



CSIBER Trust's
**CHHATRAPATI SHAHU INSTITUTE OF BUSINESS
EDUCATION AND RESEARCH (CSIBER) KOLHAPUR, INDIA**
An Autonomous Institute under UGC, Government of India
College with Potential for Excellence (CPE) Phase III
Reaccredited by NAAC with 'A+' Grade, Govt. of India

IQAC Meeting Minutes

13th October 2025

The IQAC Meeting was conducted at 3.00 p.m. on 13th October 2025 in the IQAC room.

The following members were present:

1. Dr. R. K. Tailor – Director & Chairman, IQAC
2. Dr. S. S. Jamsandekar – IQAC Coordinator
3. Dr. S. P. Rajput
4. Dr. R.S. Kamat
5. Mr. A. D. Ekal
6. Mrs. A. U. Gaikwad
7. Dr. Pooja M. Patil
8. Dr. V. S. Salokhe
9. Mr. R. T. Thorat
10. Mr. Chetan C. Khatawane

ITEM No. 1: Welcome and Felicitation of New IQAC Members

Discussion:

Dr. S. S. Jamsandekar, IQAC Coordinator, extended a warm welcome to all IQAC members. Dr. T. V. G. Sarma felicitated and welcomed the newly appointed Director, Dr. R. K. Tailor, as the Chairman of IQAC, CSIBER. Dr. R. K. Tailor, in turn, felicitated Dr. R. S. Kamath as the newly inducted member of the IQAC..

Resolution:

Members affirmed their active participation and support toward achieving the IQAC's quality objectives.

ITEM No. 2: To Read and Confirm the Minutes of the Previous Meeting

Discussion:

The minutes of the previous IQAC meeting held on 15th April 2025 were read and reviewed. Compliance reports on earlier initiatives such as research workshops, AQAR submission, and value-added courses were discussed.

Resolution:

The minutes of the previous meeting were confirmed unanimously.



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ITEM No. 3: Overview of IQAC Activities and New Quality Initiatives

Discussion:

- a) **Compilation of AQAR 2024–25:** All Schools were informed to complete the data compilation and documentation for AQAR 2024–25 as per NAAC guidelines. IQAC will consolidate and finalize the institutional report for timely submission.
- b) **Orientation on New NAAC Reforms and NIRF:** An Orientation Session on the New NAAC Reforms and NIRF Framework for all faculty members will be conducted by IQAC on 15th October 2025.
- c) **Academic and Administrative Audit (AAA):** It was decided to conduct Academic and Administrative Audit at two levels, internal followed by external for all Schools and administrative sections to ensure comprehensive quality evaluation.
- d) **Introduction of Value Added Courses (VAC):** Each School shall introduce at least two Value Added Courses focusing on enhancing employability and technical skills of students. Proposals are to be submitted to IQAC by 3rd November 2025, and approved courses will commence from 10th November 2025.
- e) **Preparation of Course Handout Files:** All faculty members are required to prepare Course Handout Files for their respective subjects and submit soft copies to IQAC by 3rd November 2025.
- f) **E-Content Development Proposals:** Proposals are invited from each School for E-Content Development on innovative and latest trend-based courses to promote digital learning and blended pedagogy, Mr. A D Ekal and Mrs. A. U Gaikwad will jointly coordinate this activity
- g) **Research Publications and IPR Activities:** All faculty members are required to publish a minimum of two research papers annually in Scopus-indexed journals. They are also encouraged to file patents and copyrights to strengthen the Institute's innovation and intellectual property portfolio.
- h) **Research Grants and Funded Projects:** Faculty members are encouraged to submit proposals for research grants and externally funded projects to government and non-government agencies. IQAC will assist in identifying funding opportunities and guide proposal preparation through the Research Development Cell.



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Resolution:

All the above initiatives were unanimously accepted. IQAC will review progress through periodic meetings, maintain compliance records, and extend necessary support to faculty and schools.

ITEM NO 6. Any other item with the permission of the chair.

As there was no other issue to be discussed, the meeting was concluded with the vote of thanks to the chair.

Dr. S. S. Jamsandekar
Coordinator IQAC



Dr. R. K Tailor
Director & Chairman IQAC