

C.S.I.B.E.R., Kolhapur-4

I.Q.A.C.Meeting Minutes

13th Aug'2020

ITEM NO 1: To read and confirm the minutes of the last meeting.

S.No.	ACTIVITY	ACTION TAKEN
1	Compulsory MOOC courses	MOOC courses available on SWAYAM platform were communicated to all the students through their respective departments. The students were encouraged to take up at least one course as per their interest and ability.
2	Generic Elective Template	The Department of Computer studies was working on the project of developing SOFTWARE for selecting the GENERIC ELECTIVE by the students. The project was being lead by Dr P.G.Naik and her team of faculty members in their Dept. Dr. Ajay Shinde informed the IQAC members that the software would be ready by January 2021 and would be implemented for GE selection in the new incoming batch and later for the final year students.
3	Industry-Institute Interaction Meet	The Industry Institute Interaction meet was postponed due to the lockdown in the industry. The event would be held online by the Cell.

RESOLUTION: The minutes of the meeting held on 28th Feb' 2020 were read and it was resolved to accept the same.

ITEM NO 2: To discuss about IQAC initiatives

S.No	ACTIVITY INITIATED	DETAILS
1	ATAL-FDP Proposals	All the Departments were informed to submit proposals for conducting FDP under the ATAL scheme. Accordingly, 12 proposals on various themes in Management, Teaching Methods and Social Work were submitted. The results of these proposals for conducting the Online Programs is awaited.
2	Social Outreach Webinar Series	In view of the Pandemic, the IQAC informed all the Departments to conduct Online Social Outreach Webinars for on different themes. The idea was to keep in touch with the society through online mode and share the knowledge. The Management of the Institute supported by purchasing the ZOOM MEETING SOFTWARE to support more than 100 participants per meet. Making use of this facility by the management all departments successfully conducted 32 webinars on various theme relevant to the industry, society and Economy.

3	Online Google Classroom Orientation	The IQAC took the initiative of conducting Orientation on 2nd July 2020, of Google Meet and Google Classroom. This was necessary as many of the faculty members were not fully aware of all the available in Google for conducting regular classes, assignments, MCQs, accepting and evaluating assignments online etc.
4	AQAR-2019-20	The IQAC members started the work of compiling the criteria-wise information required for AQAR-2019-20. Each of the IQAC faculty representative was designated as CRITERIA EXPERT and was assigned a team of seven faculty members from each department. The criteria-wise data collection was to be monitored by the respective criteria expert.

RESOLUTION: The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

ITEM NO 3: Any other item with the permission of Chair.

The Chairman informed the members about the successful progress of Online Classes for all the programs. Separate time-table for online sessions was prepared by the respective departments. In spite of the pandemic the classes are being conducted online and the entire syllabus was being covered by the faculty members. The IQAC was playing a supportive role in conducting these sessions. The members appreciated the efforts of the IQAC and the faculty in continuously conducting the Online sessions for the students.

RESOLUTION: It is resolved to accept the above mentioned suggestions and communicate the appreciation of IQAC to the departments about the Online activities.

As there was no other item to be discussed the meeting was concluded with a vote of thanks to the Chair.

Dr. C.S. Dalvi
Director & Chairman IQAC