. This new software is planned to replace the existing manual system of selecting the

		GE by all the students. The software will be used for GE selection in the month of February 2021.
2	ONLINE ADMISSION APPLICATION	The members pointed out that due to continuing Pandemic it may be difficult for the students to physically come to campus to fill the admission application form. It was decided to inform the faculty of computer dept to design the digital application form so that the new batch of students seeking admission to various courses of CSIBER can fill the form online and pay the prospectus and application fees through digital mode.
3	ANAND ANNUAL BOOK EXHIBITION	Every year in February first week, the Institute Organises Anand Book Exhibition by inviting 25 Book Publishers and Sellers from all over the country. The IQAC committee informed the members of Library to design a new system for ordering the books by faculty members from each stall. Dr Babu Zachariah was informed to coordinate and inform the progress in the next meeting of IQAC.
4	RUSA CAPACITY BUILDING PROGRAM: OUTCOME BASED EDUCATION & POs AND COs MAPPING	The IQAC successfully conducted CAPACITY BUILDING PROGRAM under RUSA for the Faculty of CSIBER on 11th and 12th November'2021. The theme was OUTCOME BASED EDUCATION & POs AND COs MAPPING. The external resource person were Dr K OZA, Professor in Computer Science, Shivaji University and Dr Anuradha Gaikwad, Assistant Professor, CSIBER. The individual departments were informed to revise their POs and COs as per the guidelines given by the resource persons.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 3: Any other item with the permission of Chair.

The Director and Chairman of the IQAC informed the members of the successful conduct of online classes by all the departments. The IQAC initiative of training the faculty members in using the GOOGLE CLASSROOM was also shared with the members. In spite of the new experience of the online teaching for faculty and students, the Director informed that since July continuously the classes were held and there were no issues of classes being missed.

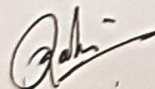
RESOLUTION: It is resolved to accept the appreciate the efforts of the faculty to adapt to the new teaching environment and conducting the sessions as per the online time-table decided by the respective departments.

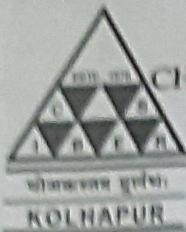
As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.



Dr. C.S. Dalvi
Director & Chairman IQAC

Read and Confirmed





CSIBER Trusts

CHHATRAPATI SHAHU INSTITUTE OF BUSINESS EDUCATION AND RESEARCH (CSIBER) KOLHAPUR

An Autonomous Institute under UGC, New Delhi and Shivaji University,
College with Potential for Excellence (CPE) III Phase,
Reaccredited by NAAC with 'A+' Grade (CGPA 3.55)

Ref. CSIBER/I.Q.A.C./2020-21/

15th April 2021

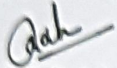
To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

Online Meeting of the I.Q.A.C. is scheduled on 30th April' 2021 at 12.00 noon to discuss following issues. I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,


Dr. C.S. Dalvi
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. To thank the outgoing IQAC members
3. To discuss about the IQAC activities and Action Taken Report
4. To discuss the IQAC Initiatives.
5. To discuss about the preparation of IIQA, SSR & AQAR:2020-21
6. To appreciate the Quality Work of Faculty & Staff
7. To take note of the INTERNAL MOCK NAAC ASSESSMENT: ACADEMIC AUDIT REOPRT:2019-20.
8. Any other item with the permission of the chair


Dr. C.S. Dalvi
Director & Chairman I.Q.A.C.

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Website: www.siberindia.edu.in email: director@siberindia.edu.in

Contact: 0231-2535706/2535707

Fax: 02312535708

The meeting of IMA (CWIAR), Kolhapur was held on 30th April 2021 at 12.00 noon in Online mode. The following members were present for the meeting.

Dr. C. S. Dalvi

A. H. R. Shinde

Dr. T. V. S. Sarma

Ajay V. Mane

Dalvi
Shinde
Sarma
Mane

Mr. Thorat R. T.

Dr. Shinde Ajay D.

Dr. S. C. Jamsandekar

Dr. Bindu Menon

Mr. A. D. Excal

Mr. V. S. Salech

Mr. Prafulla Sarkar

Thorat
Shinde
Jamsandekar
Menon
Excal
Salech
Sarkar

I.Q.A.C. Meeting Minutes

30th April'2020

ITEM NO 1: To read and confirm the minutes of the last meeting.

RESOLUTION: The minutes of the meeting held on 30th November' 2020 were read and it was resolved to accept the same.

ITEM NO 2: To thank the outgoing IQAC members.

The Chairman informed that Dr H V Deshpande, Shri. Raviraj Patil, Ms. Lynn Otaye had completed their three-year term as IQAC members. Their suggestions for quality enhancement in CSIBER are on record and it was decided to seek their guidance from time to time.

RESOLUTION: It is resolved to thank the outgoing members of the IQAC for their contribution during their tenure.

ITEM NO 3: To discuss the I.Q.A.C. activities and Action Taken report.

S.No.	ACTIVITY	ACTION TAKEN
1	NATIONAL MATHEMATICS DAY(Online)	The IQAC coordinated the celebration of National Mathematics Day on 22nd December'2020. The program was conducted Online for all students and staff of CSIBER. Brief history of Shri. Srinivasa Ramanujan was shared and the bio-pic "The Man who Knew Infinity" was steamed online. This activity was initiated to encourage the study of Maths and appreciate the contribution of our country to the world of Mathematics.
2	ENERGY AUDIT & GREEN AUDIT REPORTS	As per the directions and guidelines of IQAC the department of Environment prepared the Energy and Green Audit Reports for the Institute. The copy of the reports is uploaded on the Institute website.
3	DECODING UNION BUDGET: 2021-22	The IQAC organized an Online Webinar on Decoding Union Budget:2021-22. Well known writer and economist Shri Chandrashekhar Tilak for Mumbai was invited as resource person for the Online webinar. The Google Meet Link was shared to all the students and staff of the Institute. The presentation of Shri Tilak was followed by Q & A session from the students. This helped to clarify the doubts of the students regarding the new proposals in the budget.
4	OUTCOME BASED EDUCATION & POs AND COs UPLOADING	The individual departments revised their POs and COs as per the guidelines in the RUSA CAPACITY DEVELOPMENT PROGRAM held on 11th and 12th Nov'2020. The revised POs and COs were uploaded on the Institute website.
5	ANAND ANNUAL BOOK EXHIBITION (Digital Book Ordering System)	Every year in February first week, the Institute Organises Anand Book Exhibition by inviting 25 Book Publishers and Sellers from all over the country. The

		IQAC member Dr Babu Zachariah designed a new system for ordering the books by faculty members from each stall. This totally replaced the paper based and manual system of ordering the books by faculty members. The link of book ordering system was shared to all the faculty members on their mobiles. On visiting each stall the faculty had to just type in his mobile the title of the book and author. The department wise list was immediately generated at the end of the book exhibition. A process which used to take four months was now completed in less than a weeks' time.
6	ONLINE ADMISSION APPLICATION	Due to COVID-19 pandemic it is difficult for prospective students to physically come to campus to fill the admission application form. So the faculty of computer dept designed the digital application form so that the new batch of students seeking admission to various courses of CSIBER can fill the form online and pay the prospectus and application fees through digital mode. The software was developed in-house and successfully used for the new batch of students seeking admission to various programs in CSIBER for the academic year 2020-21.
7	GE SELECTION SOFTWARE	The coordinator informed that the Computer Dept faculty under the leadership of Dr P G Naik successfully developed the software to smoothen the process of GE selection. This new software replaces the existing manual system of selecting the GE by all the students. The software is already used for GE selection for first year students in the month of February 2021. It is being currently used for GE selection of all the second-year students of the Institute.
8	RUSA CAPACITY DEVELOPMENT PROGRAM	Under the Rusa Capacity Development Program Dr V R Kishore Kumar and Prof Namrata G were encouraged to register for Online Training Program conducted by NITIE. The program was on New Techniques in Econometrics.
9	CASELET BOOK PRINTING	The members of IQAC had suggested that the CASE STUDY approach should be encouraged in all the classes. Accordingly, all the faculty members were encouraged to write two or three CASELETS in their subjects and submit it to Dr C.S. Kale. After editing the final copy of the CASELT book was printed to be used by faculty in all the programs.

RESOLUTION: The members took note of the I.Q.A.C. activities and resolved to accept the same.

ITEM NO 4: To discuss about IQAC initiatives in progress.

S.No	ACTIVITY INITIATED	DETAILS
1	AQAR 2019-20	The work of preparation of AQAR 2019-20 is in final stages. It will be completed in a weeks' time and

		uploaded on the NAAC portal.
2	ADMINISTRATIVE STAFF DEVELOPMENT UNDER RUSA CAPACITY BUILDING PROGRAM	The IQAC proposed an Administrative Staff Development Program and took the approval of Management of conduct the program. The four-weekend workshop will be conducted by Mr Vinay Gosavi, the Director of Treasure Hunt, Kolhapur.
3	NATIONAL DAY CELEBRATION	The Director and IQAC members suggested to conduct National Days celebration online similar to the National Mathematics Day on 22nd December'2020.(Maharashtra Day & Labour Day)
4	IIQA, SSR PREPARATION & GUIDELINES FOR FACING PEER TEAM	Dr R Kamat & Dr M S Deshmukh the former and the present Director of IQAC, Shivaji University will be invited for a one day Online Orientation program for CSIBER Faculty and Staff. As we are in the fifth year of accreditation and have to prepare the IIQA, SSR and face the PEER TEAM in November 2021 the program will help to take the guidelines from the resource persons. The program is planned for end of May 2021.
5	D-SPACE	In order to have the database of the entire Institute on a single server D-SPACE is being created in the Computer Lab, upgraded with the support of RUSA and inaugurated by Hon'ble Minister of Higher Education, Shri Uday Samant. The work is in progress and the status will be updated to the members in the next meeting.
6	RESEARCH ARTICLE DATABASE	In order to have the data of all research articles in the Institute at a single location a Google Form was created by the Director. It was shared with all the faculty and the research articles database is being updated.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 5: To discuss about the preparation of IIQA, SSR & AQAR:2020-21

The coordinator informed the members that the Institute is due for accreditation in fourth cycle in November'2021. For this purpose, IIQA, SSR & AQAR:2020-21 has to be prepared. Since the format of SSR and AQAR are almost the same it was decided to prepare them simultaneously. The latest format will be downloaded by the coordinator and shared with the respective criteria experts. The experts will take the help of the criteria members and start the data compilation immediately.

RESOLUTION: It is resolved to start the preparation of SSR and AQAR: 2020-21 simultaneously. The criteria heads will take the help of their criteria members to collect and compile the data.

ITEM NO 6: To appreciate the Quality Work of Faculty & Staff.

The members brought to the notice the Quality Work done by the following faculty and staff members:

1. Dr. P.G.Naik: Developed the ONLINE ADMISSION PROCESS SYSTEM & G.E. SELECTION SYSTEM
2. Dr.BABU ZACHARIAH: Developed the DIGITAL BOOK ORDERING SYSTEM.
3. Shri. SARDESAI: Developed and generated reports of STUDENT'S FEEDBACK for all the programs in the Institute.

RESOLUTION: It is resolved to appreciate the efforts made by the above faculty members and staff for improving the processes in CSIBER. In recognition of their efforts in Quality Enhancement the members resolved to issue the IQAC appreciation certificates.

ITEM NO 7: Taking note of INTERNAL MOCK MAAC ASSESSMENT: ACADEMIC AUDIT REPORT 2019-20

The coordinator placed before the members the INTERNAL MOCK MAAC ASSESSMENT: ACADEMIC AUDIT REPORT 2019-20. The criteria wise deficiencies were discussed in detail and the measures to taken to overcome the deficiencies were also discussed. The coordinator thanked all the criteria experts for giving the inputs for preparing the ACADEMIC AUDIT REPORT:2019-20.

RESOLUTION: It is resolved to appreciate the efforts of IQAC team members in preparing the ACADEMIC AUDIT REPORT:2019-20. It is further resolved to share the report with the management to seek their guidance in speedy resolution of the deficiencies.

ITEM NO 8: Any other Item with the permission of Chair.

1. The Student representative in IQAC Mr. Shiv Sagar informed that the Kolhapur District Website has missed out including CSIBER in the list of educational institutions. The members appreciated Mr Shiv Sagar for pointing out the lapse and decided to write to the Collector of Kolhapur to include CSIBER in their website.

2. Mr. Shiv Sagar also informed that students were highly appreciating the efforts of the Institute in conducting online classes regularly. To overcome the monotony, he suggested to conduct interdepartmental online extra-curricular activity atleast twice in a month. The members appreciated the suggestion and decided to implement the same with immediate effect.

3. The Director informed the members to include students' representatives in all the committees. The members agreed and decided to inform the respective departments to involve student representatives in all the activities being planned.

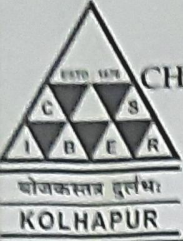
RESOLUTION: It is resolved to accept the suggestions of Shiv Sagar and the Director and take the steps to comply the same.

As there was no other item to be discussed the meeting concluded with vote of thanks to the chair.


Dr. C.S. Dalvi
Director & Chairman IQAC

Read and confirmed





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15th Nov' 2021

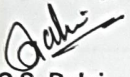
To,
The IQAC Members,
CSIBER, Kolhapur

Sir/Madam,

A Meeting of I.Q.A.C. members is scheduled in the Board Room on 17th Nov' 2021 at 11.30 am to discuss following issues. I request you to kindly make it convenient to attend the meeting.

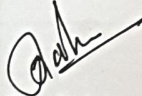
Thanking you,

Yours faithfully,

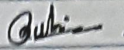
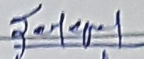
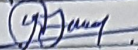
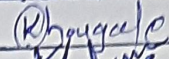
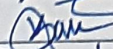
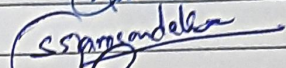
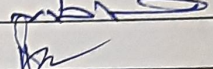
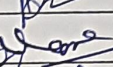
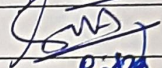
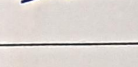

Dr. C.S. Dalvi
Director & Chairman IQAC

Agenda for the meeting of the I.Q.A.C.

1. To read and confirm the minutes of the last meeting.
2. To release the SPECIAL ISSUE OF SAJMR on INTELLECTUAL PROPERTY RIGHTS(I.P.R.)
3. To discuss about the IQAC activities and Action Taken Report
4. To discuss the IQAC Initiatives.
5. To discuss about the preparation of IQA, SSR & AQAR:2020-21
6. Any other item with the permission of the chair


Dr. C.S. Dalvi
Director & Chairman I.Q.A.C.

The meeting of Jan - CSIR, Kolhapur was held on 17th Nov 2022 at 11:30 am in Board Room. The following members were present for the meeting.

SNO.	NAME	SIGN.
1	Dr. C.S. Dalvi	
2	Dr. Prasad Sankegal	
3	Dr. Bindu Menon	
4	Dr. Pravin Chavan	
5	Dr. Krishnak H. Chougale	
6	Miss. Noopur P. Kadam	
7	Dr. K.N. Raulhare	
8	Dr. Barni Zacherich	
9	V.S. Saloke	
10	Dr. S. S. Jamsandekar	
11	Dr. Shinde Ajay D.	
12	Mr. Amar Dinkar Ekul	
13	Mr. Chetan C. Khatawame	
14	Dr. V. B. Patil	
16	Dr. T. V. G. Sarma	
17	Ajay V. More	
18	Suraj N. Shaha	
19	THORAT R.T.	

17th Nov'2021

ITEM NO 1: To read and confirm the minutes of the last meeting.

RESOLUTION: The minutes of the meeting held on 30th April' 2021 were read and it was resolved to accept the same.

ITEM NO 2: To release the SPECIAL ISSUE OF SAJMR on INTELLECTUAL PROPERTY RIGHTS(I.P.R.)

DISCUSSION: The coordinator informed the members that as per the NAAC requirement seminar on IPR had to be arranged. Accordingly the research papers presented in the collaborative International Webinar was published in the special issue of Institute International Journal, SOUTH ASIAN JOURNAL OF MANAGEMENT RESEARCH(SAJMR). The special issue was released at the hands of Dr.Prasad Sankpal, Local Society Representative in IQAC.

RESOLUTION: It is resolved to appreciate the efforts of IQAC in organizing the collaborative International webinar on IPR and publishing the International Journal SAJMR.

ITEM NO 3: To discuss the I.Q.A.C. activities and Action Taken report.

S.No	ACTIVITY	ACTION TAKEN
1	AQAR 2020-21	The work of preparation of AQAR 2020-21 is in final stages. It will be completed by December end and will be uploaded on the NAAC portal.
2	ADMINISTRATIVE STAFF DEVELOPMENT UNDER RUSA CAPACITY BUILDING PROGRAM	The IQAC proposed an Administrative Staff Development Program and took the approval of Management to conduct the program. The four-weekend workshop was conducted by Mr Vinay Gosavi, the Director of Treasure Hunt, Kolhapur, 1st to 8th September'2021
3	NATIONAL DAY CELEBRATION	The list of National Days and Activities to be conducted in the academic year 2021-22 was prepared Department-wise. It was decided that the corresponding department will take the initiative to coordinate the event.
4	IIQA, SSR PREPARATION & GUIDELINES FOR FACING PEER TEAM	Dr R Kamat & Dr M S Deshmukh the former and the present Director of IQAC, Shivaji University suggested December' 2021 for Orientation program for CSIBER Faculty and Staff. As we are in the fifth year of accreditation and have to prepare the IIQA, SSR and face the PEER TEAM in November 2021 the program will help to take the guidelines from the resource persons.
5	D-SPACE	D-space structure is prepared for all departments. Strategy for uploading the data is being finalized. By next meeting the department wise information will be shared.
6	COLLABORATIVE INTERNATIONAL CONFERENCE	As per NAAC guidelines IQAC should organize seminars/conferences on I.P.R. Accordingly and

		International Webinar was successfully conducted on 31 st August'2021, in collaboration with Anjuman College, Vijapura, Karnataka. Resource person from USA and paper presenters from different parts of the country participated. Selected papers are published in the special issue of South Asian Journal of Management Research(SAJMR).
7	STAKEHOLDERS FEEDBACK	Under the stakeholders feedback the feedback from passout students of last five years is 2016-17 to 2020-21 was taken. The results and analysis were discussed in detail and corrective measures conveyed.
8	PO-CO MAPPING	The IQAC arranged the session on PO-CO mapping . The invited resource person was Prof. Dr Shaila Subbaraman from Walchand College, Sangli. She conducted 4 sessions and explained with examples the concept of mapping the the POs and COs
9	INVESTOR EDUCATION PROGRAM	Investor Education Program was organized on behalf of BSE-IPF on 4th June 2021. The topics included Capital Market Awareness, Introduction to Mutual Funds and Financial Planning.
10	SEBI PROGRAM	Program on Ways of Effective Wealth Creation was conducted on behalf of SEBI for CSIBER students on 28th May 2021. The topics included Goal Based Investing, Impact of Inflation and Appropriate Asset Allocation.
11	SOCIAL OUTREACH WEBINAR	A social outreach webinar on "Family Resilience During Covid-19 pandemic" was arranged by inviting Dr B P Nirmala, from NIMHANS, Bangalore on 27th May'2021. It was conducted in collaboration with the Social Work dept of CSIBER. Students, Faculty, Staff of CSIBER along with society members attended the session.

RESOLUTION: The members took note of the I.Q.A.C. activities and resolved to accept the same.

ITEM NO 4: To discuss about IQAC initiatives in progress.

S.No	ACTIVITY INITIATED	DETAILS
1	MoU Foreign	Dr K N Ranbhare informed the IQAC about international MoU with Arizona State University, USA. The collaborative academic activities to be initiated were also shared.
2	Online Exam Student Registration & Conduct	The system of Online Exam Student Registration was developed for faster and smooth registration of students of all programs. Dr Ajay Shinde shared the details and explained how the new system helped to improve the quality of conducting online exams.
3	Employers Feedback	The feedback form was designed and shared with all departments. In two weeks time the departments will share the Google Form with maximum number of employers and share the final report with IQAC. The Departments will also upload the same on the

		Institute website under their respective Department Tabs.
4	Dept wise seminar/conference for SAJMR	The IQAC members suggested that every department should take the responsibility of conducting one International/National seminar or conference. The selected research papers should be published in SAJMR.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 5: To discuss about the preparation of IIQA, SSR & AQAR:2020-21

The IQAC coordinator informed the progress about the preparation of AQAR-2020-21 and SSR. It was mentioned that by 31st Dec'2021 the AQAR 2020-21 will be uploaded and the target for completing the SSR was 10th January'2021.

RESOLUTION: It is resolved to complete the preparation of SSR and AQAR: 2020-21 simultaneously. The criteria heads will take the help of their criteria members to collect and compile the data.

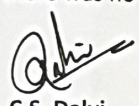
ITEM NO 8: Any other item with the permission of Chair.

1. The student representative in IQAC Ms Noopur Kadam suggested the following:

- a) Providing separate study room for after college hours study
- b) Sports facility to started

RESOLUTION: It is resolved to accept the suggestions given by the student representative and the Director will take steps to comply the same.

As there was no other item to be discussed the meeting concluded with vote of thanks to the chair.



Dr. C.S. Dalvi
Director & Chairman IQAC