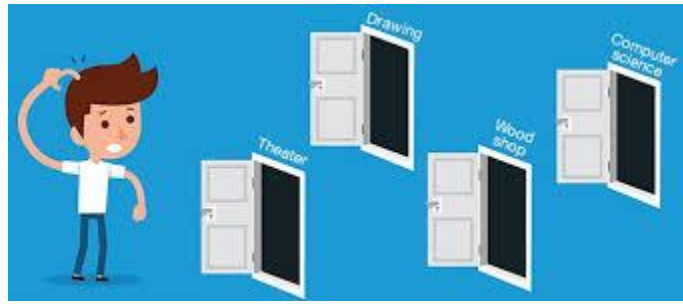


On-line Generic Elective Selection System for CSIBER

User Manual



Prepared

By

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Prof. Mahantesh. B. Patil

Prof. Vidya L. Badadare

On-line Generic Elective Selection System for CSIBER

Setting Up Environment

For the smooth working of the system the following pre-requisites are to be met.

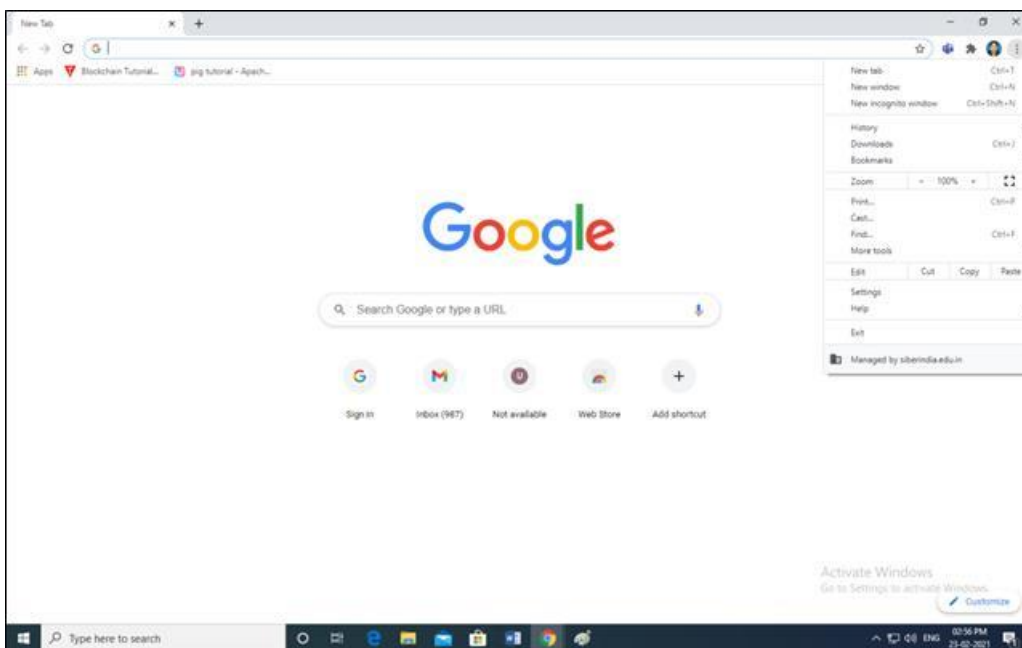
- Popup blockers must be disabled.
- Browser history must be cleared.
- Home page of a webportal contains the PDF of GE subjects and brief information about the GE subject. The students are advised to pre-read the material and go through the contents before the selection of GE subject.

The following section describes disabling popup blockers on Google Chrome and Mozilla Firefox.

Disabling Pop-Up Blocker

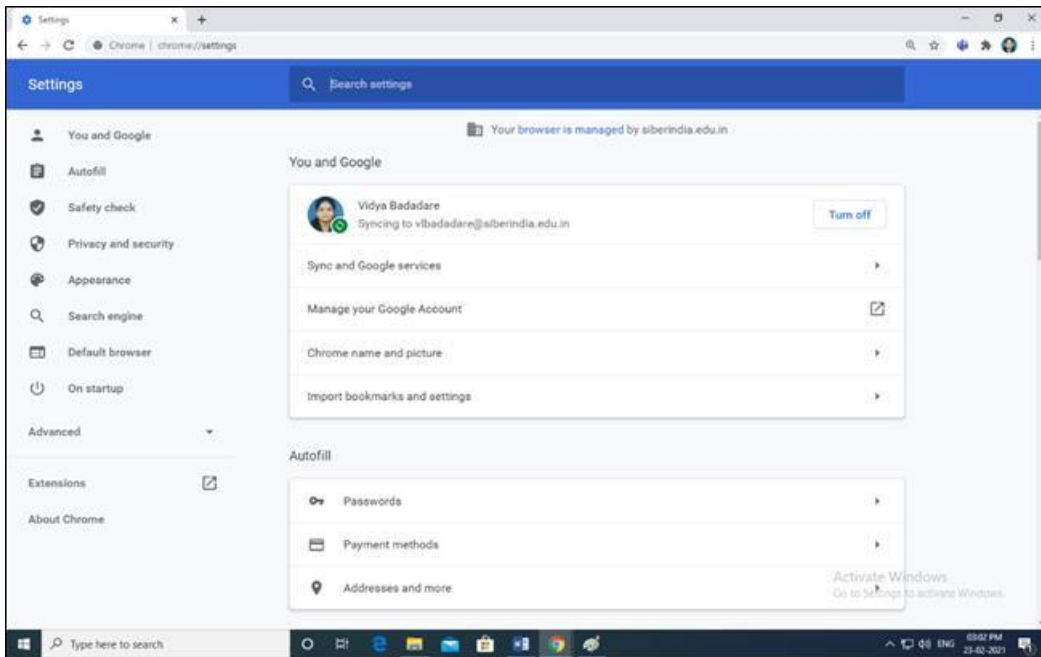
1. Google Chrome Browser:

Step 1: Open Chrome Browser and select three dots at right hand upper corner

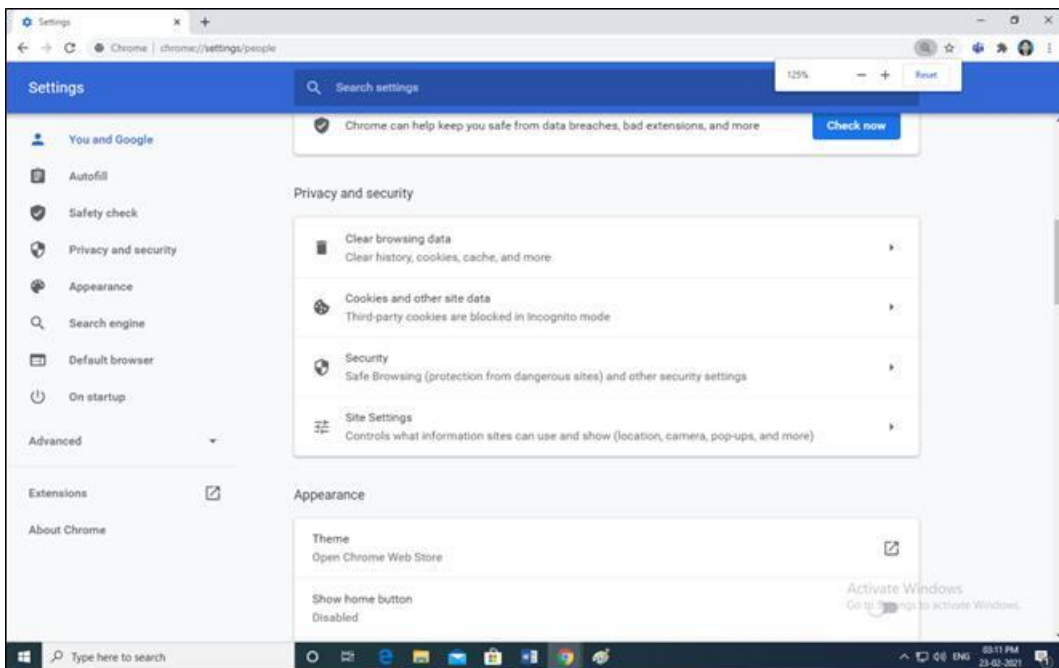


On-line Generic Elective Selection System for CSIBER

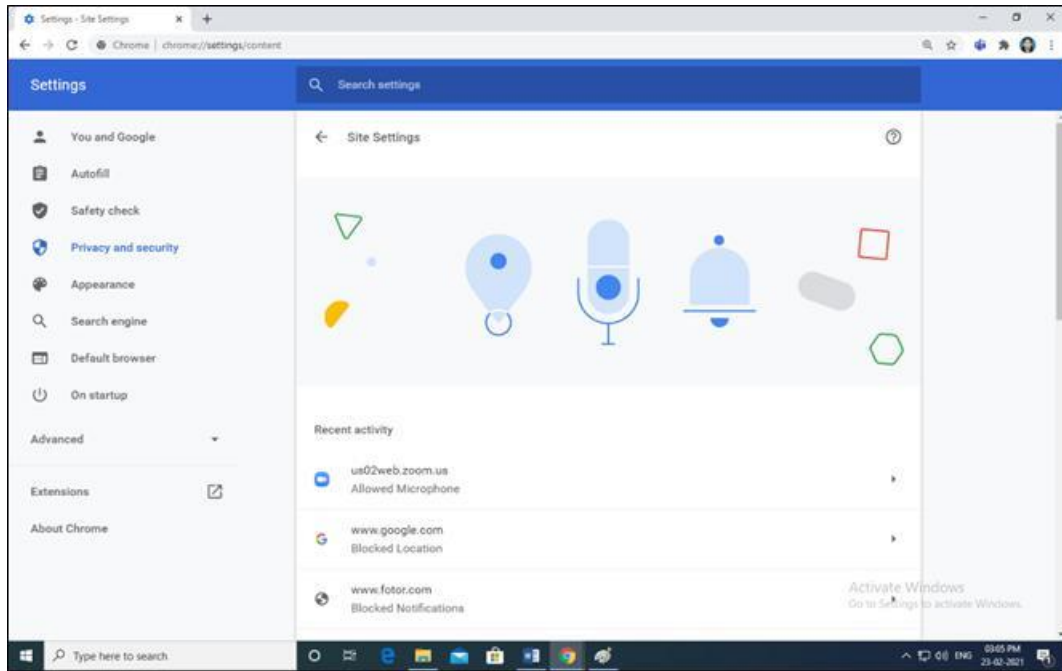
Step 2: Select Settings



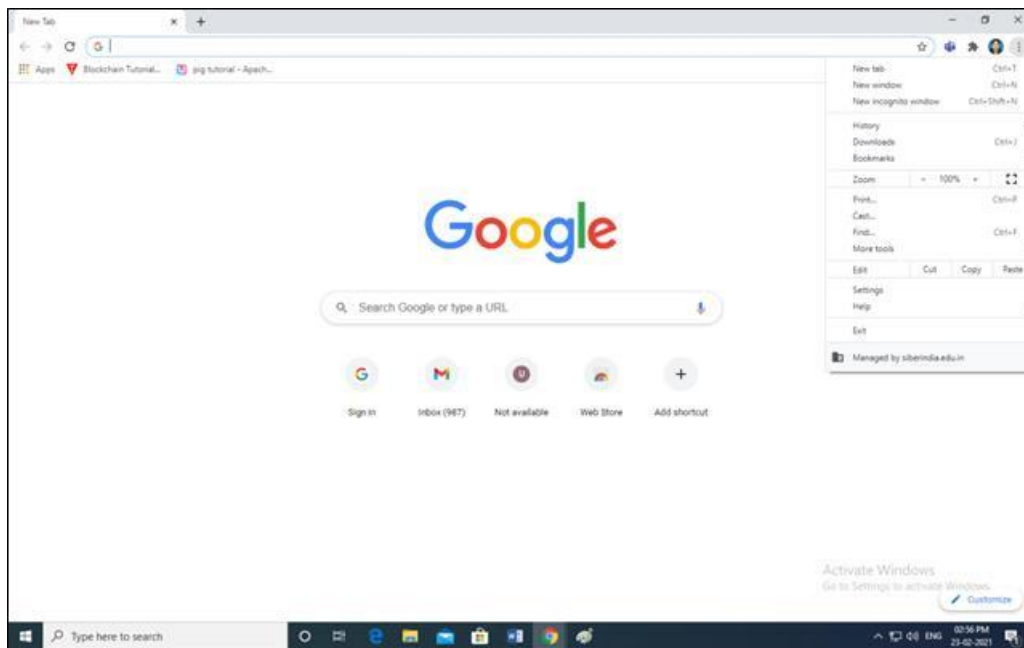
Step 3: Go To “Privacy and Security” → Select “Site Settings”



On-line Generic Elective Selection System for CSIBER

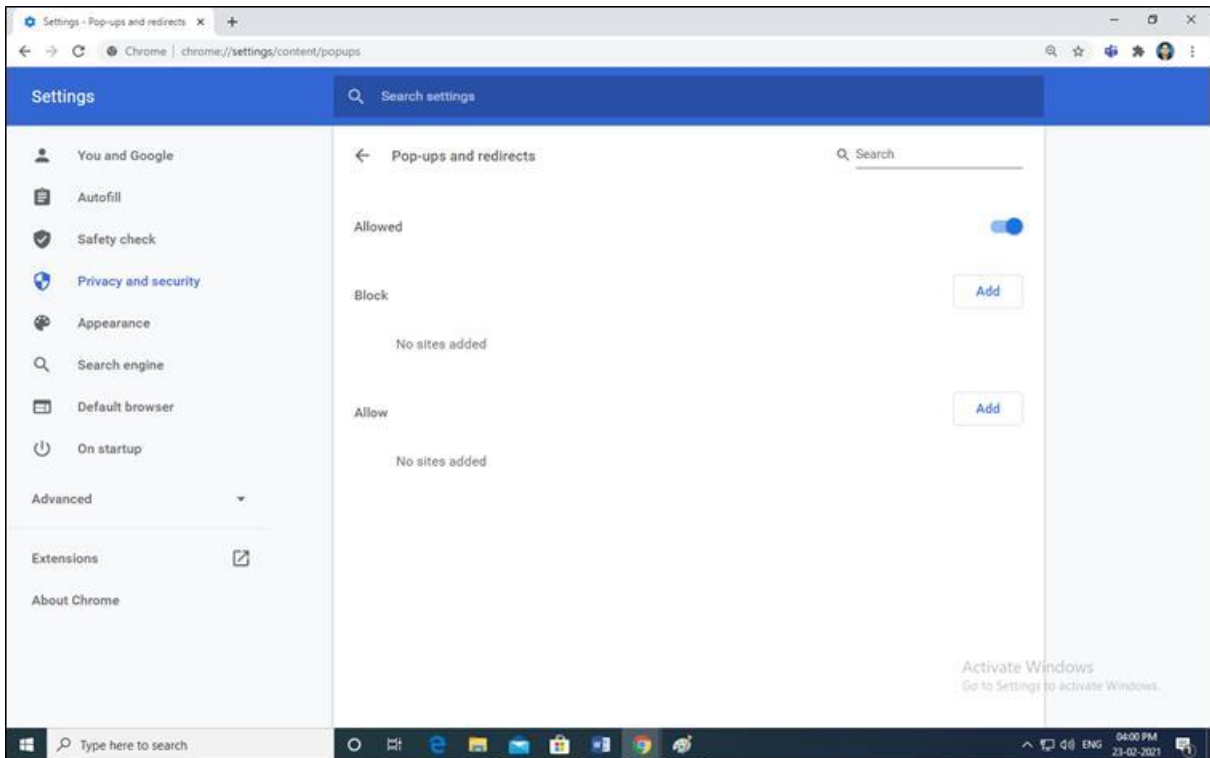
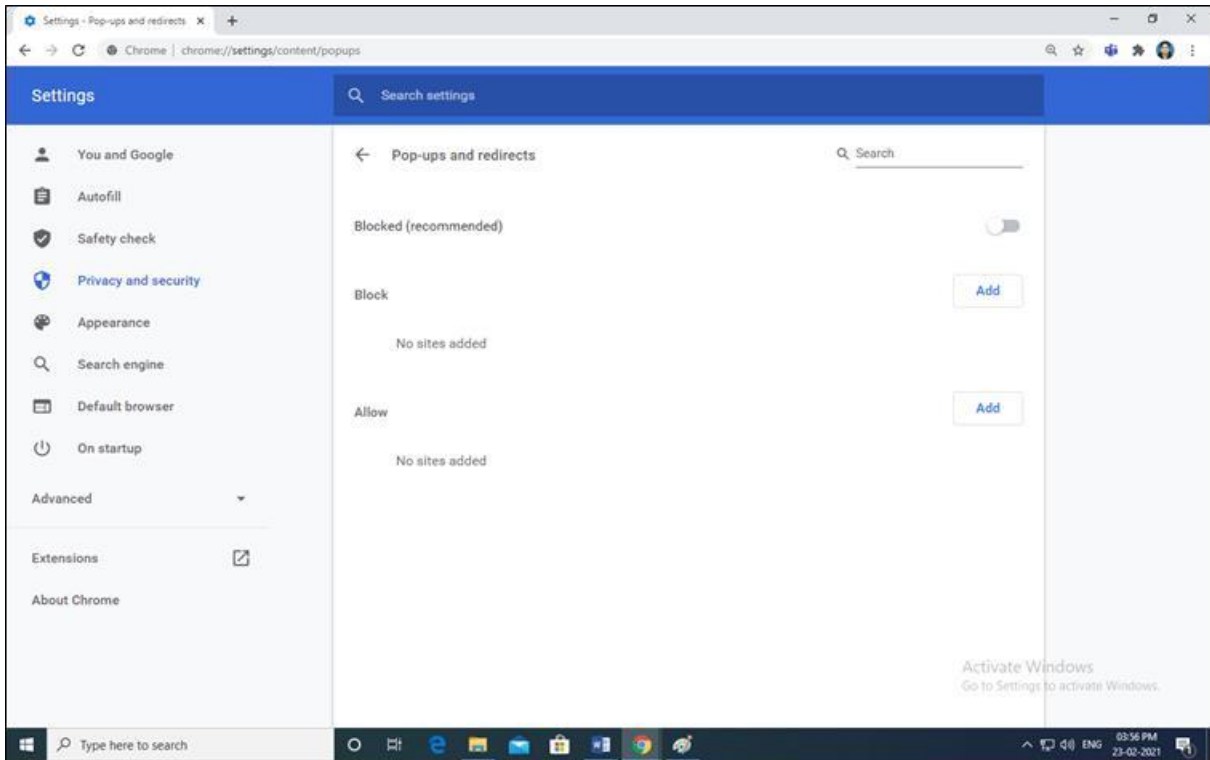


Step 4: In “Content” category → Select “Pop-ups and redirects”



Step 5: Click on the button in front of “Blocked (recommended)” → Change “Blocked” status to “Allowed”

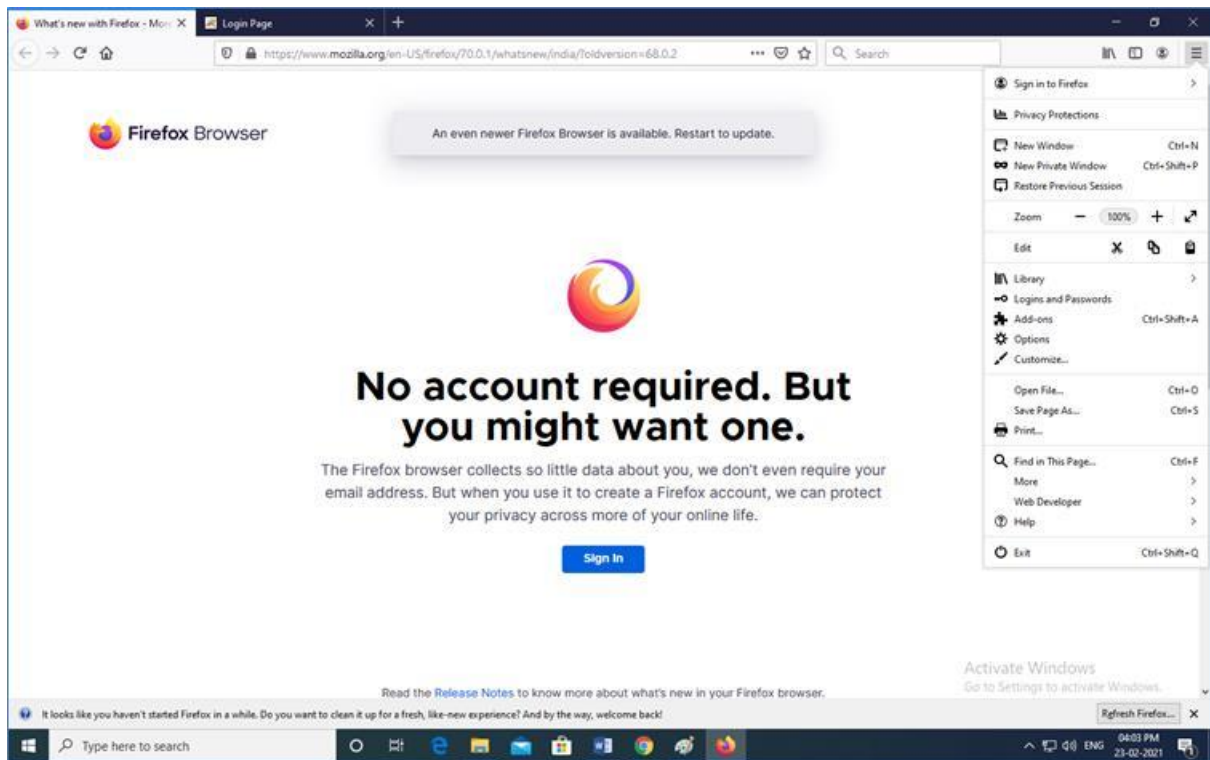
On-line Generic Elective Selection System for CSIBER



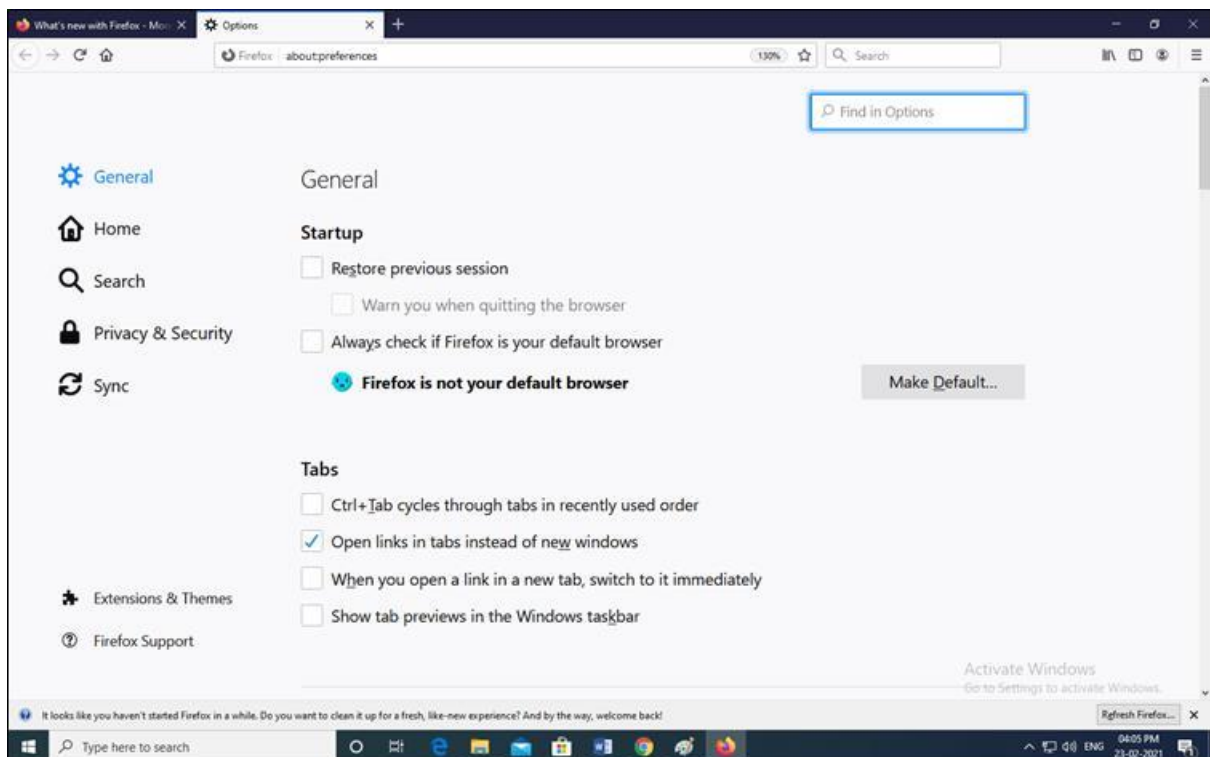
On-line Generic Elective Selection System for CSIBER

2. Mozilla Firefox Browser:

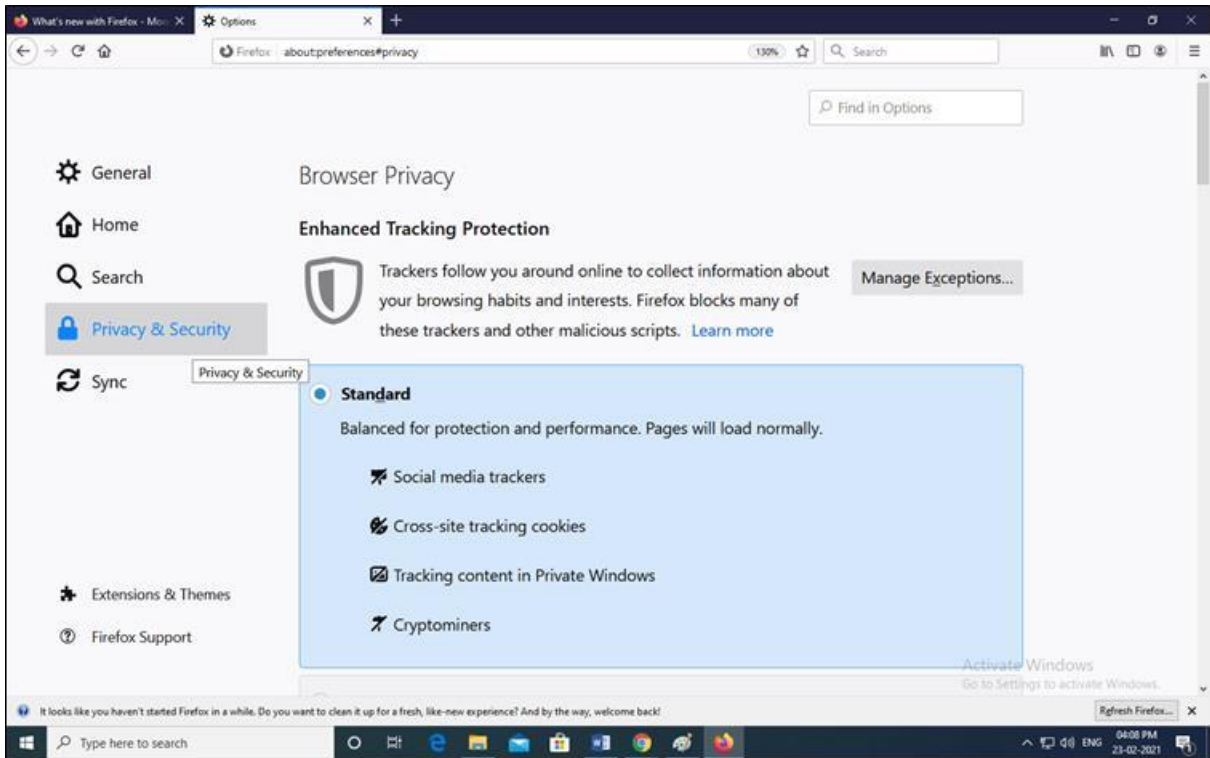
Step 1: Open Chrome Browser → select Menu at right hand upper corner



Step 2: Select “Options” menu → Go To “Privacy and Security”

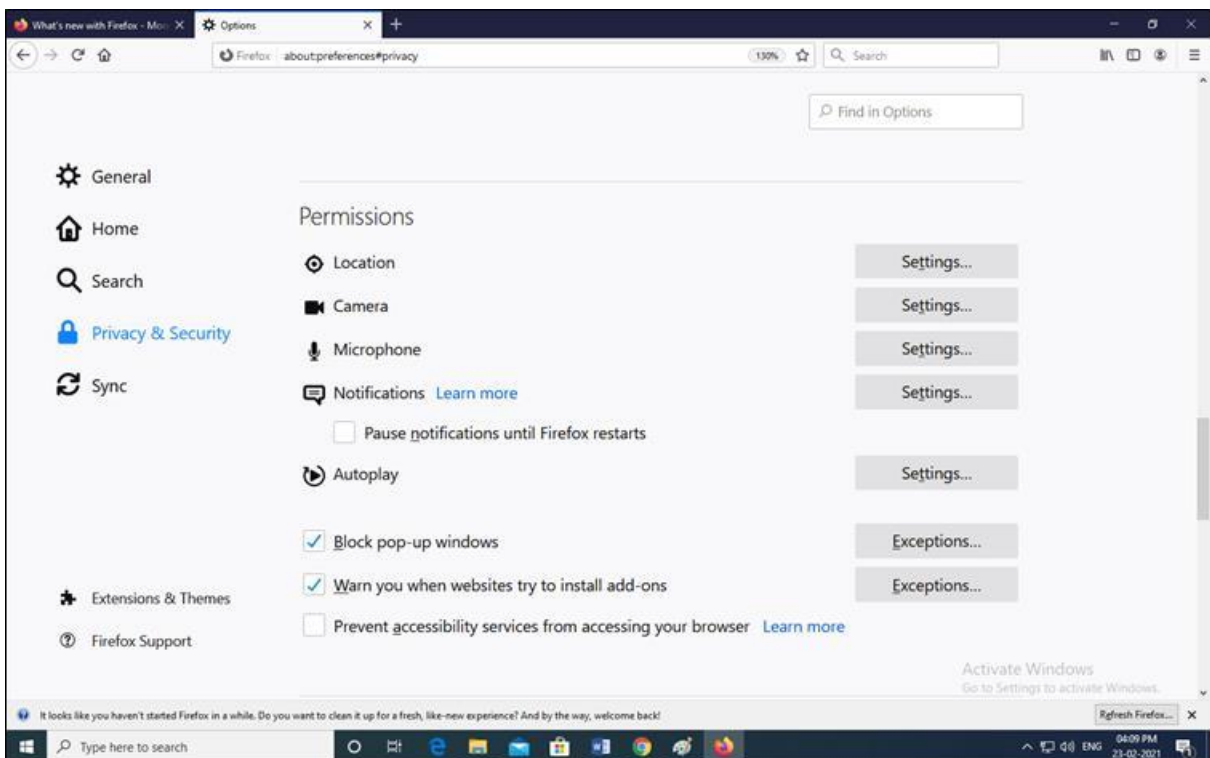


On-line Generic Elective Selection System for CSIBER

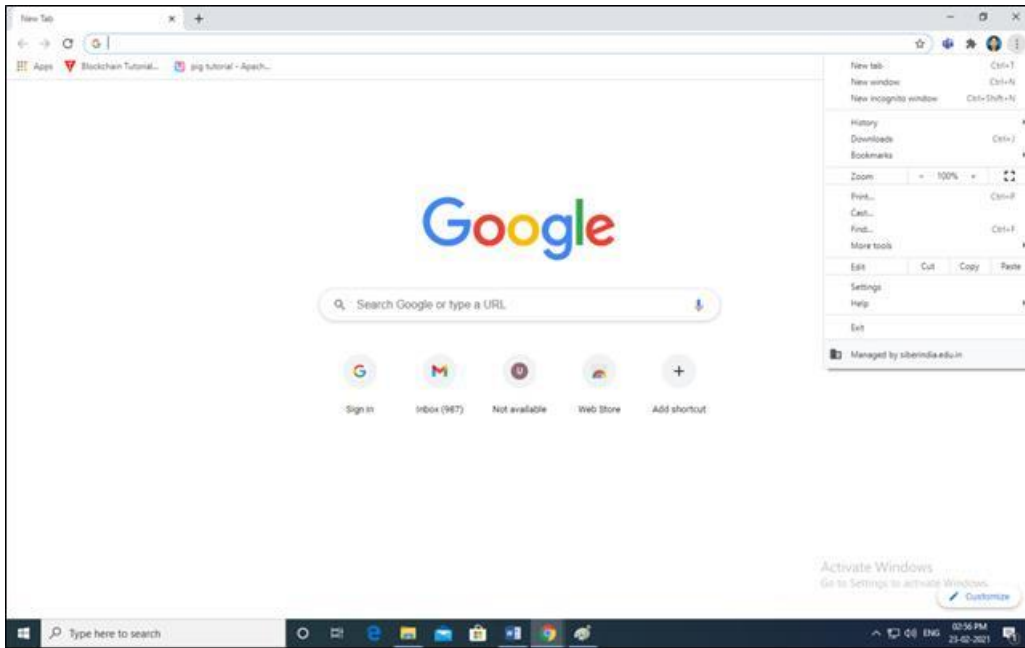


Step 3: Go to "Permissions" settings

Step 4: Uncheck "Block pop-up windows" option



On-line Generic Elective Selection System for CSIBER

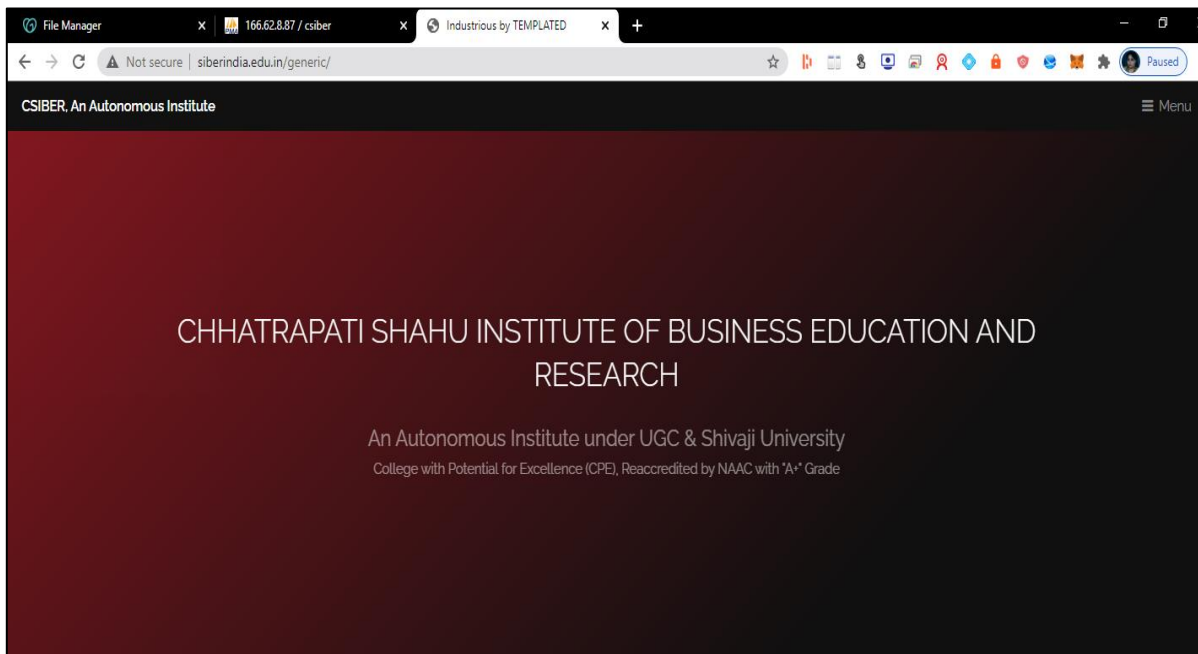


CSIBER Web Portal for Selection of Generic Elective

Open any browser and enter the following URL in the address bar of a browser:

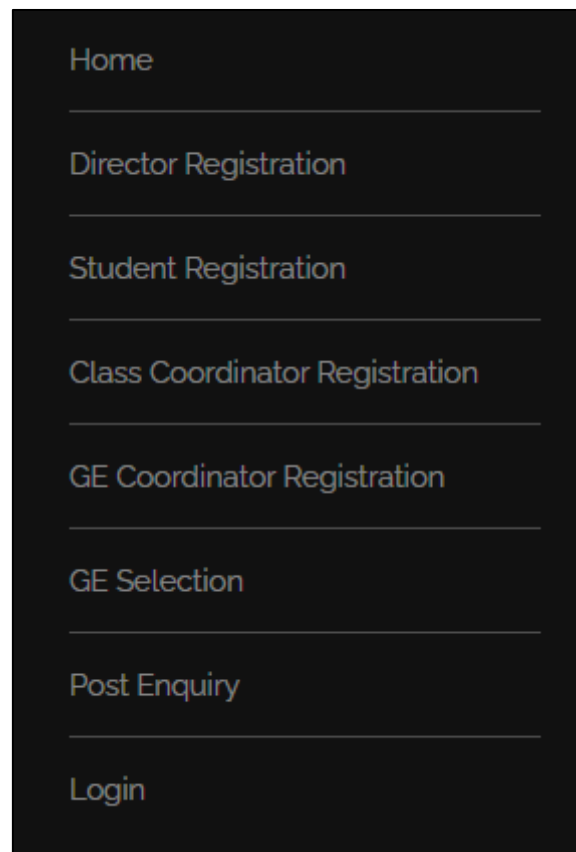
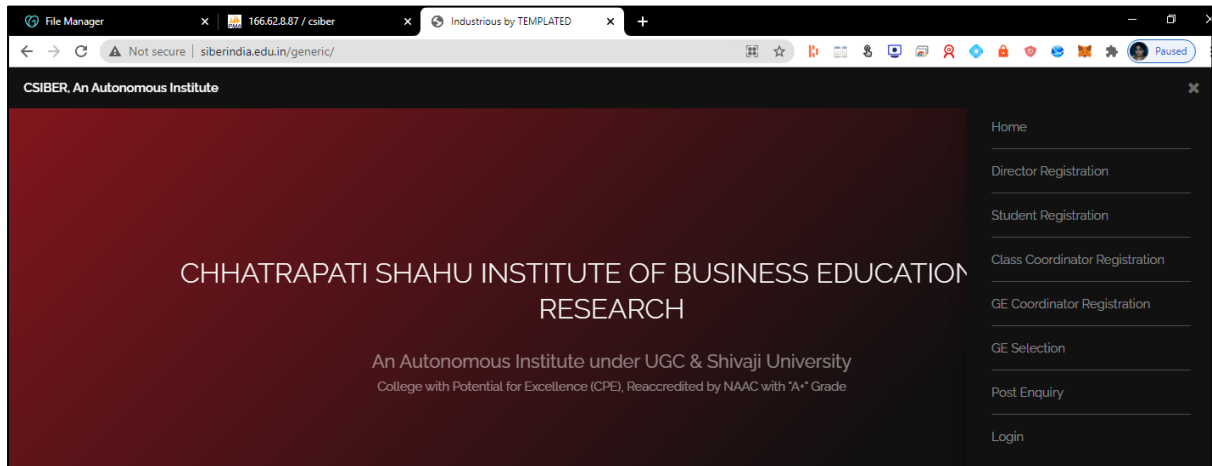
<http://www.siberindia.edu.in/generic/>

The following home page is displayed:



On-line Generic Elective Selection System for CSIBER

GE Web Portal Menu Structure



Roles

The different roles defined in the system are listed below:

- student
- class_coordinator
- ge_coordinator
- director

On-line Generic Elective Selection System for CSIBER

Tasks Performed by Different Roles

Role Name – student

The different tasks permissible to the user in '*student*' role are listed below:




- Student Registration
- Authentication
- Edit Profile
- Change Password
- Download registration Receipt
- GE subject selection
- View current status of GE selection
- Download GE Allocation Receipt

Student Module

Pre-registration Procedure

To get information about GE electives offered by different departments in the current year and semester, display wweb portal home page and scroll down to the section shown in the following figure:

QUICK GLANCE AT GENERIC ELECTIVES

Department of Computer Studies	Department of Comm & Mgmt	Department of Economics
		
OFFICE AUTOMATION	FUNDAMENTALS OF MANAGEMENT	PRINCIPLES OF ECONOMICS
Course Objectives: 1. To teach basic concepts about IT required for corporate office. 2. To explain the operating system and computer languages concepts. 3. To teach use of Word processor for documentations. 4. To explain effective use of presentation technology. 5. To demonstrate use of spreadsheet for analysis of data ...	Course Objectives: Entrepreneurship Development helps in developing entrepreneurial abilities. Importance of entrepreneurship development is to enable the individuals to grow into a dynamic entrepreneur who is able to initiate and sustain the economic growth of the country ...	Course Objectives: 1. To introduce the basic terms and principles of economics 2. Explain the scope and approach of economic analysis ...
		Read more View syllabus

On-line Generic Elective Selection System for CSIBER

The 5 different departments are listed along with their course objectives.

On clicking '**Read More**' button, course outcomes are displayed and '**Read More**' button changes to '**Read Less**' button. For collapsing the text click on '**Read Less**' button which reverts back to '**Read More**'.

Course Outcomes:

After completion of this course the student will be able to:

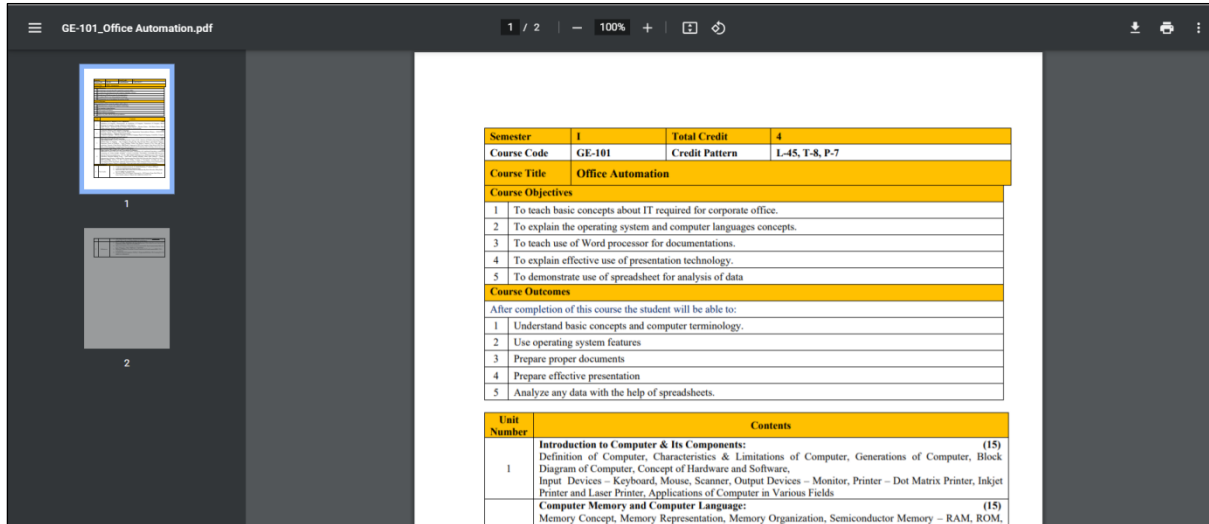
1. Understand basic concepts and computer terminology.
2. Use operating system features
3. Prepare proper documents
4. Prepare effective presentation
5. Analyze any data with the help of spreadsheets.

Read less

[View syllabus](#)

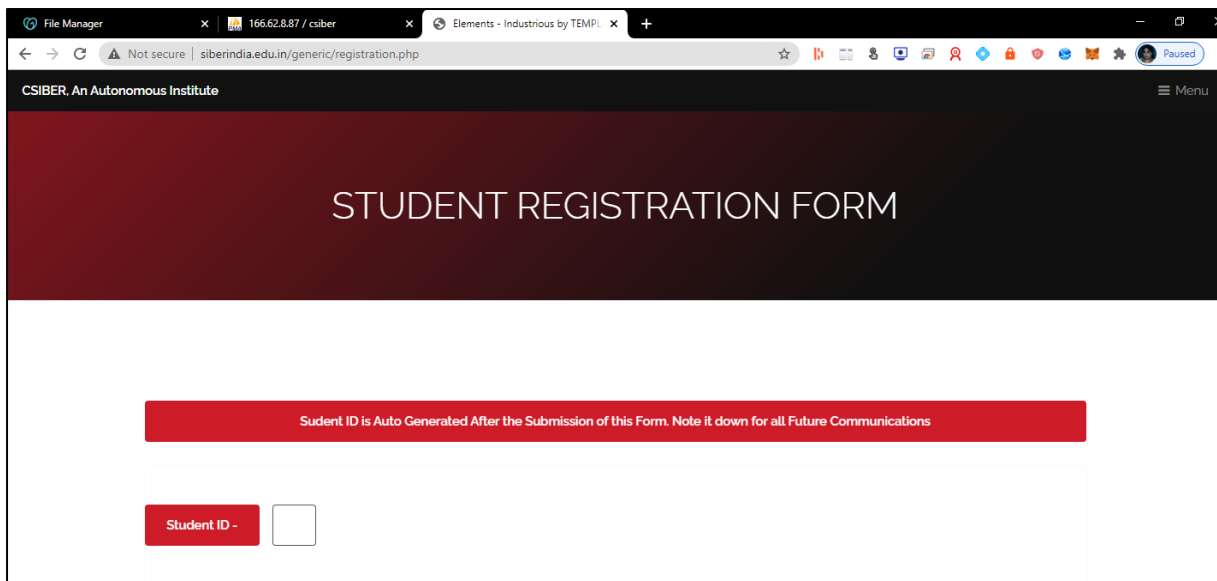
For viewing the course content, click on 'View syllabus' link. The syllabus is displayed in PDF format as shown in the following figure which can be downloaded or printed by the student.

On-line Generic Elective Selection System for CSIBER



Task: Student Registration

Select '*Student Registration*' option from main menu. The student registration form is displayed as shown below:



On-line Generic Elective Selection System for CSIBER

Full Name

Email ID

Mobile No.

Password

Confirm Password

- Select Programme -

Select Year

I Year II Year

Select Semester

I Semester II Semester

III Semester IV Semester

Roll No -

Roll No

Submit Form Reset

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password
- Year
- Semester
- Roll No

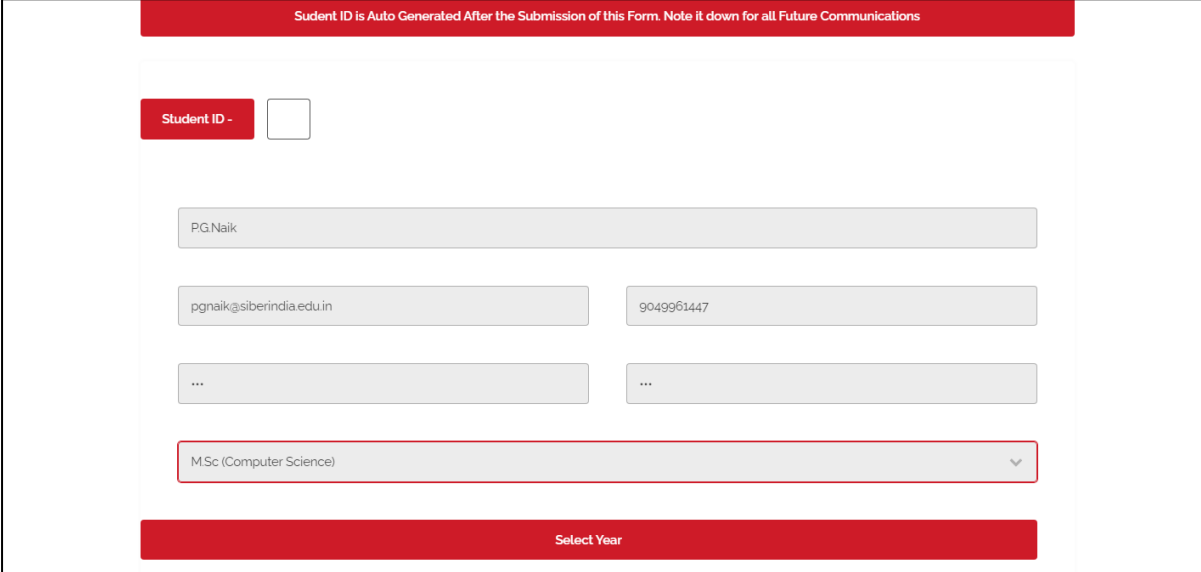
and select the programme name from the dropdown list.

All the above fields are required fields.

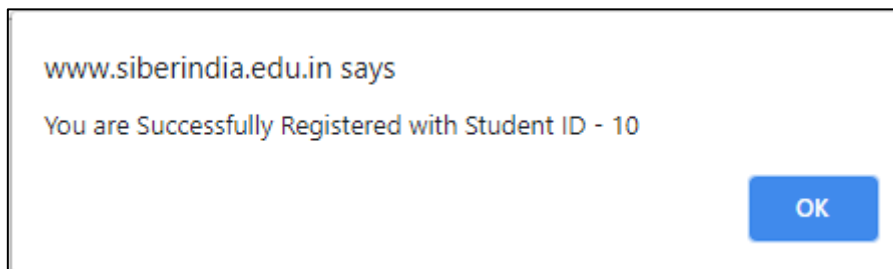
On entering the above details click on '**Submit Form**' button. On successful submission of the form, the unique student ID is auto generated. Note it down for all future communications.

The following figure shows a sample student registration:

On-line Generic Elective Selection System for CSIBER



On successful registration, the message box is generated which displays the student id generated by the system.



On clicking 'OK' button, the home page is displayed.

Validation Routines

Rule 1: All the fields displayed o student registration form are required fields.

If any of the fields are left blank, the error message '*Please fill out this field*' is displayed as shown in the following figure:

On-line Generic Elective Selection System for CSIBER

Select Semester

I Semester II Semester

III Semester IV Semester

Roll No -

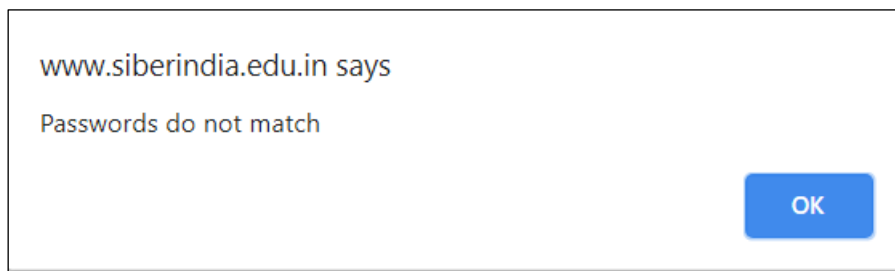
Roll No

Please fill out this field.

Submit Form Reset

Rule 2: Password and confirm password fields should match.

If the password and confirm password fields do not match, then the error message '*Passwords do not match*' is displayed as shown below:



On clicking 'OK' button, the student is returned back to the student registration form and the data entered by the user on the form earlier is preserved as shown in the following figure:

Inbox (15,702) - pgnak@siberin... File Manager Elements - Industrious by TEMP... +

← → ↻ Not secure | siberindia.edu.in/generic/registration.php

CSIBER, An Autonomous Institute Menu

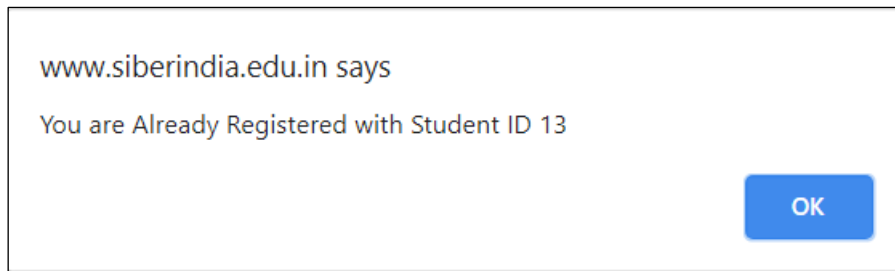
STUDENT REGISTRATION FORM

Student ID is Auto Generated After the Submission of this Form. Note it down for all Future Communications

Student ID -

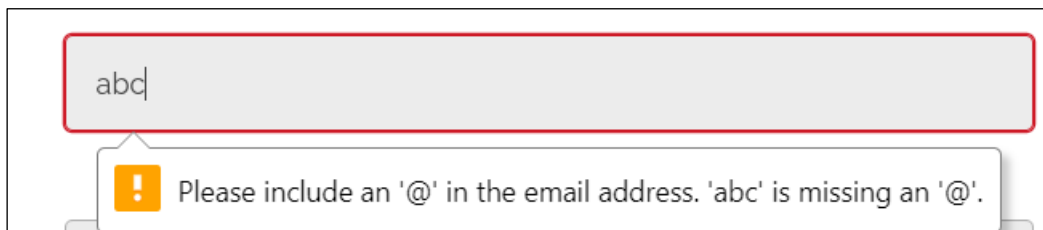
On-line Generic Elective Selection System for CSIBER

Rule 3: If the programme name and rollno already exist in the database, then the error message, '*You are Already Registered with Student ID ...*' is displayed.



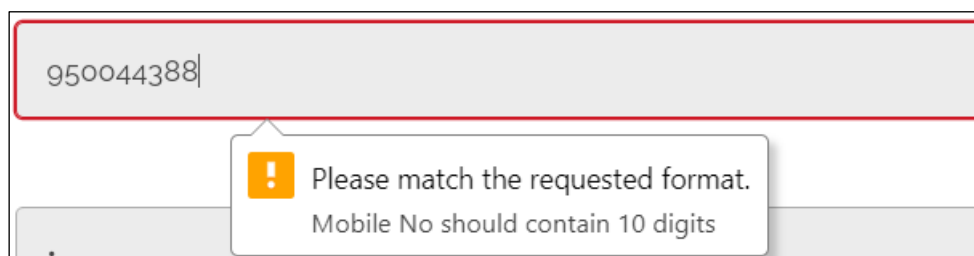
Rule 4: Email Validation

Email ID entered should be in proper format containing '@' and '.' Characters. If invalid email ID is entered by the user, then the following error message is displayed:



Rule 5: Mobile Validation

The mobile no entered by the user should contain 10 digits. If invalid mobile is entered by the user, then the error message '*Plase match the requested format*' is displayed as shown in the following figure:



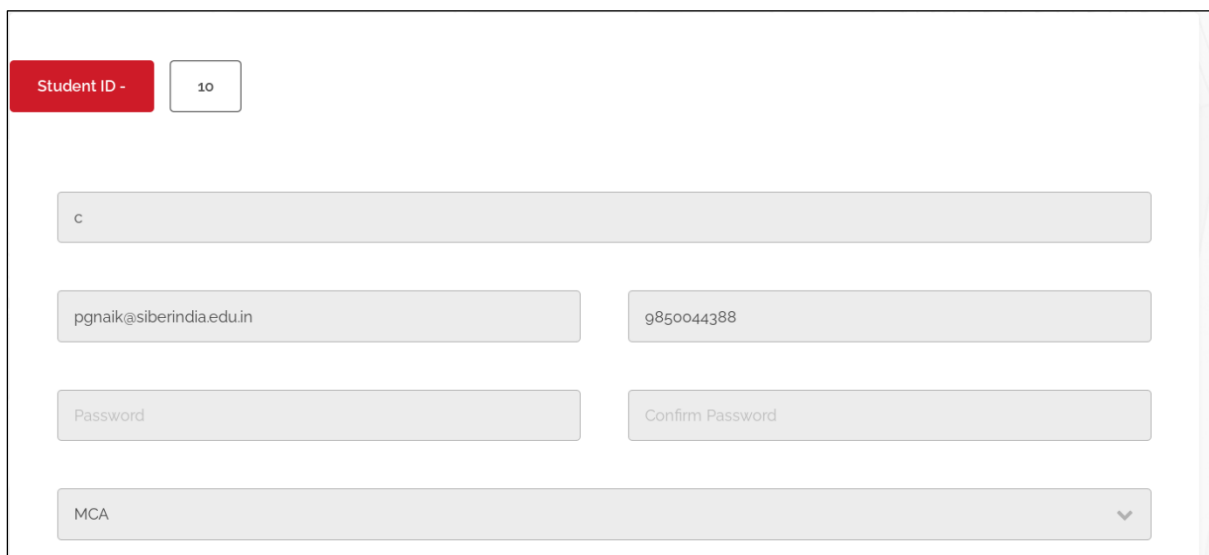
Rule 6: Duplicate Email Validation

On-line Generic Elective Selection System for CSIBER

Since email ID of the student is used as a username for authentication with the system, it should be unique and duplicates are not allowed. If the student enters the email ID which already exists in the database, the error message '*Email already taken*' is displayed.



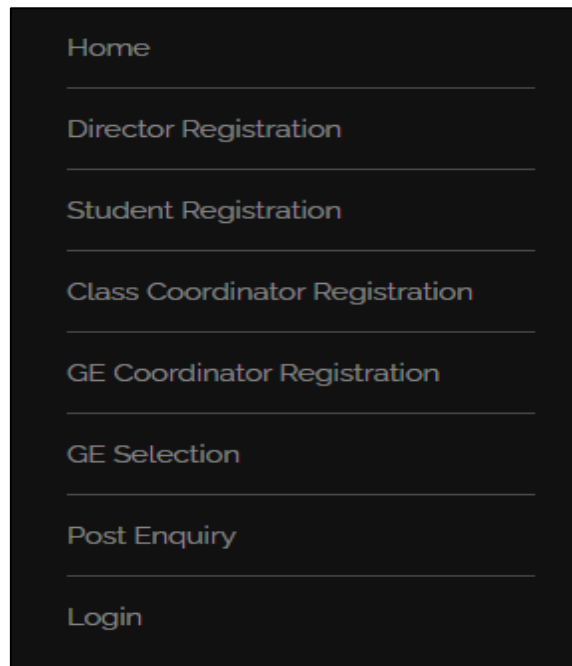
On clicking '*OK*' button, the student registration form is displayed and the data entered by the user earlier is preserved as shown in the following figure:

A screenshot of a web registration form. At the top left, there is a red button labeled "Student ID -" next to a text input field containing "10". Below this is a large text input field containing the letter "c". The next row contains two text input fields: the left one contains "pgnaik@siberindia.edu.in" and the right one contains "9850044388". The following row contains two text input fields: the left one is labeled "Password" and the right one is labeled "Confirm Password". At the bottom, there is a dropdown menu with "MCA" selected and a downward arrow icon.

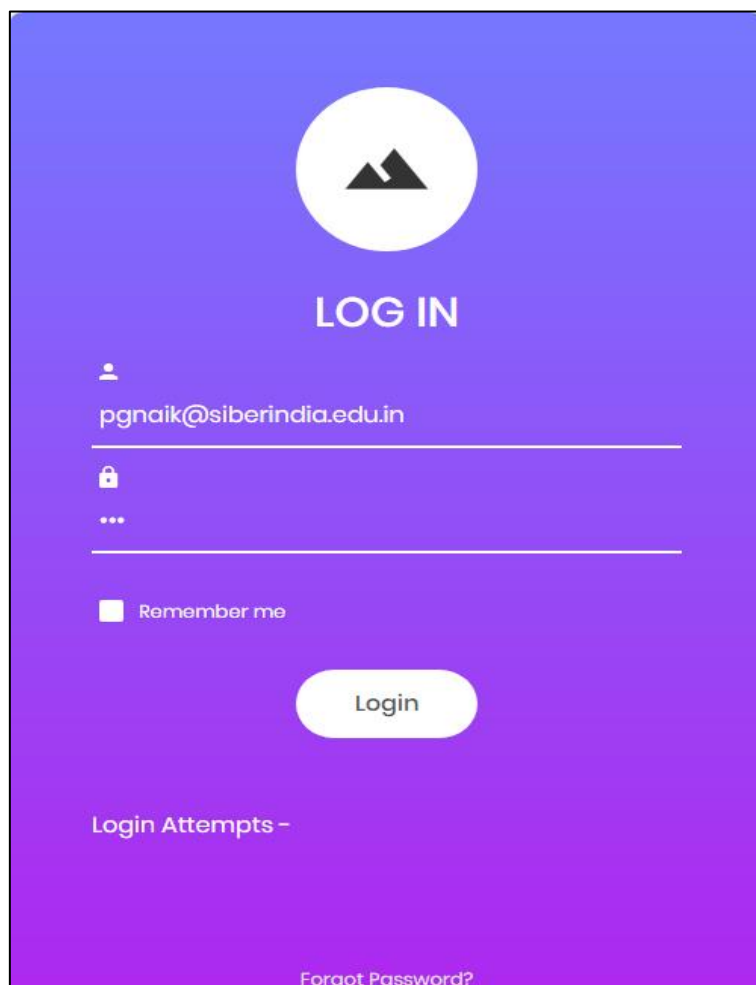
Task: Student Login

Only after successful registration, the student will be able to login into the system using the password entered by the student during registration process. The web portal main menu is shown below:

On-line Generic Elective Selection System for CSIBER

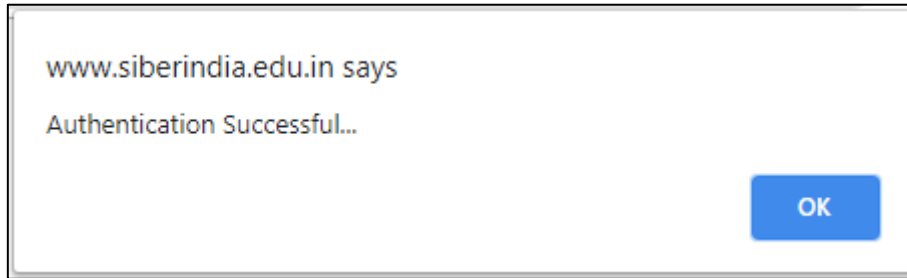


For authentication, select '**Login**' option from main menu. The login dialog is displayed as shown in the following figure:

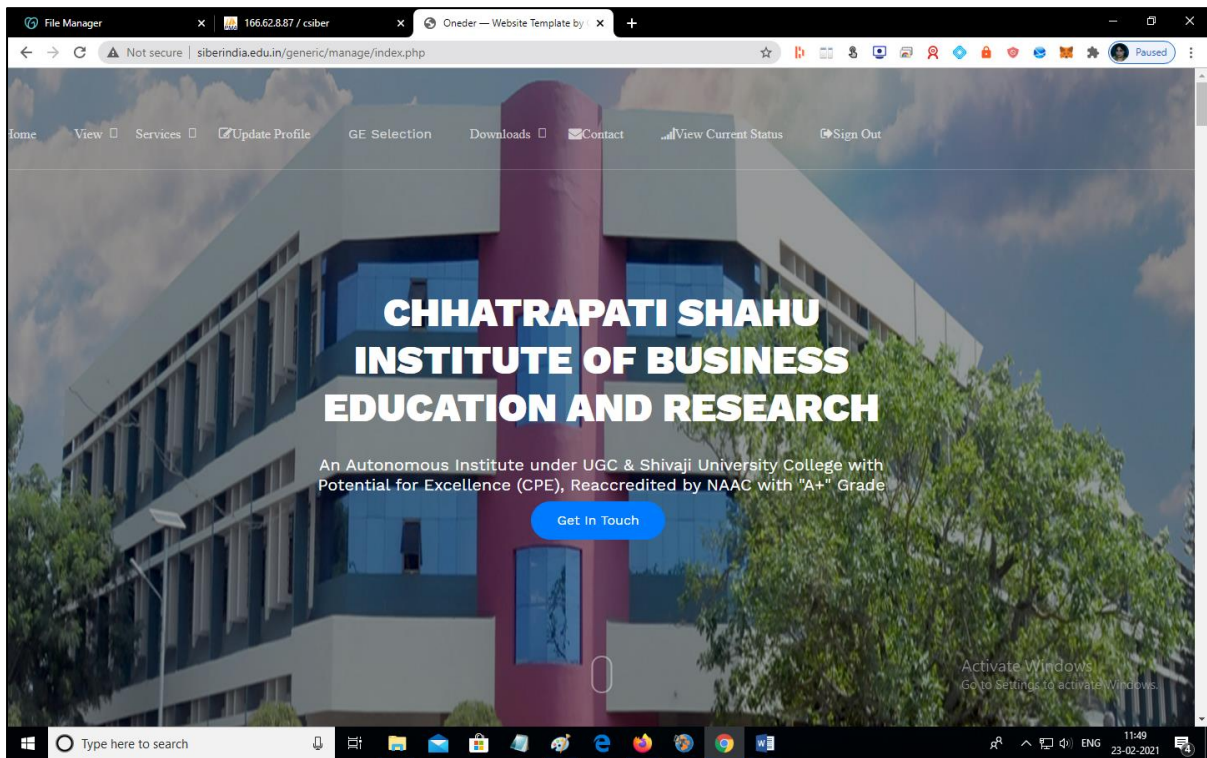


On-line Generic Elective Selection System for CSIBER

If the username and password entered are correct '*Authentication Successful...*' message is displayed as shown in the following figure:

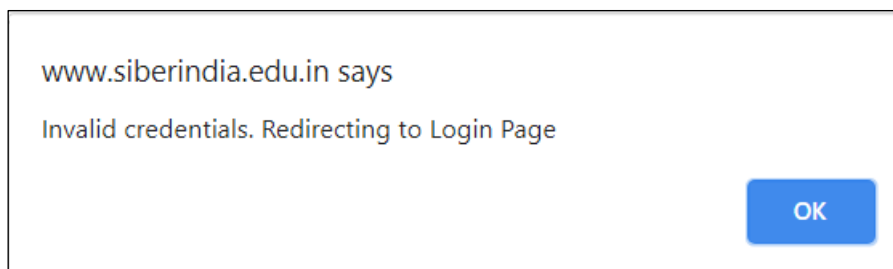


and the student dash board is displayed as shown in the following figure:



Validation Routine

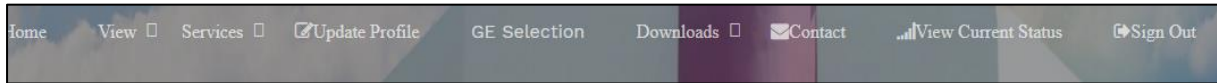
Rule : If either the username or password is incorrect, the error message '*Invalid credentials. Redirecting to Login Page*' is displayed as shown below:



On-line Generic Elective Selection System for CSIBER

Menu Structure for Authenticated Student

The menu structure for the authenticated student is shown in the following figure:



Home

View

View GE Allocation

Services

Change Password

Password Recovery

Update Profile

GE Selection

Downloads

Download Registration Receipt

Download GE Allocation Receipt

Contact

View Current Status

Sign Out

Task: Updating Student Profile

For modifying the student profile, click on '*Update Profile*' menu option. Student profile updation form is displayed with all the details entered during registration process as shown below:

On-line Generic Elective Selection System for CSIBER

The screenshot shows a web browser window with the URL `siberindia.edu.in/generic/profile.php`. The page title is "CSIBER, An Autonomous Institute". The main heading is "STUDENT PROFILE UPDATION FORM". A red notification bar at the top states: "Student ID is Auto Generated After the Submission of this Form. Note it down for all Future Communications". Below this, there is a form with a red label "Student ID -" and a text input field containing the value "10".

The screenshot shows a form titled "Select Semester". It features four radio button options: "I Semester" (which is selected), "II Semester", "III Semester", and "IV Semester". Below the radio buttons, there is a red label "Roll No -" and a text input field containing the value "20". At the bottom of the form, there are two buttons: "Update profile" (in red) and "Reset" (in white).

Modify data as required and click on '*Update Profile*' button to permanently save the modifications to database. In the current case rollno is changed from 20 to 21. On successful updation, the message '*Profile Updated Successfully*' is displayed as shown below:



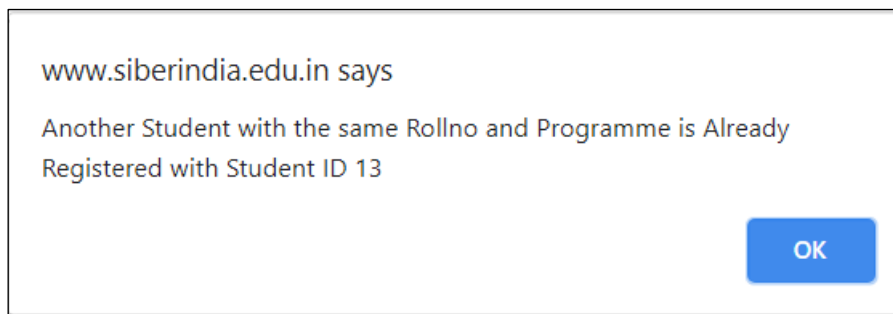
On clicking '*OK*' button, the student dash board is displayed.

On-line Generic Elective Selection System for CSIBER

Validation Routine

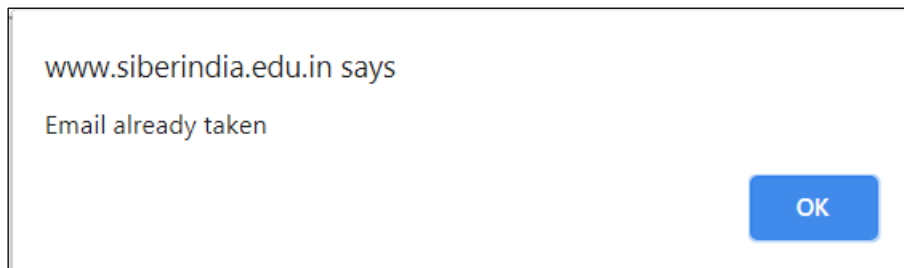
Rule 1: Rollno is updated to already existing rollno in the same programme.

If the rollno of the student is changed to already existing one in the same programme, then the error message '*Another Student with the same Rollno and Programme is Already Registered with Student ID ...*' is displayed as shown below:

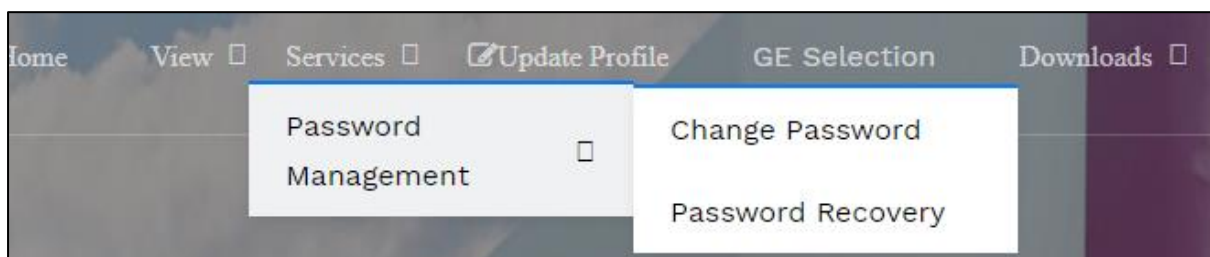


Rule 2: Email already exists.

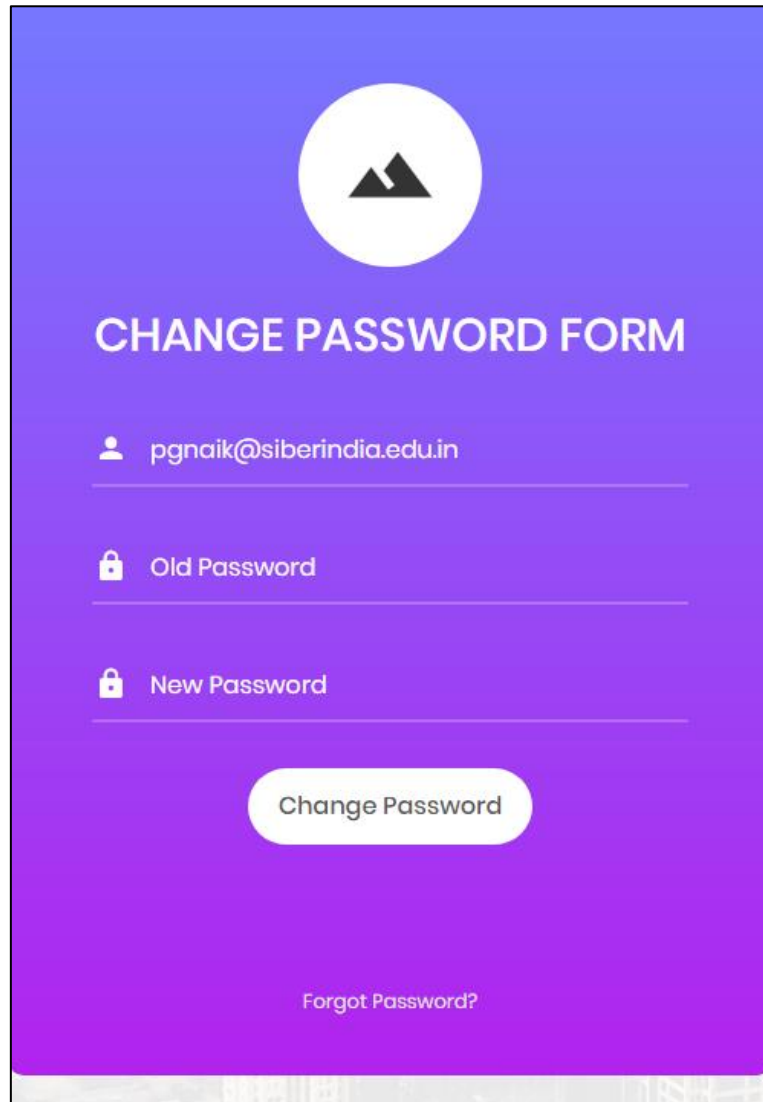
If the user tries to change the email to an already existing email, then the error message '*Email already taken*' is displayed as shown below:



Task: Change Password



For changing password, select *Services* → *Password Management* → *Change Password* from the main menu. The '*Change Password Form*' is displayed as shown below:



CHANGE PASSWORD FORM

pgnaik@siberindia.edu.in

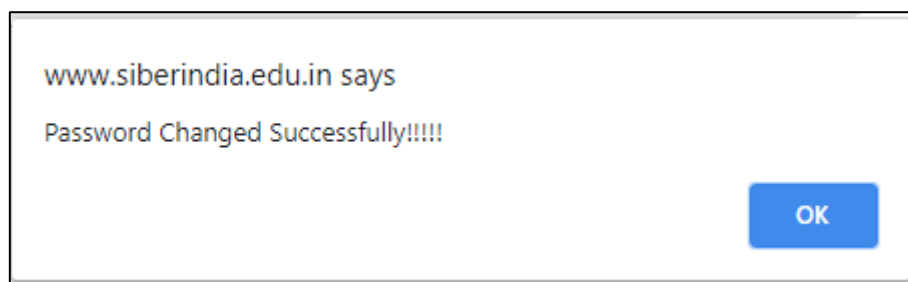
Old Password

New Password

Change Password

Forgot Password?

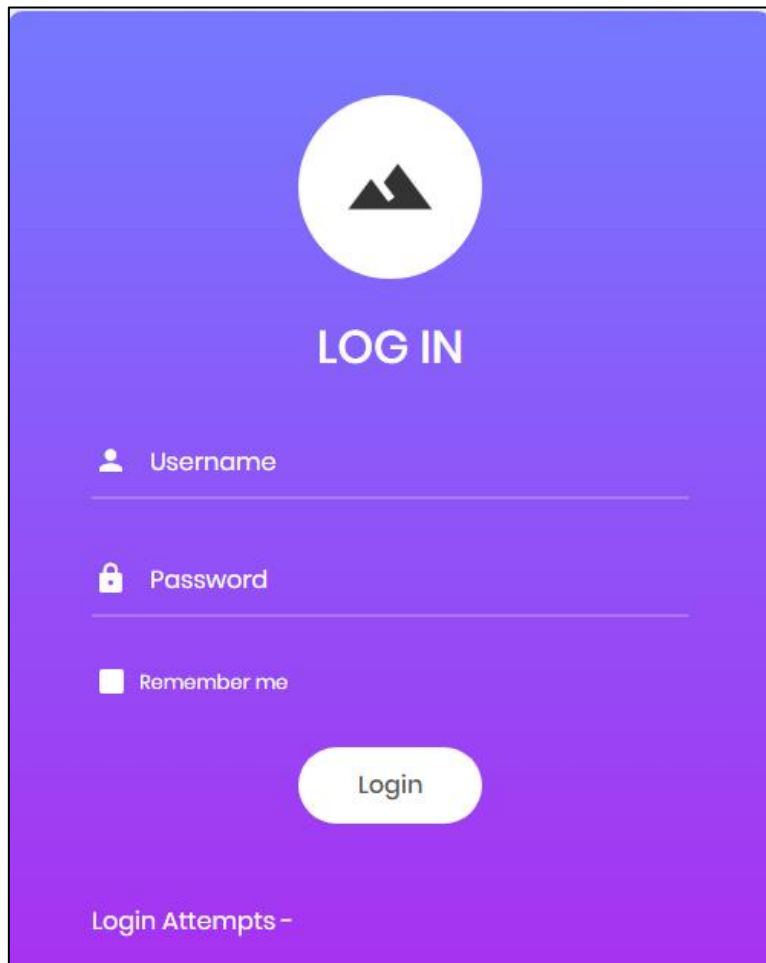
For changing the password, enter old password and new password to which you want to change the password. On successfully changing the password, the message ***'Password Changed Successfully!!!!'*** is displayed as shown in the following figure:



In the current example, the password is changed from '123' to '1234'.

On-line Generic Elective Selection System for CSIBER

On clicking the '**OK**' button, the login dialog is displayed to test the password change.

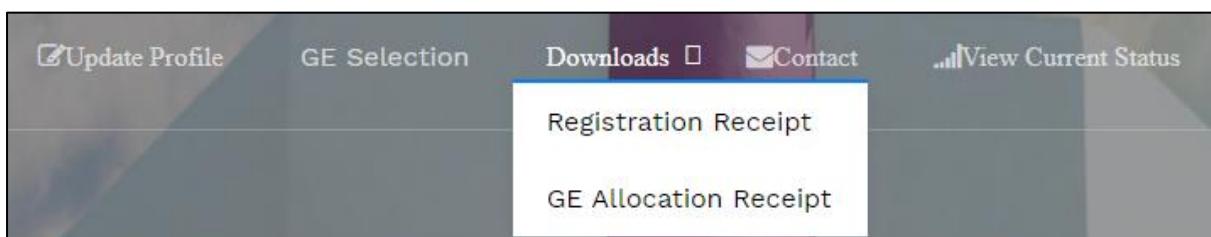


The login dialog box has a purple gradient background. At the top center is a white circle containing a black mountain icon. Below the icon, the text 'LOG IN' is displayed in white. There are three input fields: 'Username' with a person icon, 'Password' with a lock icon, and 'Remember me' with a checkbox. A white 'Login' button is centered below the fields. At the bottom left, the text 'Login Attempts -' is visible.

Enter the username and new password for authenticating successfully with the system.

Task: Downloading Registration Receipt

On successful registration, the student can download the registration receipt.




On-line Generic Elective Selection System for CSIBER

For downloading the registration receipt, select **Downloads** → **Registration Receipt** from main menu of student dash board.

The student registration receipt is generated which contains the date and time of registration along with other details as shown in the following figure:



 **Student GE Registration Receipt**

P.G.Naik

M.Sc (Computer Science) I Year (I Semester)

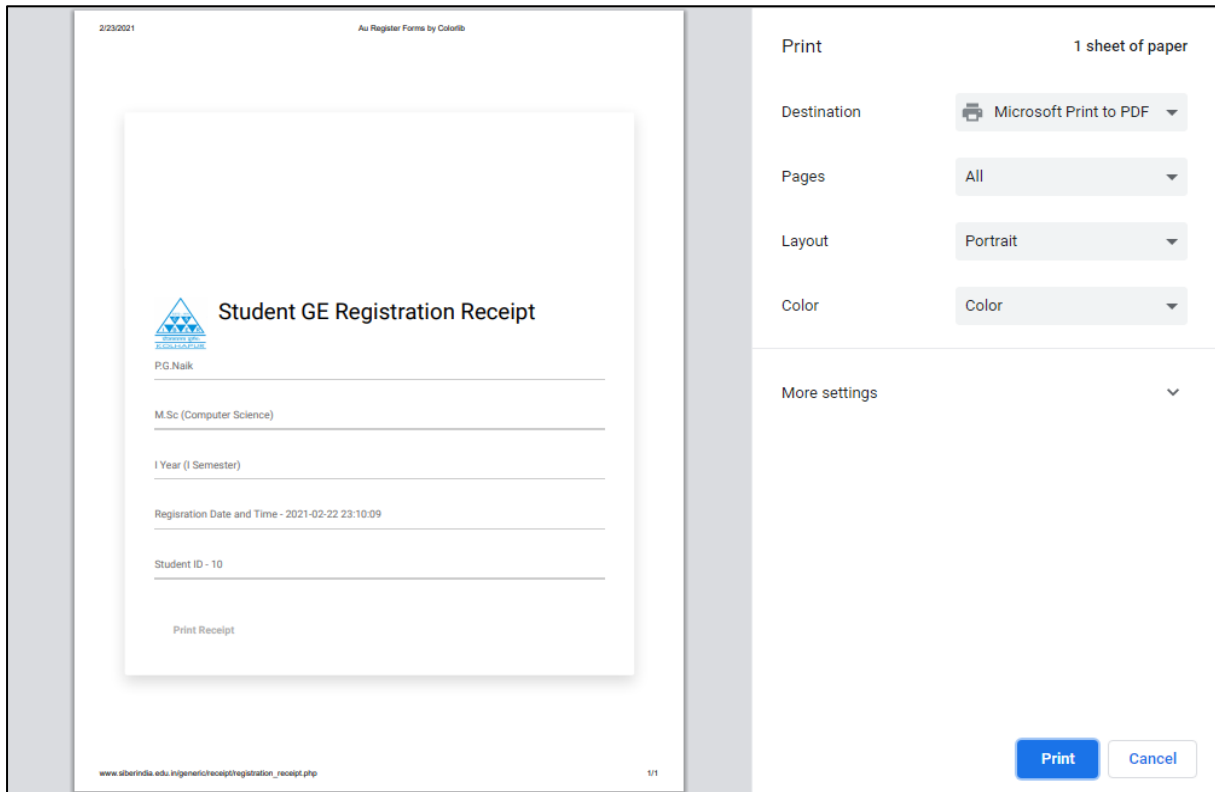
Registration Date and Time - 2021-02-22 23:10:09

Student ID - 10

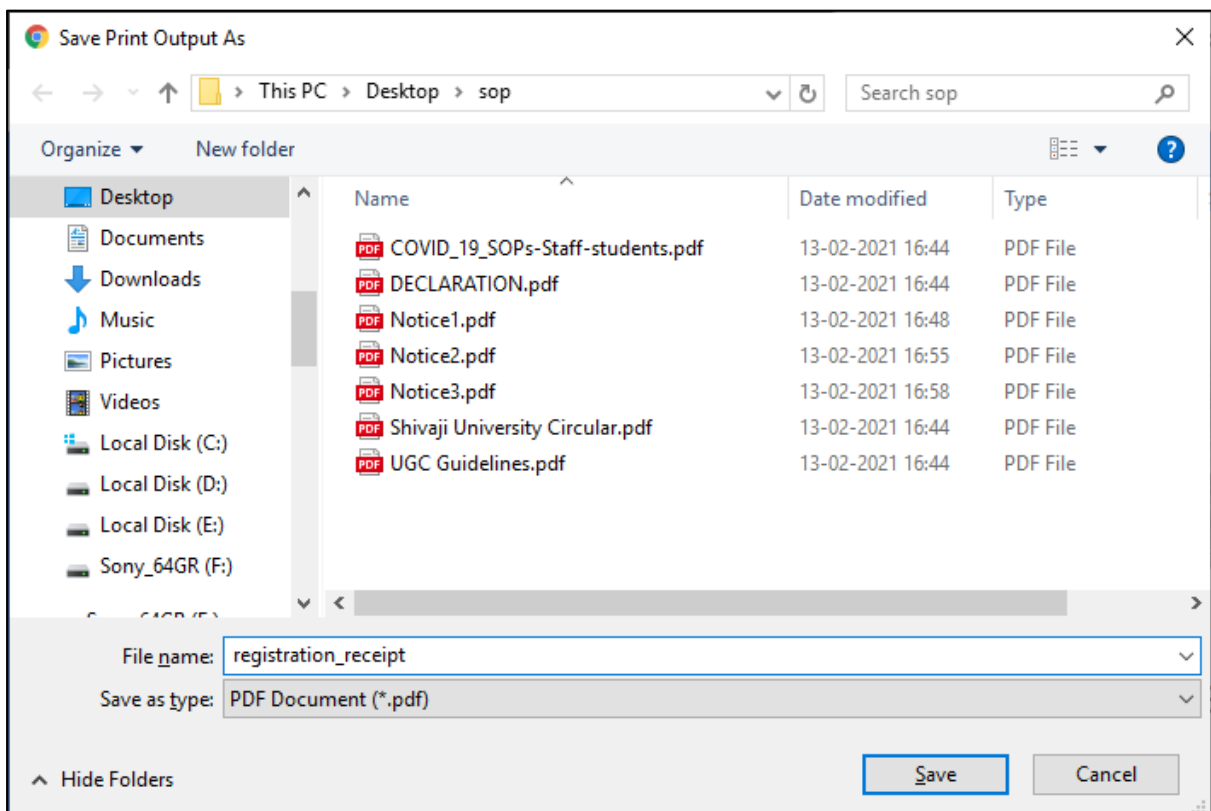
Print Receipt

To print the receipt or download the receipt, click on '**Print Receipt**' button. The print dialog is displayed as shown below:

On-line Generic Elective Selection System for CSIBER



For downloading the receipt in PDF format, in the '*Destination*' dropdown list, select '*Microsoft Print to PDF*' option and click on '*Print*' button.

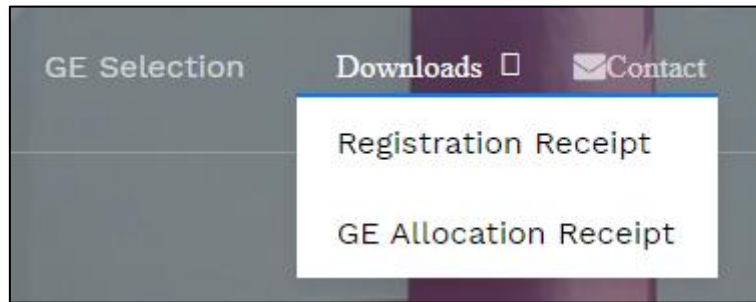


On-line Generic Elective Selection System for CSIBER

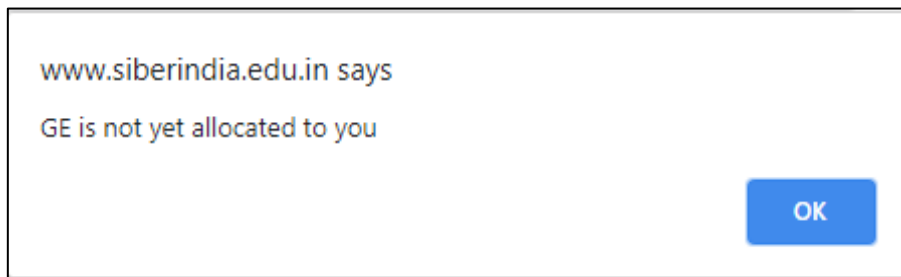
Enter the meaningful name for the file and select the location where you want to save the file and click on '**Save**' button.

Click on the SIBER logo to return to the student dash board.

The '**Downloads**' menu also contains an option for downloading '**GE Allocation Receipt**' which is not currently available to the student and becomes available only after selecting the GE subject.



To test, select the menu option **Downloads** → **GE Allocation Receipt**. The message '**GE is not yet allocated to you**' is displayed as shown below:



Click on '**OK**' button to return to the student dash board.

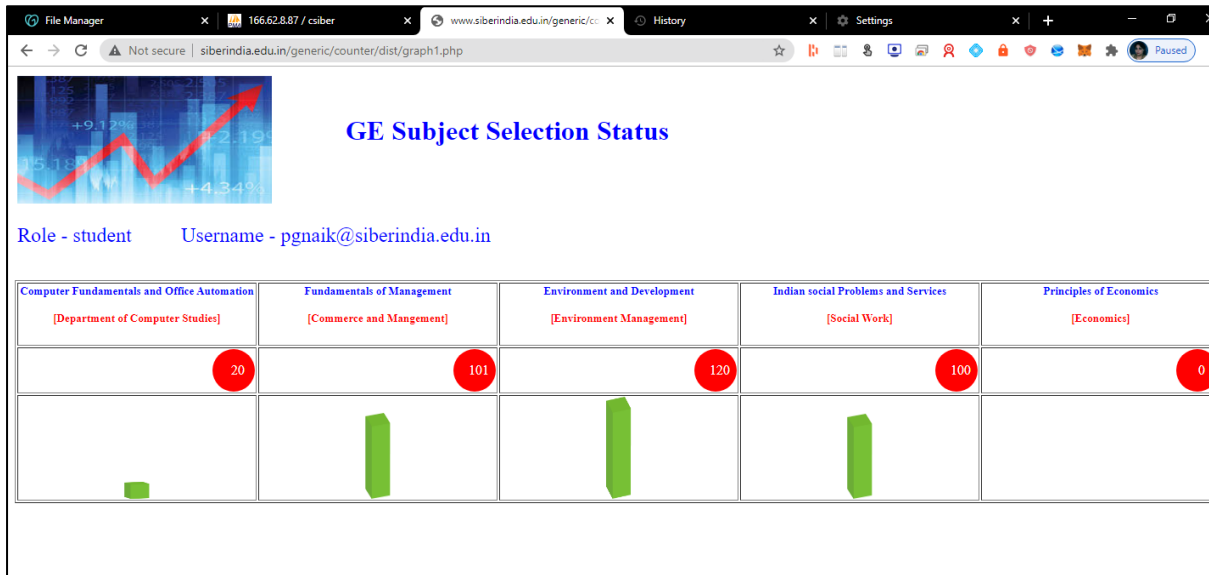
Task: Viewing Current GE Selection Status

After the GE selection process commences, the student can check the availability of GE subject. Currently, the quota for each subject is fixed at 120.



To view the current GE selection status, select '**View Current Status**' menu option from the main menu. The following page is displayed which reveals the current count of GE subject selection in a graphical format.

On-line Generic Elective Selection System for CSIBER



Click on the image to return to student dash board.

Task: GE Selection

There are two interfaces for GE selection:

- Desktop interface from student dashboard.
- Mobile interface from web portal home page.

With both selections the student needs to authenticate himself with the system using the username and password. The username is the Email ID of the student and password is selected by the user at the time of registration process.

The workflow in both the interfaces differs slightly:

For selecting GE subject from desktop interface, the steps are listed below:

- Select '**Login**' option from the main menu of web portal.
- On successful login, the student dashboard is displayed.
- Select '**GE Selection**' option from main menu.
- The GE selection page is displayed.

For selecting GE subject from mobile interface, the steps are listed below:

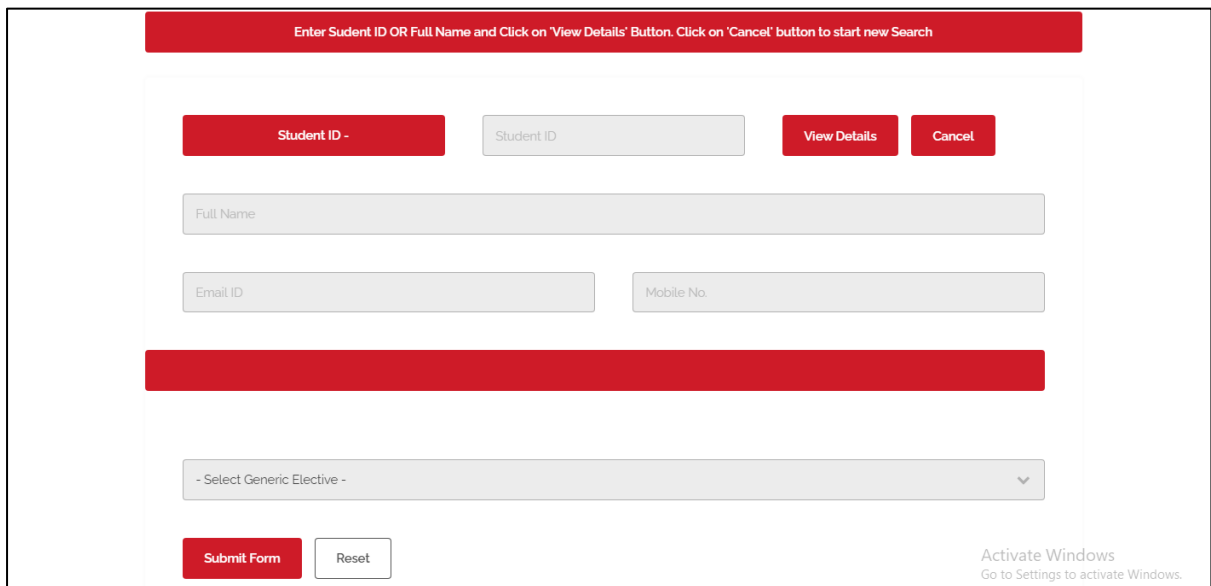
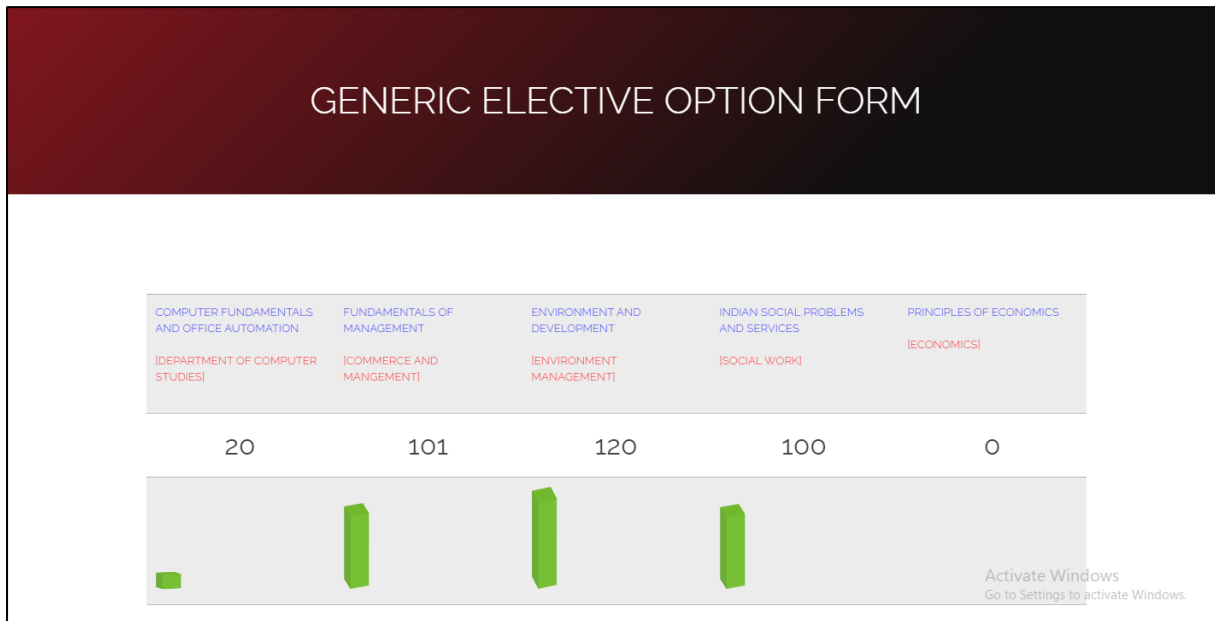
- Select '**GE Selection**' option from main menu of web portal.
- On successful login, the GE selection page is displayed. (The student dash board is not displayed).

On-line Generic Elective Selection System for CSIBER

For using the desktop interface, select 'GE Selection' option from main menu.



The following page is displayed:



Enter Student ID OR Full Name and Click on 'View Details' Button. Click on 'Cancel' button to start new Search

Student ID -

Full Name

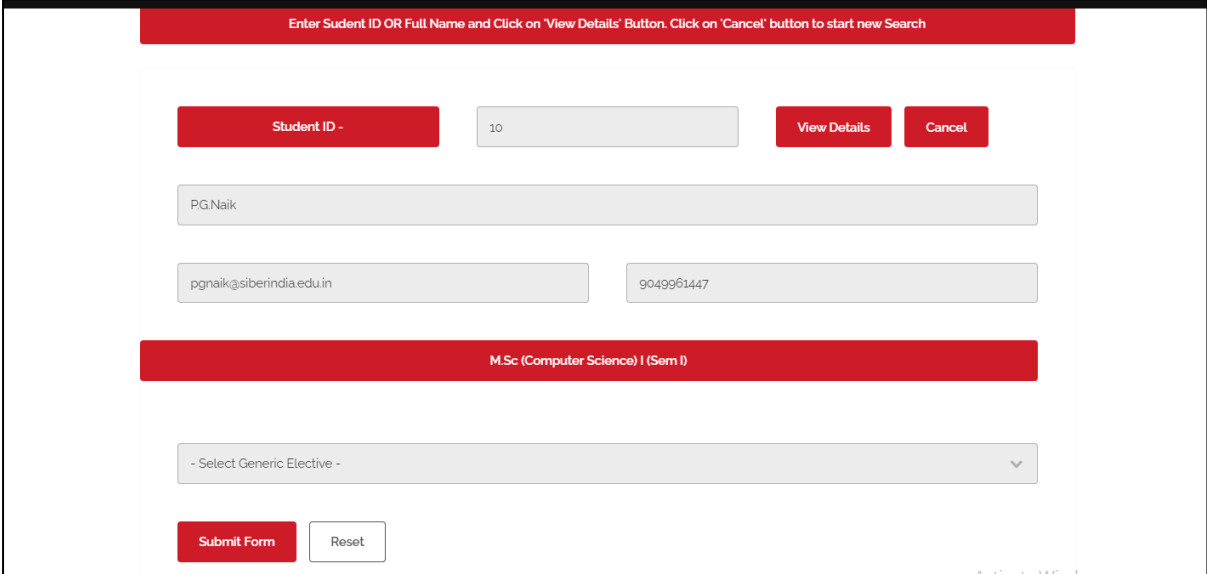
Email ID Mobile No.

Activate Windows
Go to Settings to activate Windows.

Enter the student id generated during student registration and click on '**View Details**' button.

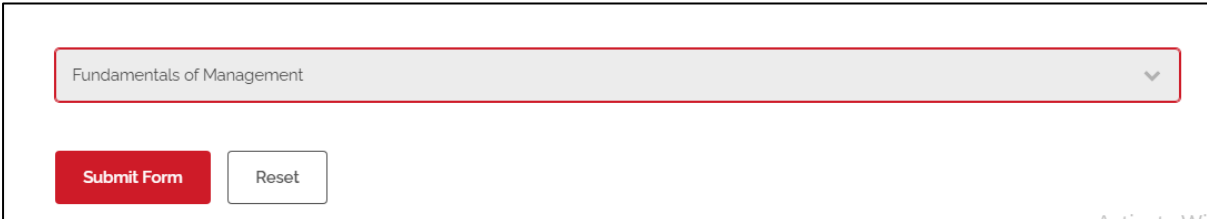
Verify the details displayed.

On-line Generic Elective Selection System for CSIBER



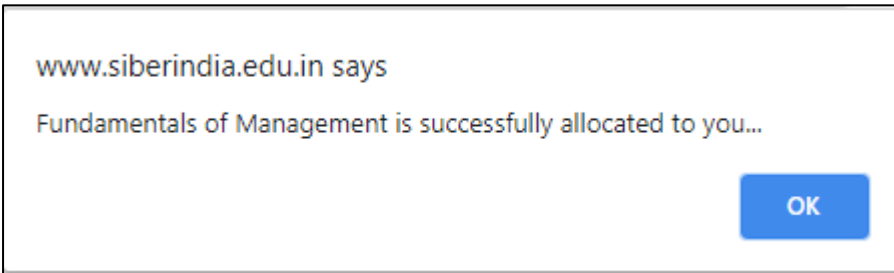
The screenshot shows a web form for selecting a generic elective. At the top, a red banner contains the instruction: "Enter Student ID OR Full Name and Click on 'View Details' Button. Click on 'Cancel' button to start new Search". Below this, there are several input fields: a "Student ID -" field with the value "10", a "View Details" button, and a "Cancel" button. Below these are fields for "PG.Naik", "pgnaik@siberindia.edu.in", and "9049961447". A red banner below these fields displays "M.Sc (Computer Science) I (Sem I)". At the bottom, there is a dropdown menu labeled "- Select Generic Elective -" and two buttons: "Submit Form" and "Reset".

On confirming the displayed information, select the generic elective from the drop down list and click on '**Submit Form**' button. In the current example '**Fundamentals of Management**' is selected.



The screenshot shows a close-up of the dropdown menu from the previous form. The selected option is "Fundamentals of Management". Below the dropdown are the "Submit Form" and "Reset" buttons.

On successful allocation of the subject, the message '**Fundamentals of Management is successfully allocated to you...**' is displayed.

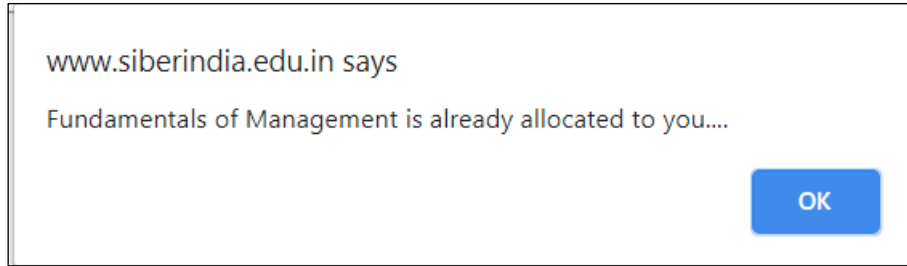


The screenshot shows a success message dialog box. The text inside reads: "www.siberindia.edu.in says" followed by "Fundamentals of Management is successfully allocated to you...". There is a blue "OK" button at the bottom right.

Click on 'OK' button to return to student dashboard.

The GE subject once selected by the user cannot be changed. If the student with the id equal to 10, tries to select another GE subject, the error message '**Fundamentals of Management is already allocated to you...**' is displayed as shown below:

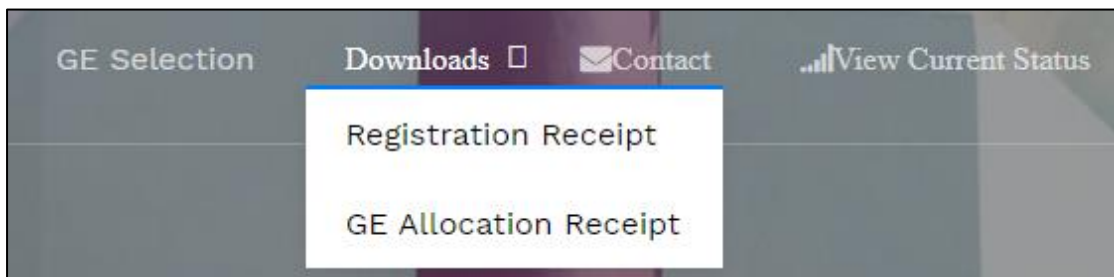
On-line Generic Elective Selection System for CSIBER



Task: Downloading GE Selection Receipt



For downloading the GE selection receipt, select **Downloads** → **GE Allocation Receipt** from the main menu of student dashboard.





The GE allocation receipt is generated as shown in the following figure:

For downloading the GE allocation receipt, select **Downloads** → **Registration Receipt** from main menu of student dash board.

The student registration receipt is generated which contains the date and time of GE allocation along with other details as shown in the following figure:

On-line Generic Elective Selection System for CSIBER



 **Student GE Allocation Receipt**

P.G.Naik

M.Sc (Computer Science) I Year (I Semester)

GE Allocation Date and Time - 2021-02-23 00:11:55

Student ID - 10

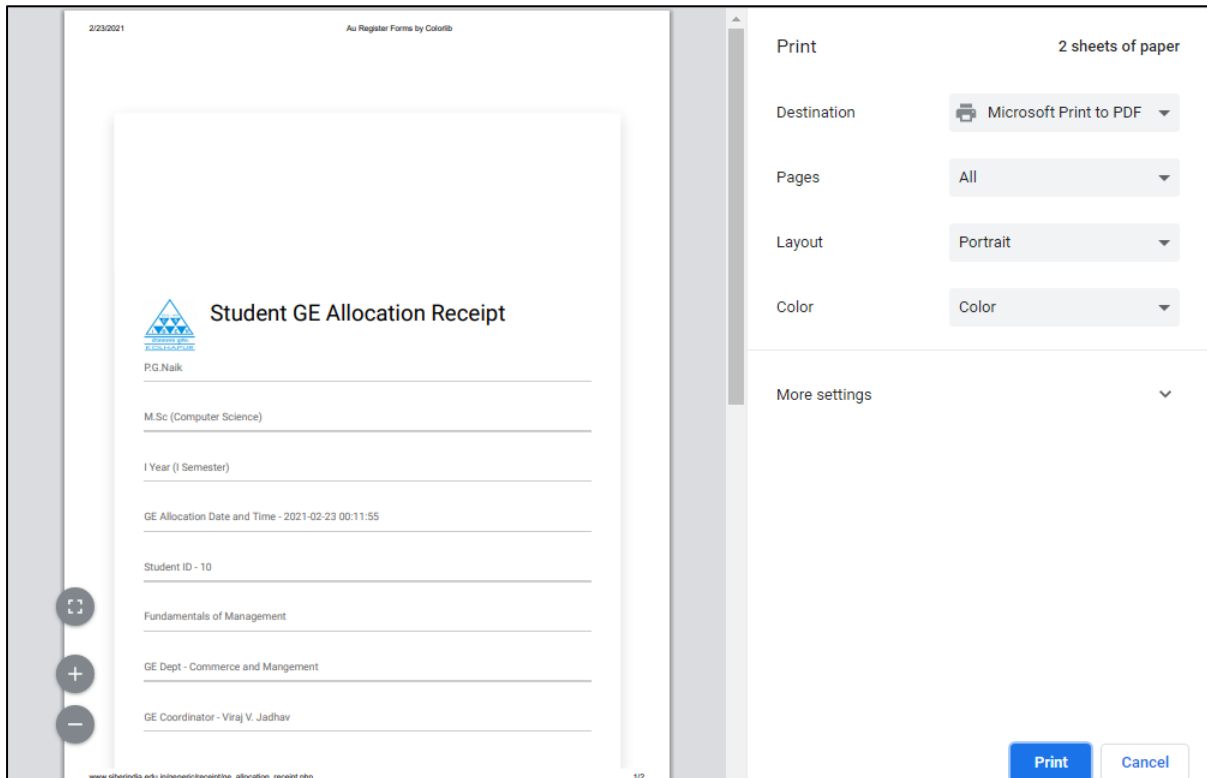
Fundamentals of Management

GE Dept - Commerce and Mangeme GE Coordinator - Viraj V. Jadhav

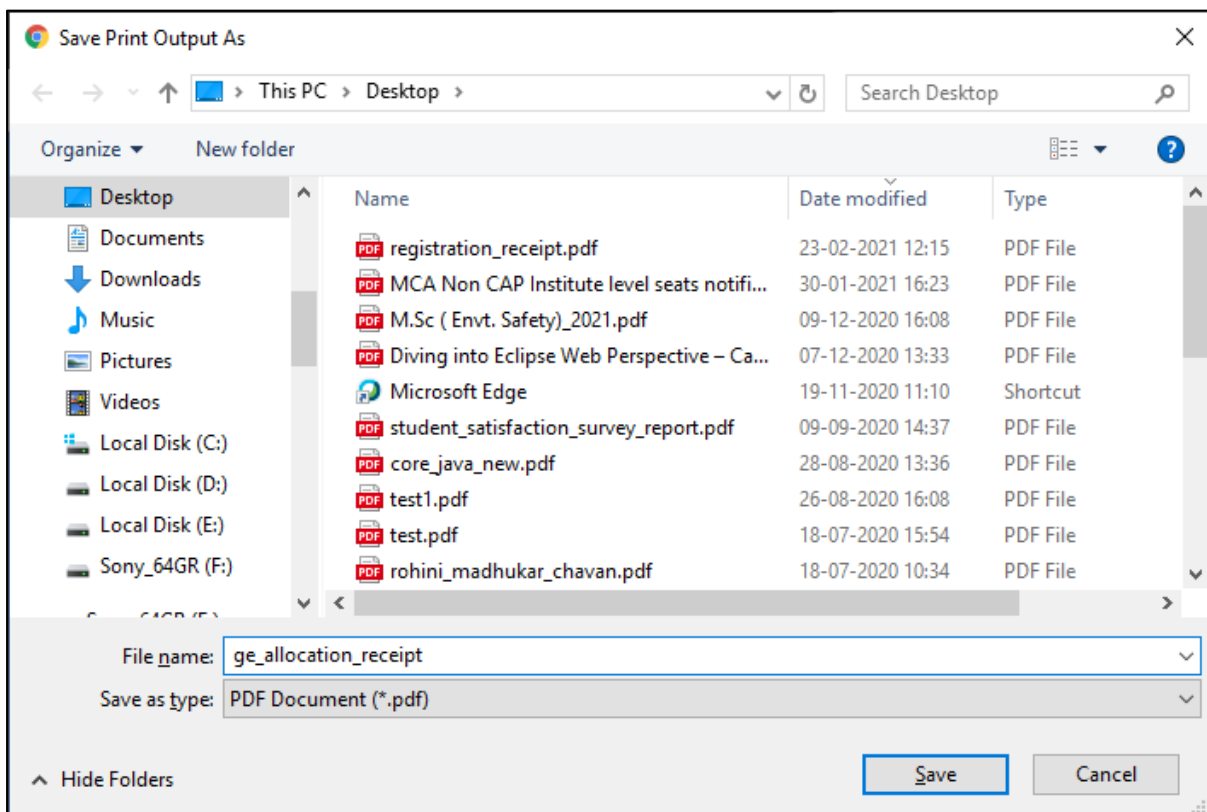
[Print Receipt](#)

To print the receipt or download the receipt, click on '**Print Receipt**' button. The print dialog is displayed as shown below:

On-line Generic Elective Selection System for CSIBER



For downloading the receipt in PDF format, in the '**Destination**' dropdown list, select '**Microsoft Print to PDF**' option and click on '**Print**' button.



On-line Generic Elective Selection System for CSIBER

Enter the meaningful name for the file and select the location where you want to save the file and click on '*Save*' button.

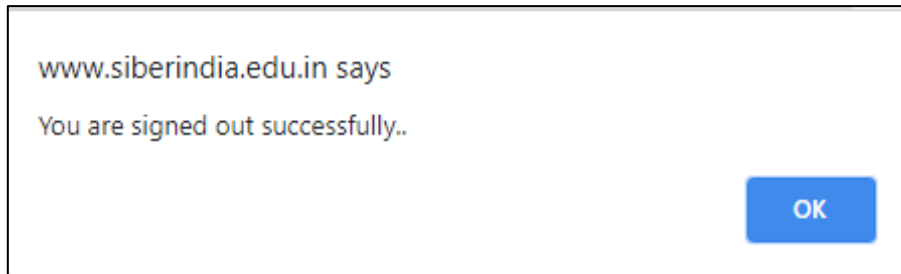
Click on the SIBER logo to return to the dash board.

Task: Signout

For logging out of the system, select 'Sign Out' option from main menu.



On successfully logging out of the system, the message '*You are signed out successfully*' is displayed.



Role Name – class_coordinator

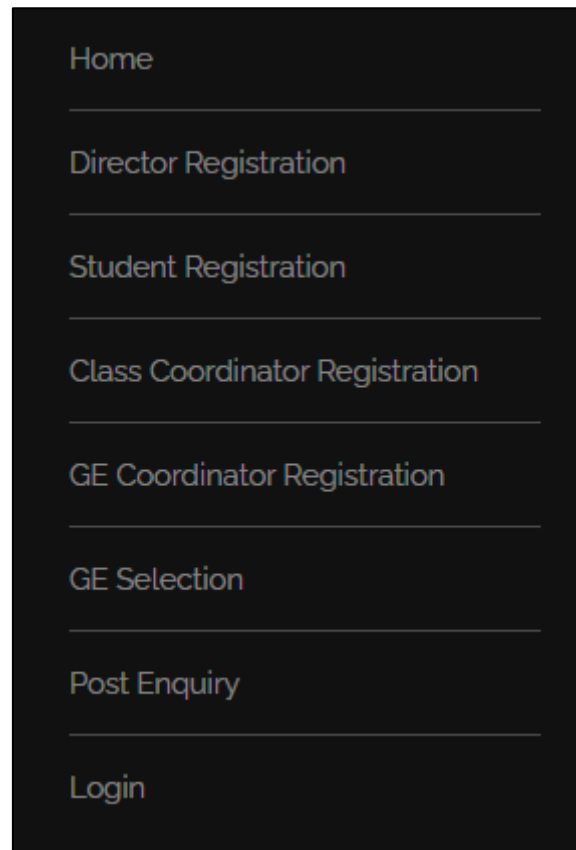
The different tasks permissible to the user in 'class_coordinator' role are listed below:

- Registration
- Authentication
- Change Password
- View Registered Students.
- View GE Allocations for the class
- View list of GE non-allocated students
- View Current Status of GE Subject Selection

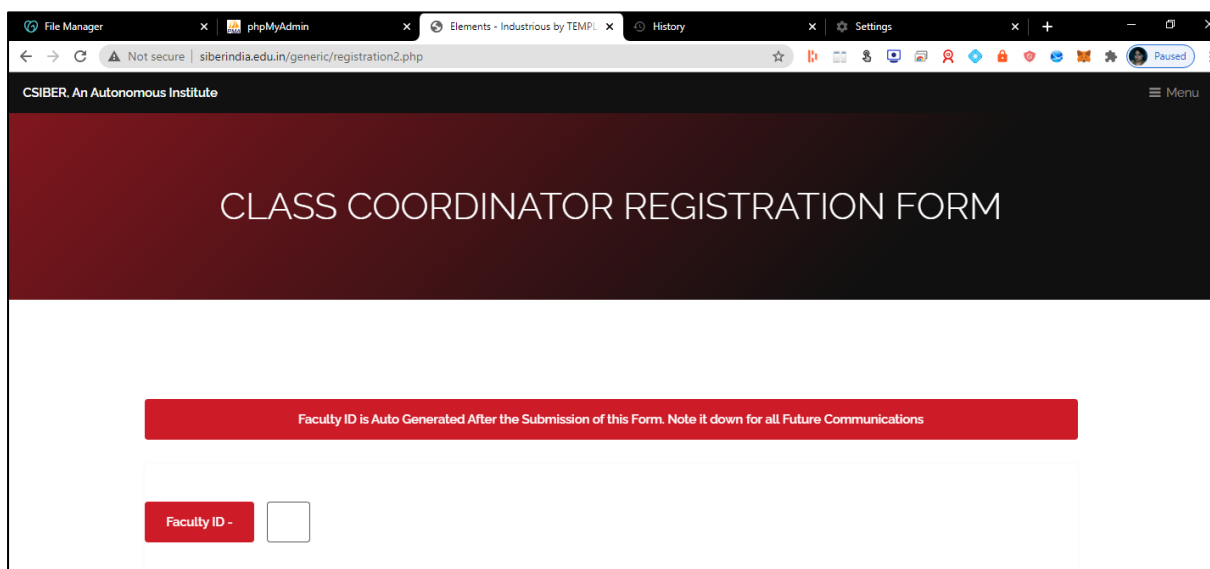
Task: Class Coordinator Registration

The main menu of web portal contains an option for registration of a class coordinator as shown below:

On-line Generic Elective Selection System for CSIBER



Select '*Class Coordinator Registration*' option from main menu. The class coordinator registration form is displayed as shown below:



On-line Generic Elective Selection System for CSIBER

Full Name

Email ID

Mobile No.

Password

Confirm Password

- Select Programme -

Select Year

I Year II Year

Select Semester

I Semester II Semester

III Semester IV Semester

Submit Form Reset

Activate Windows
Go to Settings to activate Windows.

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password
- Year
- Semester

and select the programme name from the dropdown list.

All the above fields are required fields.

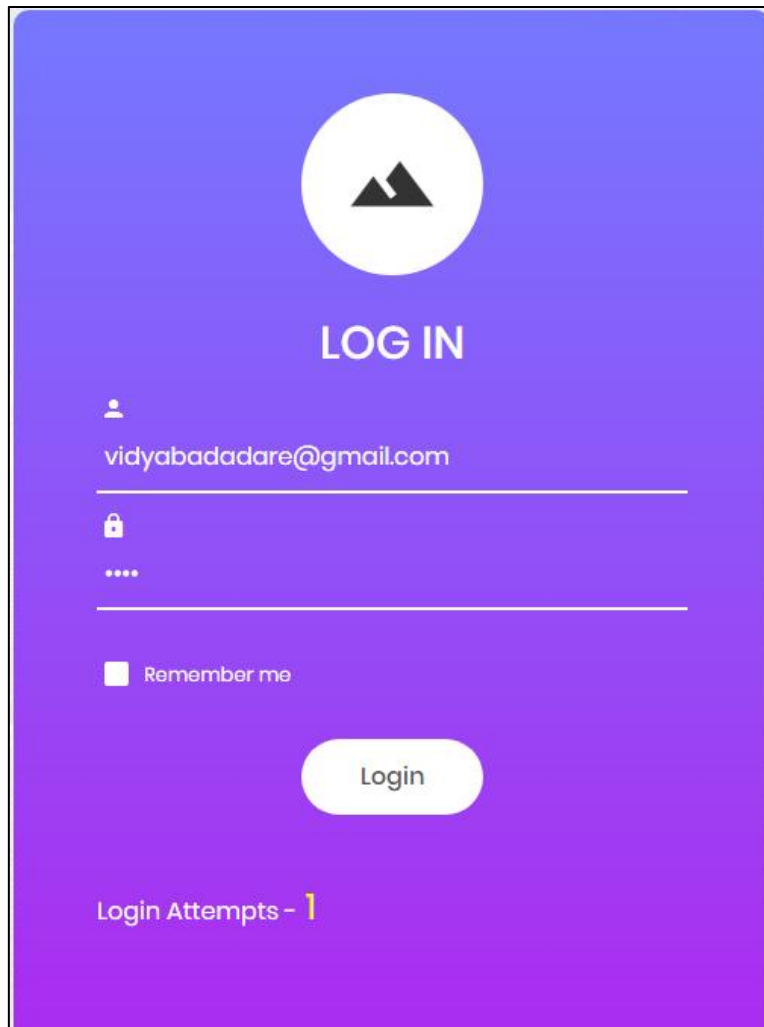
On entering the above details click on '**Submit Form**' button. On successful submission of the form, the unique Faculty ID is auto generated.

On-line Generic Elective Selection System for CSIBER

Task: Class Coordinator Login

Only after successful registration, the class coordinator will be able to login into the system using the password entered by the student during registration process.

For authentication, select '**Login**' option from main menu. The login dialog is displayed as shown in the following figure:



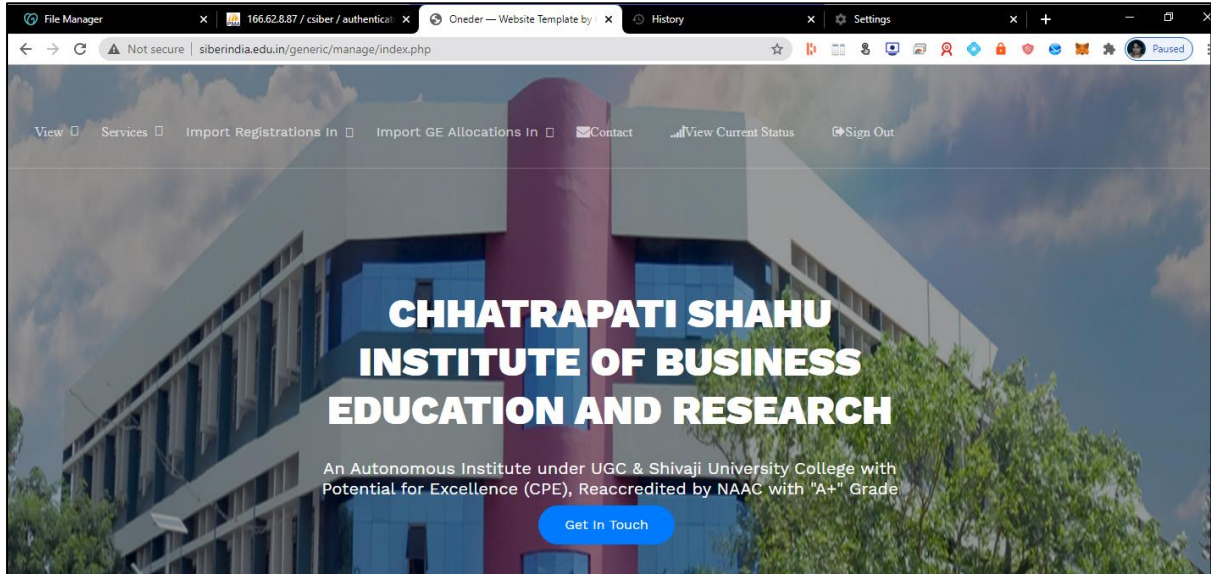
The credentials for class coordinator for M.Sc. (Computer Science) programme are as follows:

Username - vidyabadadare@gmail.com

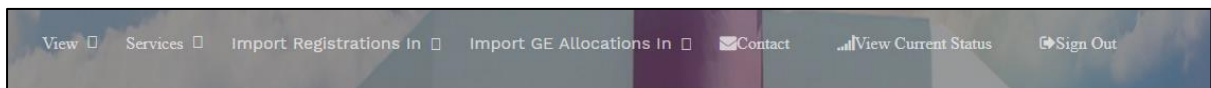
Password – 1234

On successful login the class coordinator dash board is displayed as shown in the following figure:

On-line Generic Elective Selection System for CSIBER



The menu structure for class coordinator is shown below:



View

- Student Registrations

- GE Allocations

- GE Not Allocated

- Student Enquiries

Services

- Change Password

Import Registrations in

- PDF Format

- Word Format

- Excel Format

Import GE Allocations in

- PDF Format

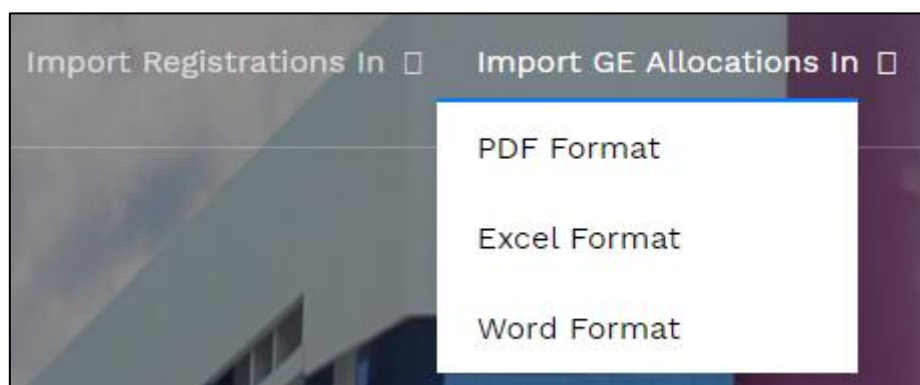
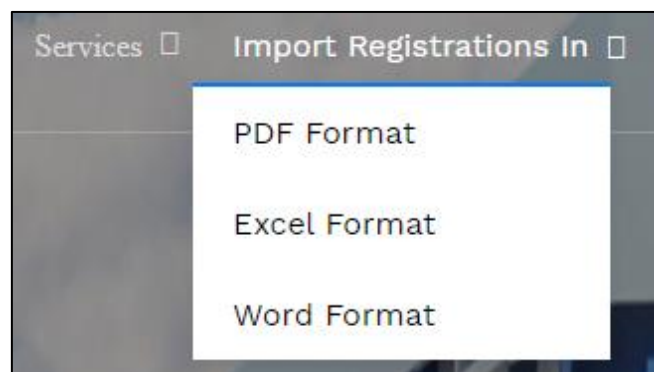
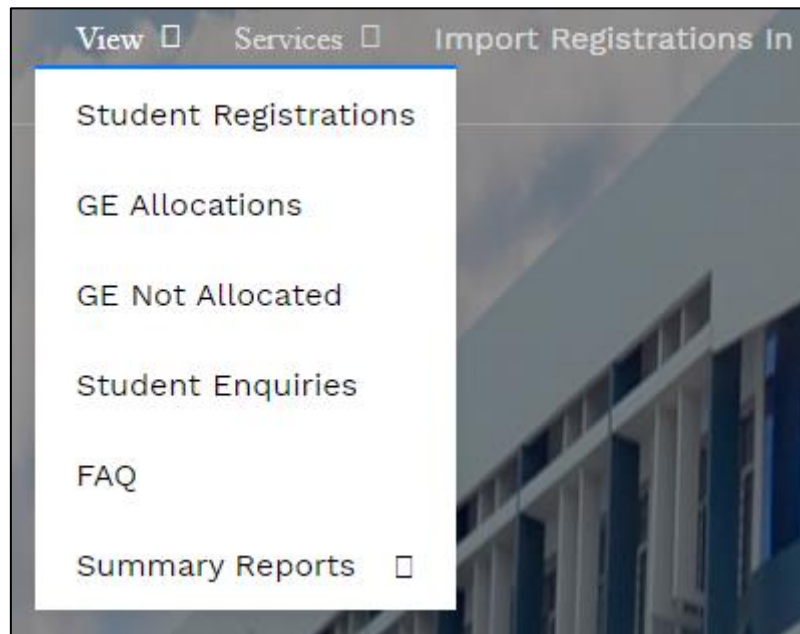
- Word Format

- Excel Format

View Current Status

On-line Generic Elective Selection System for CSIBER

Sign out



On-line Generic Elective Selection System for CSIBER

Task: View Student Registrations for the Class

For viewing a list of registered students from the class, select **View** → **Student Registrations** from main menu. The following page is displayed which contains a search box for searching a particular student.



Student Registration Details

Role - class_coordinator Username - vidyabadadare@gmail.com

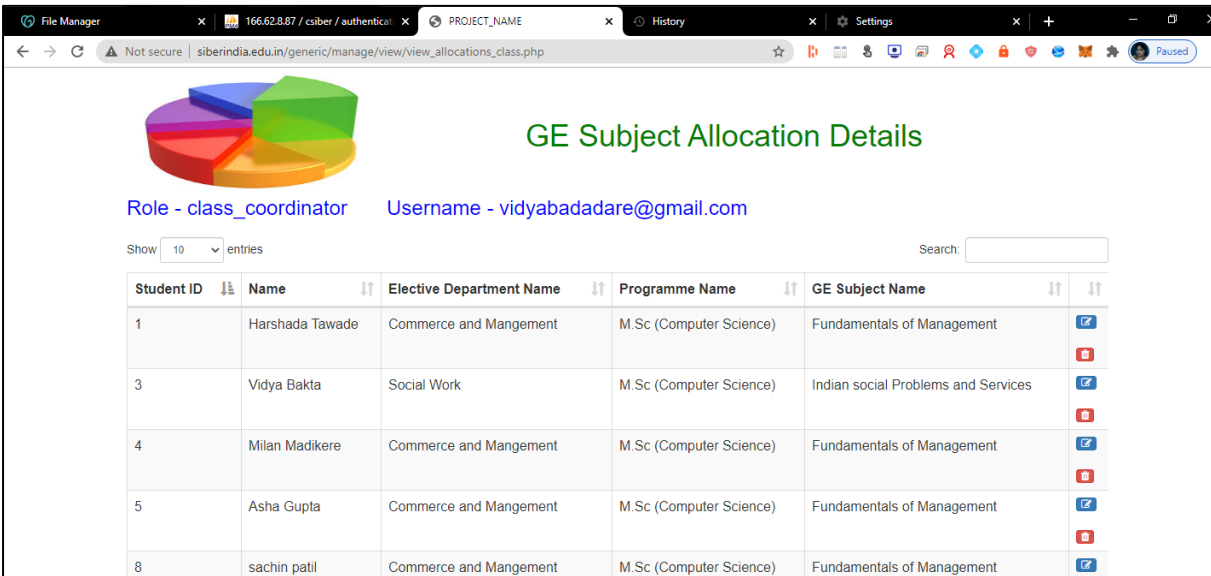
Show 10 entries Search:

Student ID	Name	Programme Name	Year	Semester	Roll No.	Mobile	E-mail
1	Harshada Tawade	M.Sc (Computer Science)	I	I	30	997082233	h@gmail.com
3	Vidya Bakta	M.Sc (Computer Science)	I	I	2	9850044388	vb@gmail.com
4	Milan Madikere	M.Sc (Computer Science)	I	I	3	9850044388	mm@gmail.com
5	Asha Gupta	M.Sc (Computer Science)	I	I	5	9850044388	ag@gmail.com
8	sachin patil	M.Sc (Computer Science)	I	I	56	9988073452	sp@gmail.com

Click on the image to return to the class coordinator dash board.

Task: View GE Allocations for the Class

For viewing a list of GE allocations for the class, select **View** → **GE Allocations** from main menu. The following page is displayed



GE Subject Allocation Details

Role - class_coordinator Username - vidyabadadare@gmail.com

Show 10 entries Search:


Student ID	Name	Elective Department Name	Programme Name	GE Subject Name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management

On-line Generic Elective Selection System for CSIBER

Click on the image to return to the class coordinator dash board.

Task: View GE Non-Allocations for the Class

For viewing a list of GE not allocated for the students of the class, select **View** → **GE Not Allocated** from main menu. The following page is displayed



Role - class_coordinator Username - vidyabadadare@gmail.com

Show 10 entries Search:

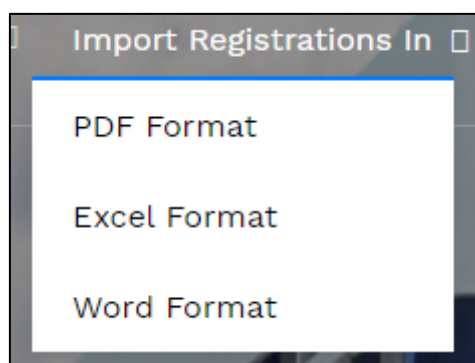
Student ID	Department Name	Student Name	Mobile	Email
9	M.Sc (Computer Science)	diya Gupta	7780955544	dg@gmail.com

Showing 1 to 1 of 1 entries Previous 1 Next

Click on the image to return to the class coordinator dash board.

Task: Importing Student Registrations in Word and Excel Format

For importing student registrations in Word format, select **Import Registrations** → **Word Format** from main menu. The following page is displayed



The student GE registrations are downloaded in Word format as shown below:

On-line Generic Elective Selection System for CSIBER

Programme Name : [M.Sc \(Computer Science\)](#) Class Coordinator : vidyabadadare@gmail.com



GE Registration Details

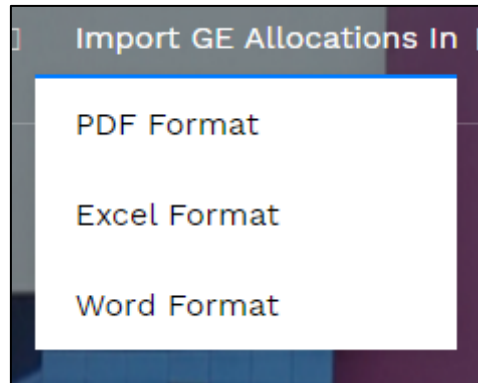
Student ID	Name	Year	Semester	Roll No.	Mobile	Email	Password	Registration Date
1	Harshada Tawade	I	I	30	9970822233	h@gmail.com	123	2021-02-19 03:24:08
3	Vidya Bakta	I	I	2	9850044388	vb@gmail.com	123	2021-02-21 06:03:08
4	Milan Madikere	I	I	3	9850044388	mm@gmail.com	123	2021-02-21 06:52:24
5	Asha Gupta	I	I	5	9850044388	ag@gmail.com	123	2021-02-21 07:32:45
8	sachin patil	I	I	56	9988073452	sp@gmail.com	111	2021-02-22 03:31:07
9	diya Gupta	I	I	60	7780955544	dg@gmail.com	123	2021-02-22 03:43:06
10	P.G.Naik	I	I	21	9049961447	pgnaik@siberindia.edu.in		2021-02-22 23:10:09

For importing student registrations in Excel format, select **Import Registrations** → **Excel Format** from main menu. The student GE registrations are downloaded in Excel format as shown below:

stud_id	name	prog_id	year	semester	rollno	mobile	email	password	rdate	prog_name
1	Harshada Tawade	2	I	I	30	9970822233	h@gmail.com	123	19-02-2021 03:24	M.Sc (Computer Science)
3	Vidya Bakta	2	I	I	2	9850044388	vb@gmail.com	123	21-02-2021 06:03	M.Sc (Computer Science)
4	Milan Madikere	2	I	I	3	9850044388	mm@gmail.com	123	21-02-2021 06:52	M.Sc (Computer Science)
5	Asha Gupta	2	I	I	5	9850044388	ag@gmail.com	123	21-02-2021 07:32	M.Sc (Computer Science)
8	sachin patil	2	I	I	56	9988073452	sp@gmail.com	111	22-02-2021 03:31	M.Sc (Computer Science)
9	diya Gupta	2	I	I	60	7780955544	dg@gmail.com	123	22-02-2021 03:43	M.Sc (Computer Science)
10	P.G.Naik	2	I	I	21	9049961447	pgnaik@siberindia.edu.in		22-02-2021 23:10	M.Sc (Computer Science)


On-line Generic Elective Selection System for CSIBER

Task: Importing Student GE Selections in Word and Excel Format



For importing GE subject allocations for students in Word format, select **Import GE Allocations** → **Word Format** from main menu. The student GE registrations are downloaded in Word format as shown below:

Programme Name : **M.Sc (Computer Science)** Class Coordinator : **vidyabadadare@gmail.com**

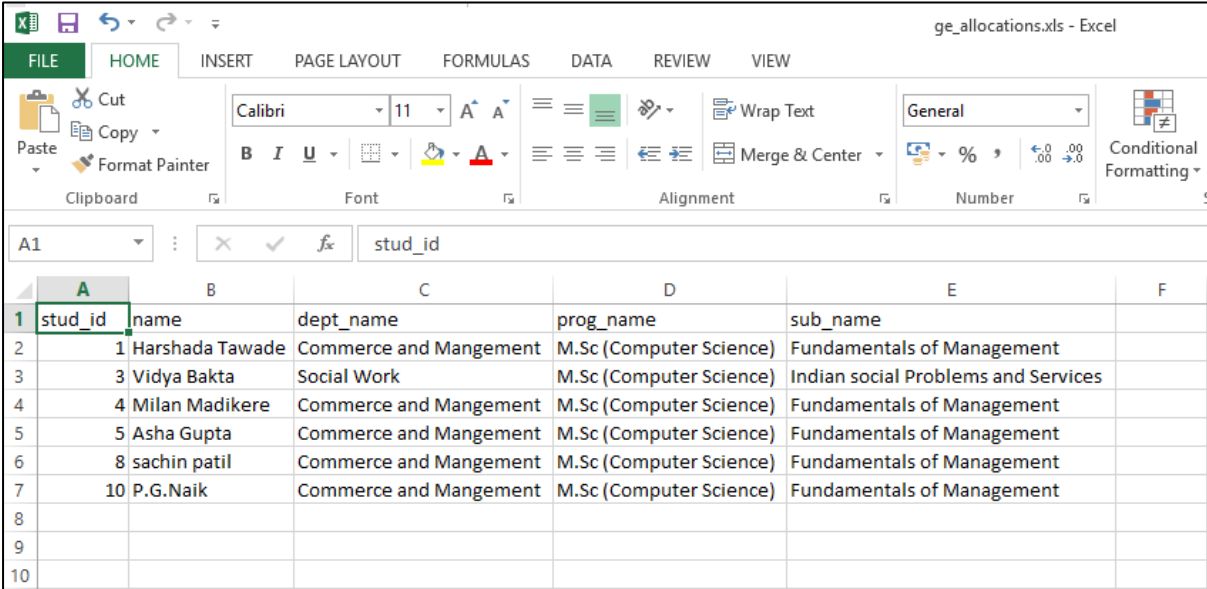


GE Allocation Details

Student ID	Name	Elective Department Name	Programme Name	Subject Name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
10	P.G.Naik	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management

For importing GE subject allocations for students in Excel format, select **Import GE Allocations** → **Excel Format** from main menu. The GE subject allocations for students are downloaded in Excel format as shown below:

On-line Generic Elective Selection System for CSIBER



stud_id	name	dept_name	prog_name	sub_name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
10	P.G.Naik	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management

Other menu options '**Change Password**', '**View Current Status**', '**Sign Out**' are same as described above for student role.

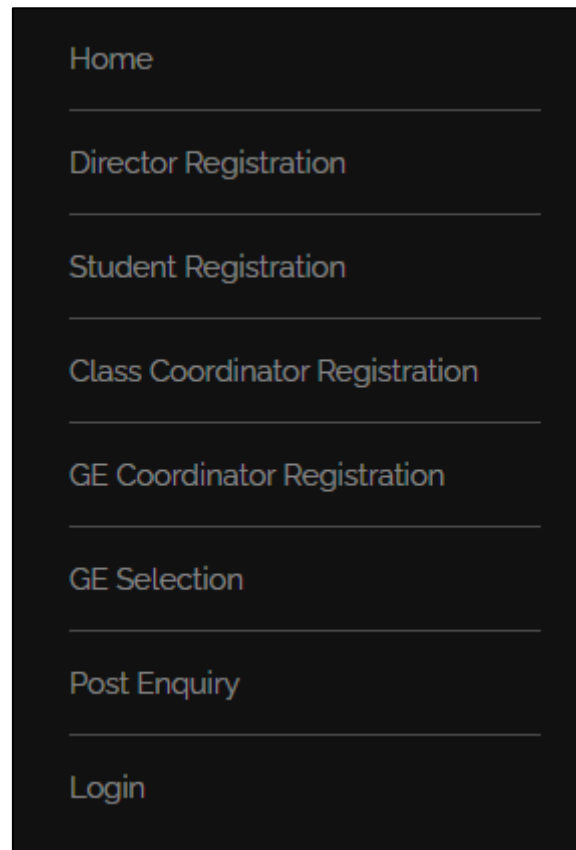
Role Name – ge_coordinator

- Registration
- Authentication
- Change Password
- View GE Allocations for the GE subject
- View Student Enquires
- View Current Status of GE Subject Selection

Task: GE Coordinator Registration

The main menu of web portal contains an option for registration of a GE coordinator as shown below:

On-line Generic Elective Selection System for CSIBER



Select '**GE Coordinator Registration**' option from main menu. The GE coordinator registration form is displayed as shown below:

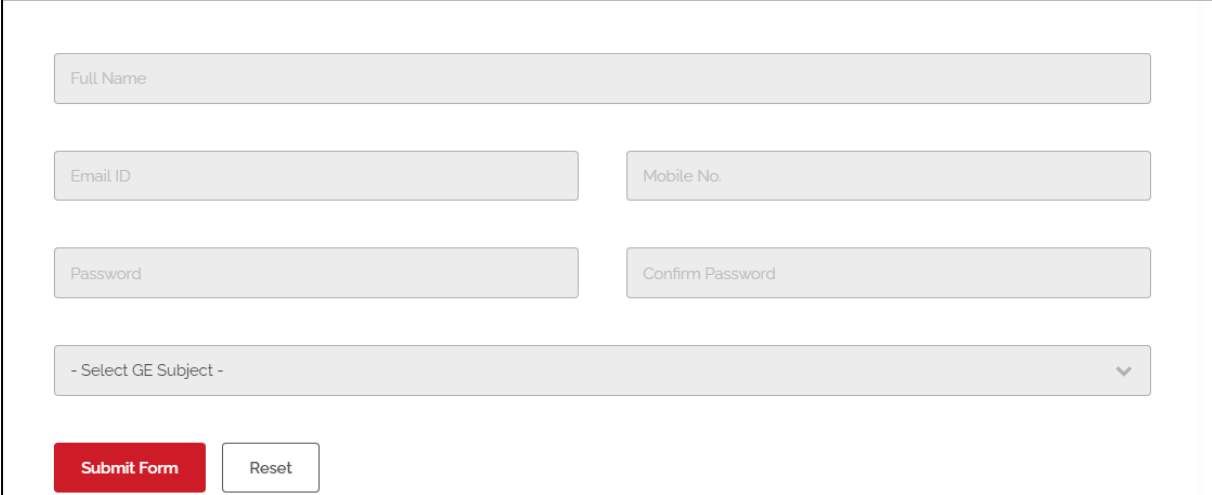
CSIBER, An Autonomous Institute

GE COORDINATOR REGISTRATION FORM

Faculty ID is Auto Generated After the Submission of this Form. Note it down for all Future Communications

Faculty ID -

On-line Generic Elective Selection System for CSIBER



Full Name

Email ID

Mobile No.

Password

Confirm Password

- Select GE Subject -

Submit Form

Reset

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password

and select the subject name from the dropdown list.

All the above fields are required fields.

On entering the above details click on '**Submit Form**' button. On successful submission of the form, the unique Faculty ID is auto generated.

Task: GE Coordinator Login

Only after successful registration, the GE coordinator will be able to login into the system using the password entered by the student during registration process.

For authentication, select '**Login**' option from main menu. The login dialog is displayed as shown in the following figure:

On-line Generic Elective Selection System for CSIBER

LOG IN

virajvjadhav@siberindia.edu.in

.....

Remember me

Login

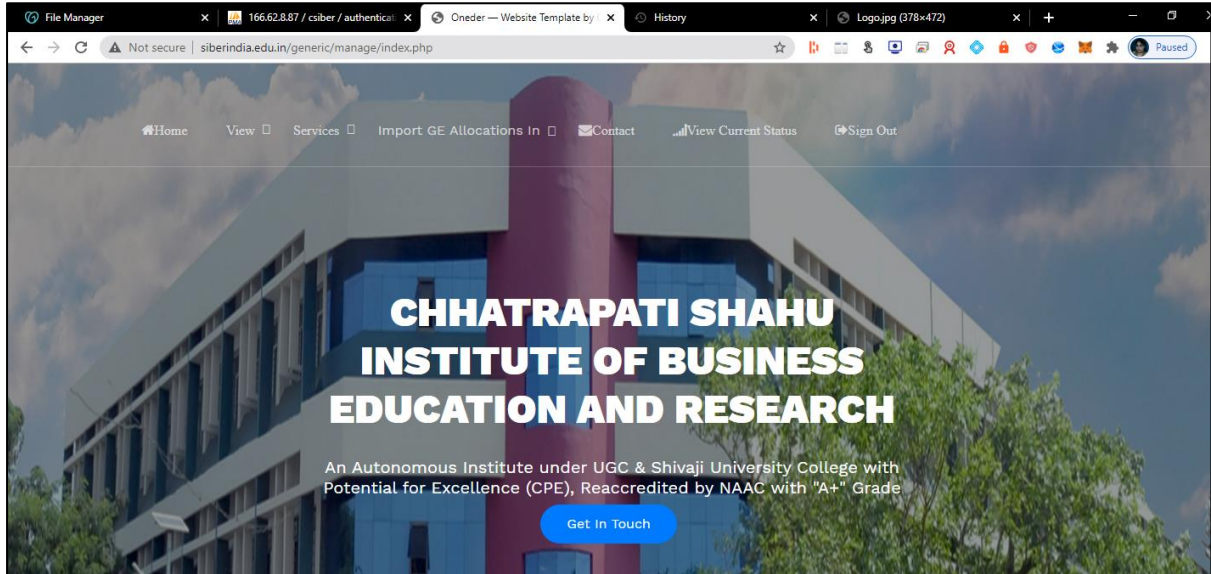
Login Attempts -

The credentials for GE coordinator for M.B.A (General) programme are as follows:

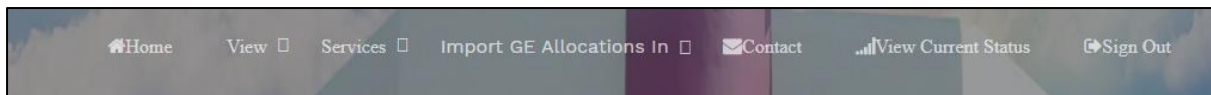
Username - virajvjadhav@siberindia.edu.in
Password – siber123

On successful login the GE coordinator dash board is displayed as shown in the following figure:

On-line Generic Elective Selection System for CSIBER



The menu structure for class coordinator is shown below:



View

GE Allocations

Student Enquiries

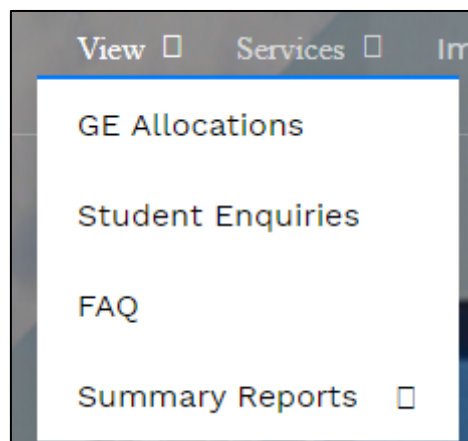
Services

Change Password

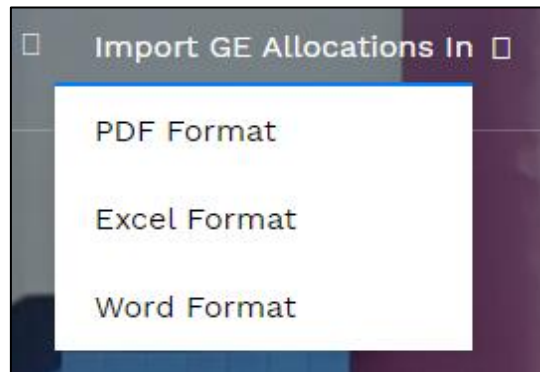
Import GE Allocations in

View Current Status

Sign out

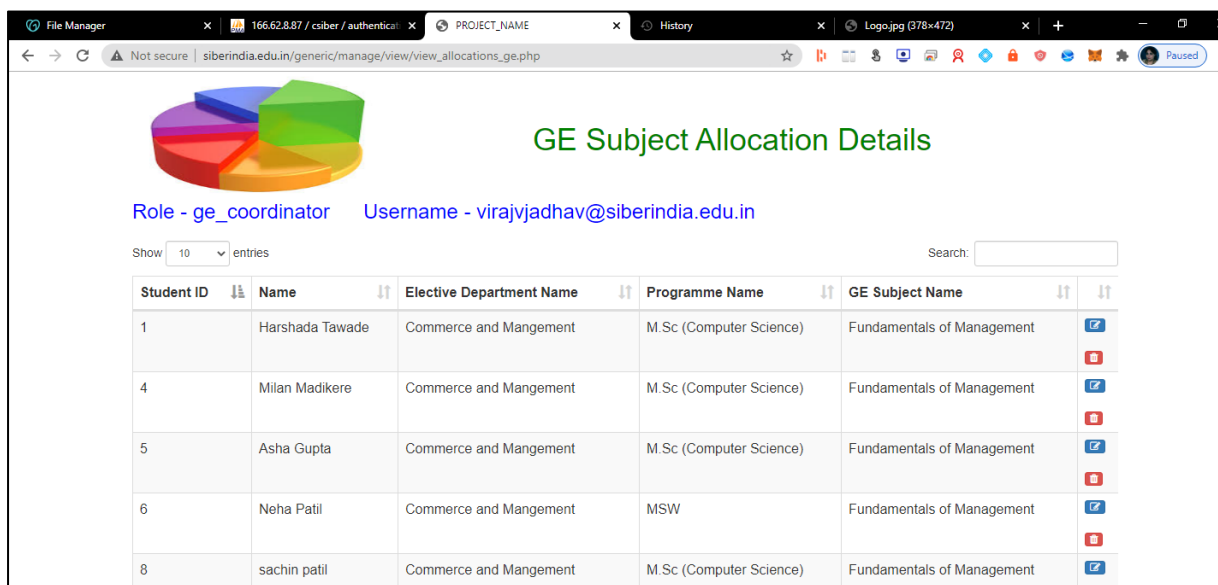


On-line Generic Elective Selection System for CSIBER



Task: View Allocations for the GE Subject

For viewing a list of GE allocations for the students, select **View** → **GE Allocations** from main menu. The following page is displayed



Role - ge_coordinator Username - virajvjadhav@siberindia.edu.in

Show 10 entries Search:

Student ID	Name	Elective Department Name	Programme Name	GE Subject Name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management

Click on the image to return to the class coordinator dash board.

Task: View Student Enquiries

For viewing a list of GE enquires posted by different students, select **View** → **Student Enquiries** from main menu. The following page is displayed

On-line Generic Elective Selection System for CSIBER

GE Enquiries

Show 10 entries

Enquiry ID	Name	programme	E-mail	Mobile	Message	Replied
1	xxx	Commerce and Management	pgnaik@siberindia.edu.in	9049951447	ok	X
2	Poonima	Environment and Management	pgnaik@siberindia.edu.in	9049961447	ok	X
3	Shweta mohan Chowdhary	Social Work	shwetaChowdhary1897@gmail.com	8378957918	Social is very helpful our India people	X
4	Shweta mohan Chowdhary	Social Work	shwetaChowdhary1897@gmail.com	8378957918	Social is very helpful our India people	X

Click on the image to return to the class coordinator dash board.

Task: Importing GE Subject Allocations in Word and Excel Format

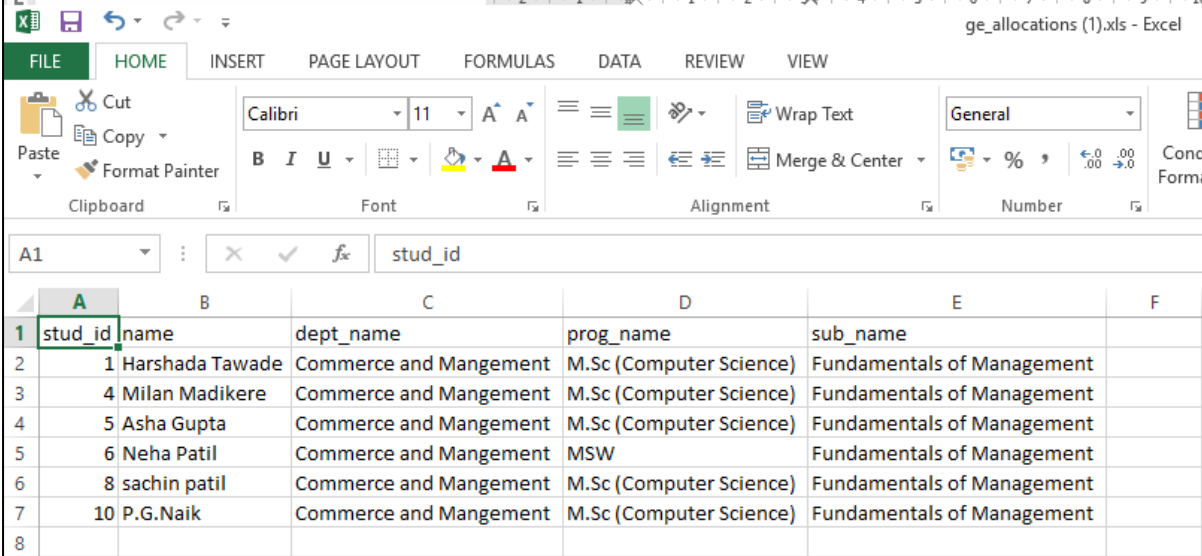
For importing GE Subject allocations in Word format, select **Import GE Allocations** → **Word Format** from main menu. The student GE allocations are downloaded in Word format as shown below:

GE Allocation Details

Student ID	Name	Elective Department Name	Programme Name	Subject Name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
10	P.G.Naik	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management

On-line Generic Elective Selection System for CSIBER

For importing GE Subject allocations in Excel format, select **Import GE Allocations** → **Excel Format** from main menu. The student GE allocations are downloaded in Excel format as shown below:



stud_id	name	dept_name	prog_name	sub_name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
10	P.G.Naik	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management

Other menu options ‘**Change Password**’, ‘**View Current Status**’, ‘**Sign Out**’ are same as described above for student role.

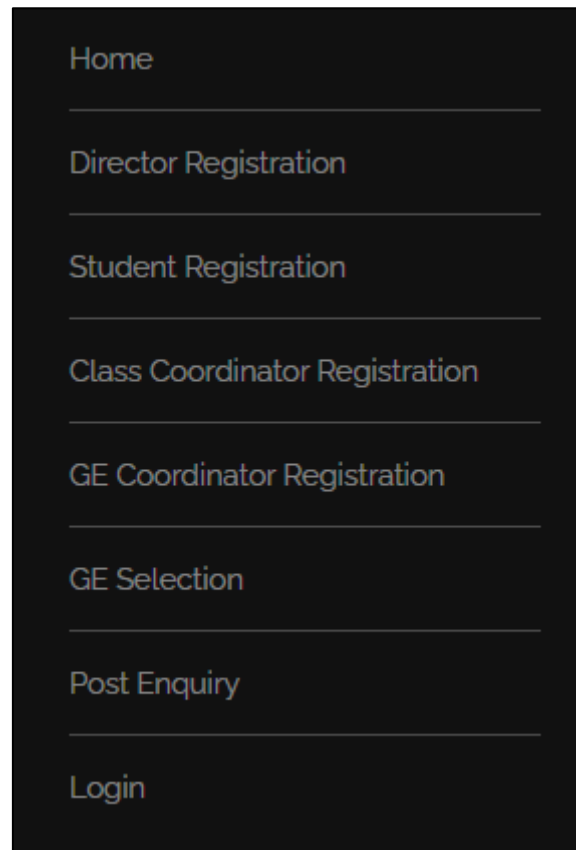
Role Name – director

- Registration
- Authentication
- Change Password
- View subjectwise GE Allocatins
- View classwise Registered Students
- View classwise GE allocations
- View list of Class coordinators for various programmes.
- View list of GE Coordinators
- View Current Status of GE Subject Selection

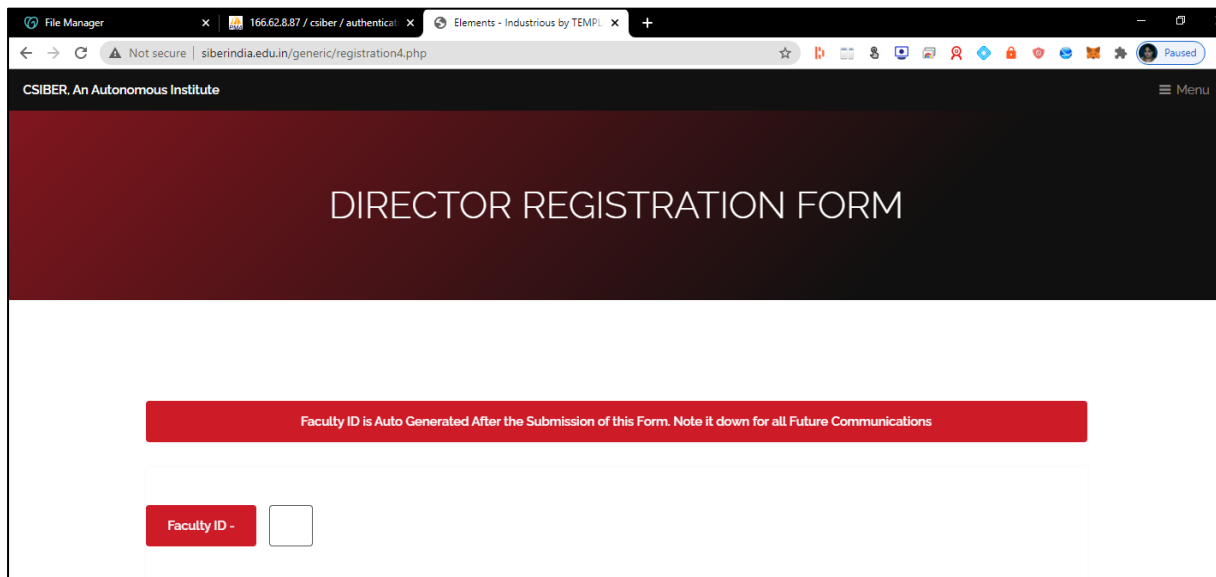
Task: Director Registration

The main menu of web portal contains an option for registration of a director as shown below:

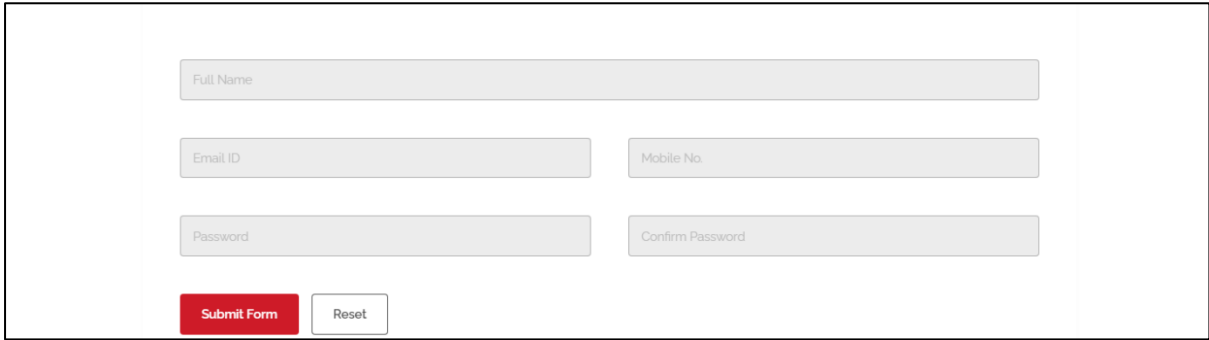
On-line Generic Elective Selection System for CSIBER



Select '**Director Registration**' option from main menu. The director registration form is displayed as shown below:



On-line Generic Elective Selection System for CSIBER



Full Name

Email ID

Mobile No.

Password

Confirm Password

Submit Form

Reset

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password

All the above fields are required fields.

On entering the above details click on '**Submit Form**' button. On successful submission of the form, the unique Faculty ID is auto generated.

Task: Director Login

Only after successful registration, the director will be able to login into the system using the password entered by the student during registration process.

For authentication, select '**Login**' option from main menu. The login dialog is displayed as shown in the following figure:

On-line Generic Elective Selection System for CSIBER

LOG IN

abc@gmail.com

111

Remember me

Login

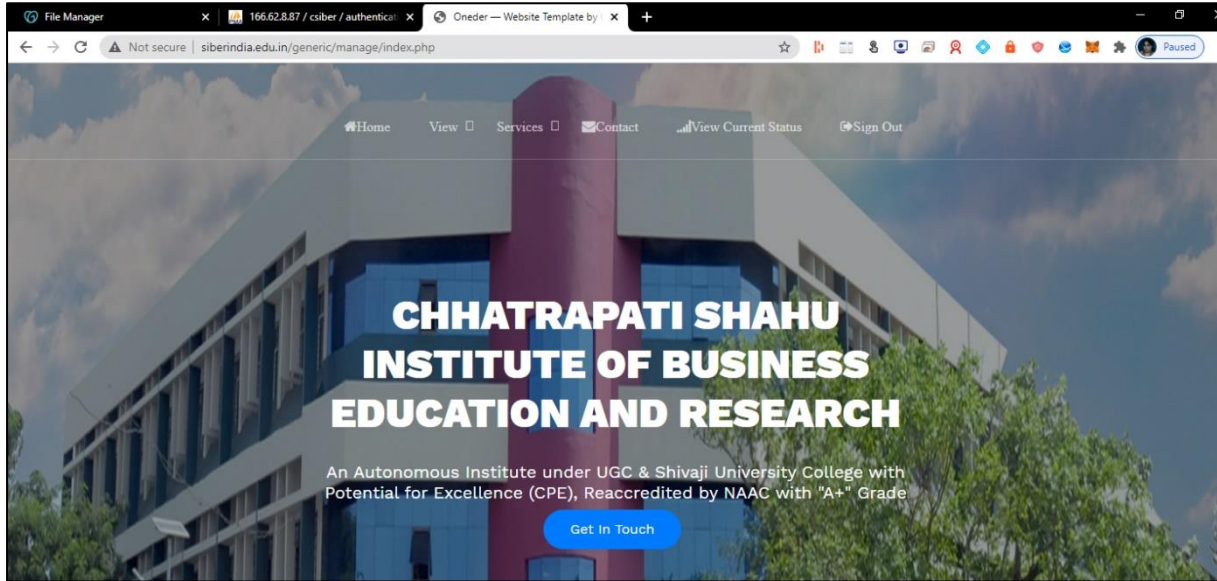
Login Attempts -

The credentials for director are as follows:

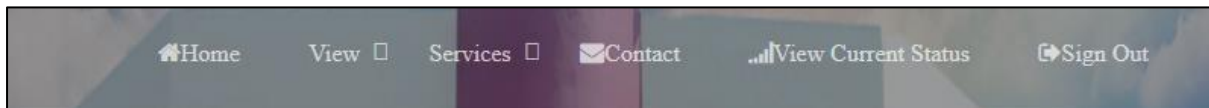
Username – abc@gmail.com
Password – 111

On successful login the class coordinator dash board is displayed as shown in the following figure

On-line Generic Elective Selection System for CSIBER



The menu structure for class coordinator is shown below:



View

- Student Registrations
- GE Allocations
- GE Not Allocated
- Class Coordinator Registrations
- GE Coordinator Registrations
- Student Enquiries

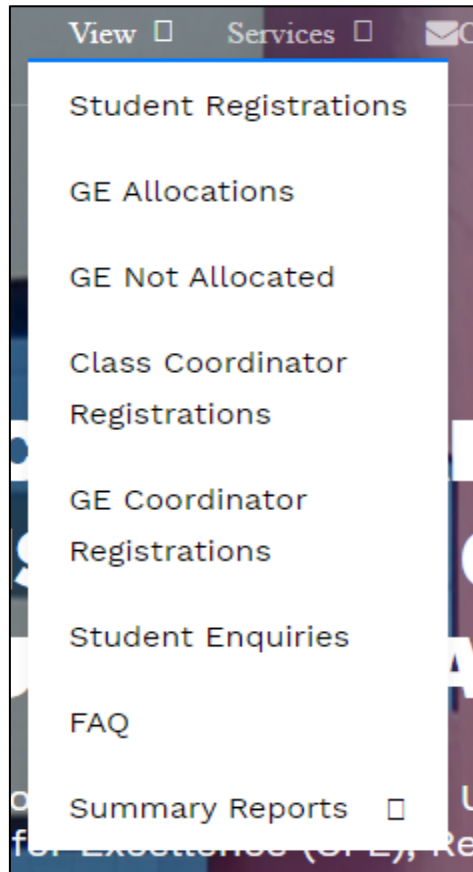
Services

- Change Password

View Current Status

Sign out

On-line Generic Elective Selection System for CSIBER



Task: View Student Registrations for the Institute

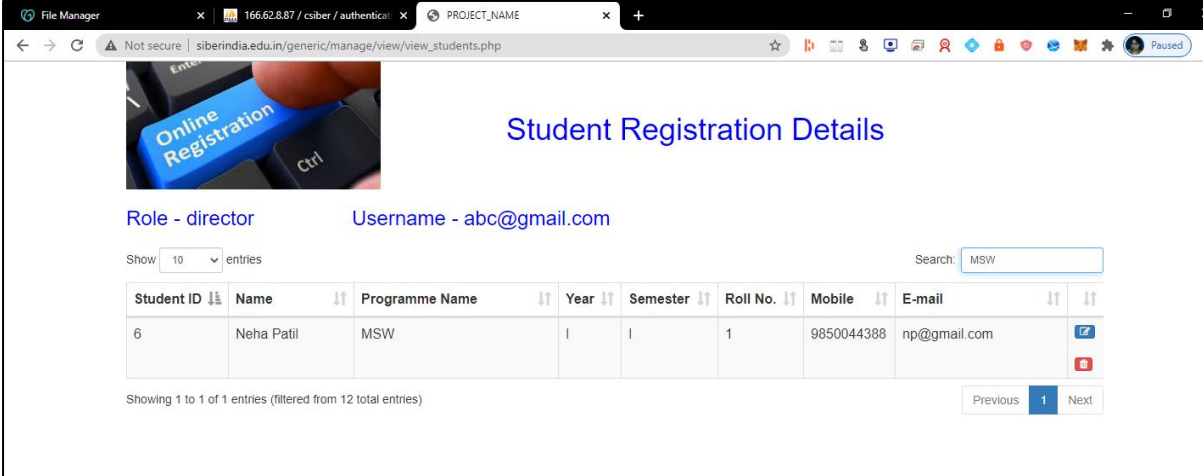
For viewing a list of registered students from the institute, select **View** → **Student Registrations** from main menu. The following page is displayed which contains a search box for searching a particular student.

The screenshot shows the 'Student Registration Details' page. At the top, there is a blue button labeled 'Online Registration'. Below it, the user's role is 'director' and the username is 'abc@gmail.com'. There is a search box and a 'Show 10 entries' dropdown. The main content is a table with the following data:

Student ID	Name	Programme Name	Year	Semester	Roll No.	Mobile	E-mail
1	Harshada Tawade	M.Sc (Computer Science)	I	I	30	9970822233	h@gmail.com
2	abc	M.Sc (Quantitative Economics)	I	I	30	9970822233	A@gmail.com
3	Vidya Bakta	M.Sc (Computer Science)	I	I	2	9850044388	vb@gmail.com
4	Milan Madikere	M.Sc (Computer Science)	I	I	3	9850044388	mm@gmail.com

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To view the list of registered students from '*MSW*' programme, enter '*MSW*' in the search box. All the registered students from '*MSW*' programme is displayed as shown in the following figure:



Online Registration

Student Registration Details

Role - director Username - abc@gmail.com

Show: 10 entries Search: MSW

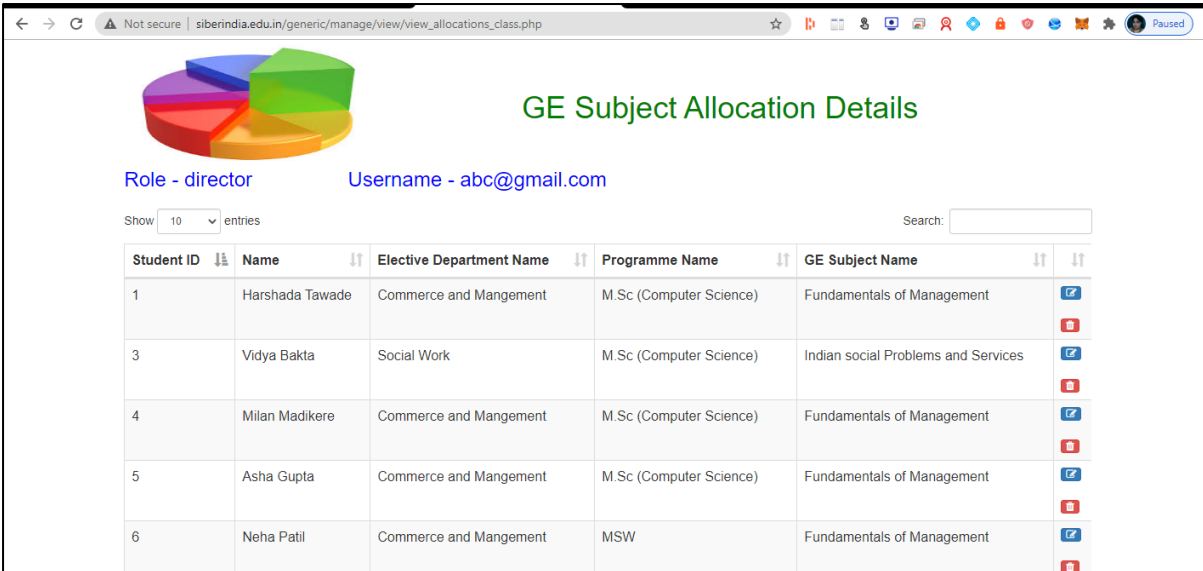
Student ID	Name	Programme Name	Year	Semester	Roll No.	Mobile	E-mail
6	Neha Patil	MSW	I	I	1	9850044388	np@gmail.com

Showing 1 to 1 of 1 entries (filtered from 12 total entries)

Previous 1 Next

Task: View GE Allocations for the Students of Institute

For viewing a list of GE allocations for the students of institute select *View* → *GE Allocations* from main menu. The following page is displayed



GE Subject Allocation Details

Role - director Username - abc@gmail.com

Show: 10 entries Search:

Student ID	Name	Elective Department Name	Programme Name	GE Subject Name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management

To view the list of students who have selected '*Indian social Problems and Services*' from '*Social Work*' department as GE subject, enter '*Social Work*' in search box. The list of students from other departments who have opted for '*Indian social Problems and Services*' is displayed as shown in the following figure:

On-line Generic Elective Selection System for CSIBER

Role - director Username - abc@gmail.com

Show 10 entries Search: Social Work

Student ID	Name	Elective Department Name	Programme Name	GE Subject Name
3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services
7	Priti Patil	Social Work	MBA (Banking and Finance)	Indian social Problems and Services

Showing 1 to 2 of 2 entries (filtered from 10 total entries) Previous 1 Next

Task: View GE Non-Allocations for the Institute

For viewing a list of GE not allocated for the students of the entire institute, select **View** → **GE Not Allocated** from main menu. The following page is displayed

Role - director Username - abc@gmail.com

Show 10 entries Search:

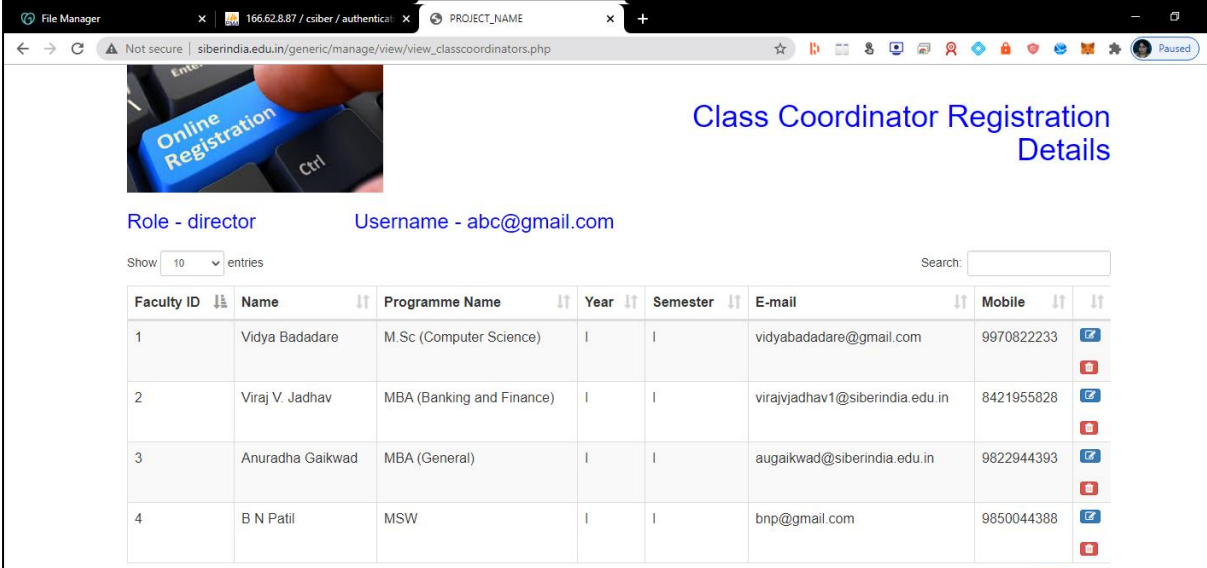
Student ID	Department Name	Student Name	Mobile	Email
2	M.Sc (Quantitative Economics)	abc	9970822233	A@gmail.com
9	M.Sc (Computer Science)	diya Gupta	7780955544	dg@gmail.com

Showing 1 to 2 of 2 entries Previous 1 Next

Task: View Class Coordinator Registrations

For viewing a list of registered class coordinators, select **View** → **Class Coordinator Registrations** from main menu. The following page is displayed

On-line Generic Elective Selection System for CSIBER



Class Coordinator Registration Details

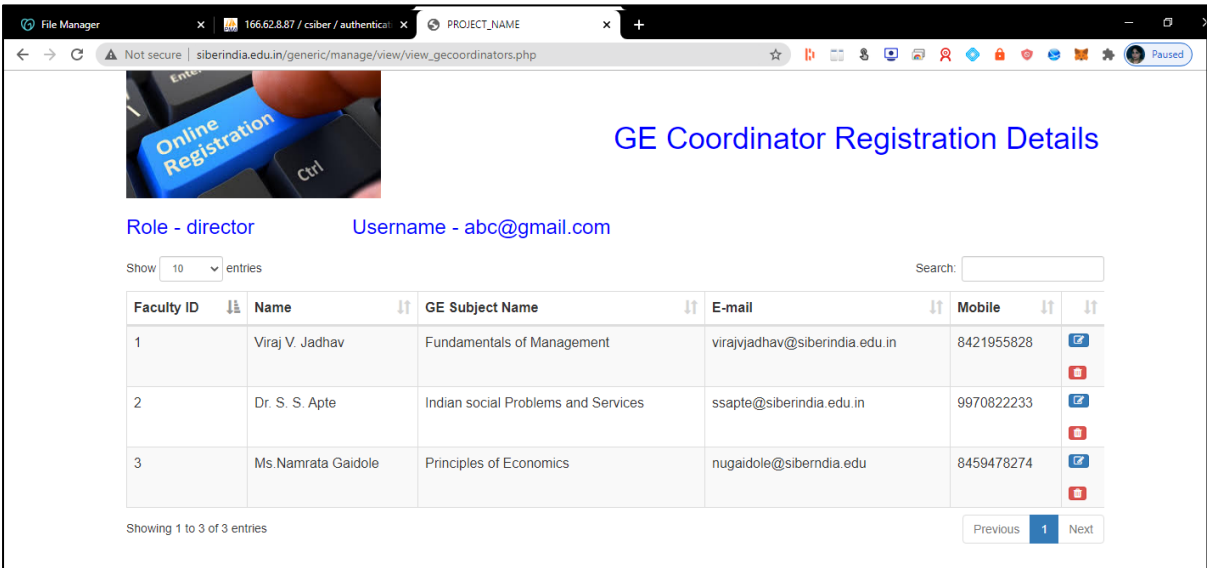
Role - director Username - abc@gmail.com

Show 10 entries Search:

Faculty ID	Name	Programme Name	Year	Semester	E-mail	Mobile
1	Vidya Badadare	M.Sc (Computer Science)	I	I	vidyabadadare@gmail.com	9970822233
2	Viraj V. Jadhav	MBA (Banking and Finance)	I	I	virajvjadhav1@siberindia.edu.in	8421955828
3	Anuradha Gaikwad	MBA (General)	I	I	augaikwad@siberindia.edu.in	9822944393
4	B N Patil	MSW	I	I	bnp@gmail.com	9850044388

Task: View GE Coordinator Registrations

For viewing a list of registered GE coordinators, select **View** → **GE Coordinator Registrations** from main menu. The following page is displayed



GE Coordinator Registration Details

Role - director Username - abc@gmail.com

Show 10 entries Search:

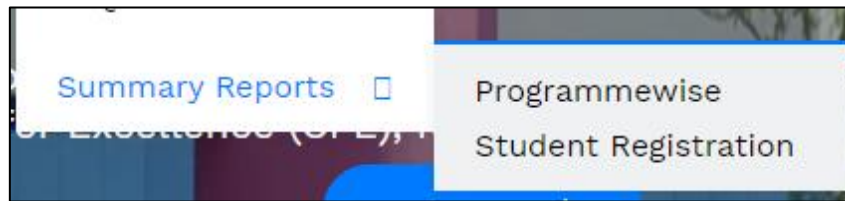
Faculty ID	Name	GE Subject Name	E-mail	Mobile
1	Viraj V. Jadhav	Fundamentals of Management	virajvjadhav@siberindia.edu.in	8421955828
2	Dr. S. S. Apte	Indian social Problems and Services	ssapte@siberindia.edu.in	9970822233
3	Ms.Namrata Gaidole	Principles of Economics	nugaidole@siberndia.edu	8459478274

Showing 1 to 3 of 3 entries Previous 1 Next

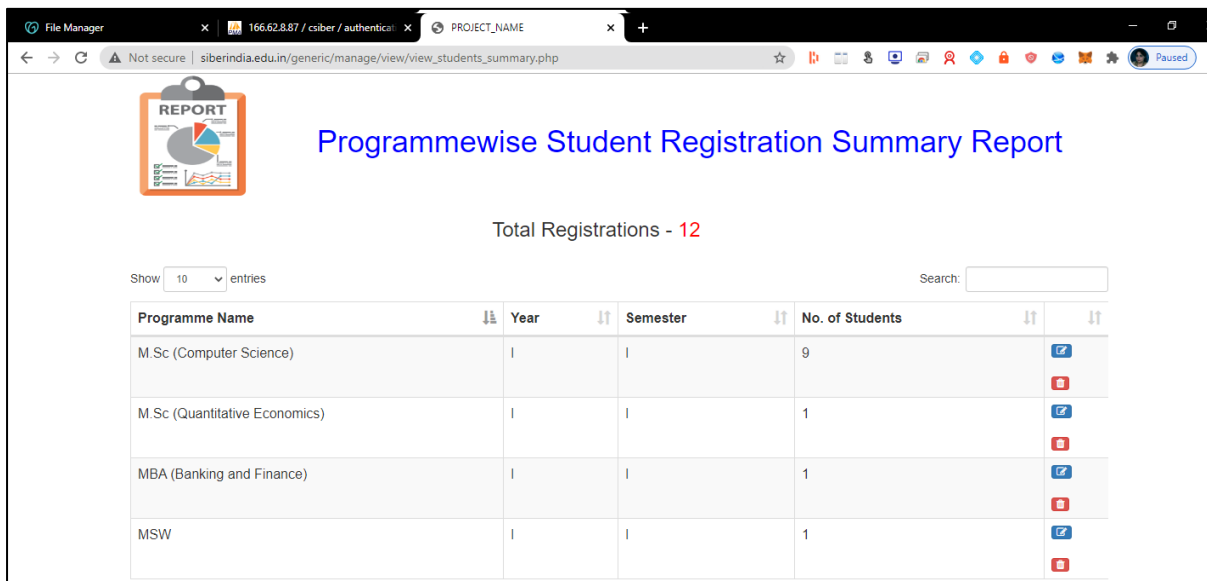
Task: View Summary Report

For viewing summary report for the different programmes of the institute, select **View** → **Summary Reports** → **Programmewise Student Registration** from main menu. The following page is displayed

On-line Generic Elective Selection System for CSIBER



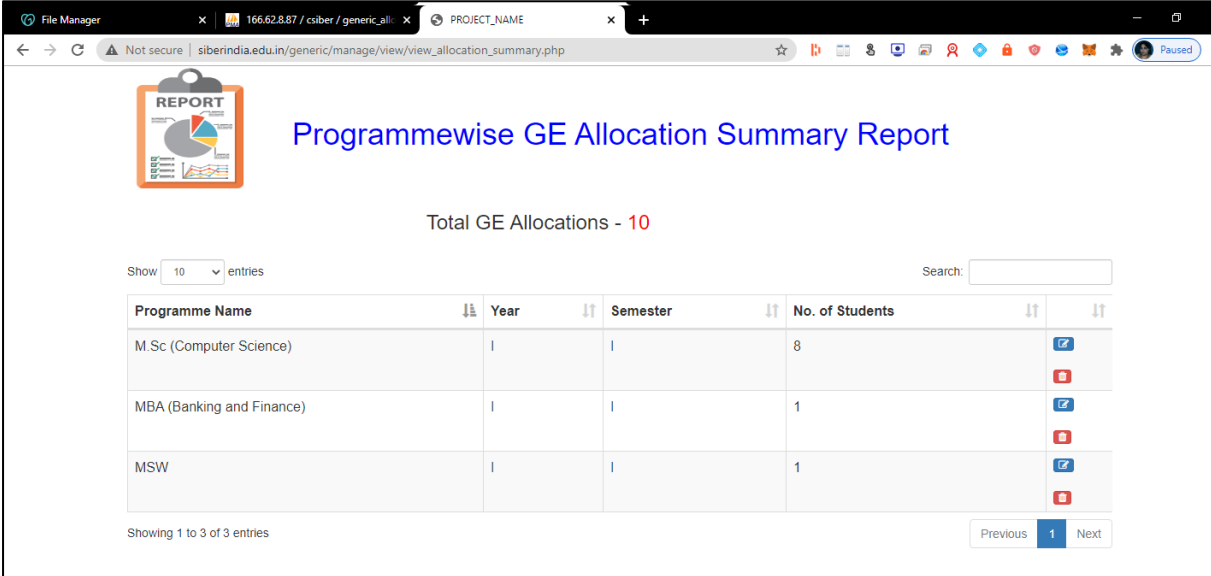
The following page displaying programmewise student registrations from different programmes is displayed.

A screenshot of a web browser displaying a 'Programmewise Student Registration Summary Report' page. The page shows a table with columns for Programme Name, Year, Semester, and No. of Students. The total registrations are 12. The table lists four programmes: M.Sc (Computer Science) with 9 students, M.Sc (Quantitative Economics) with 1 student, MBA (Banking and Finance) with 1 student, and MSW with 1 student. There are also search and pagination controls on the page.

Programme Name	Year	Semester	No. of Students
M.Sc (Computer Science)			9
M.Sc (Quantitative Economics)			1
MBA (Banking and Finance)			1
MSW			1

For viewing summary report for the different programmes of the institute, select **View** → **Summary Reports** → **Programmewise GE Allocations** from main menu. The following page is displayed

On-line Generic Elective Selection System for CSIBER









REPORT

Programmewise GE Allocation Summary Report

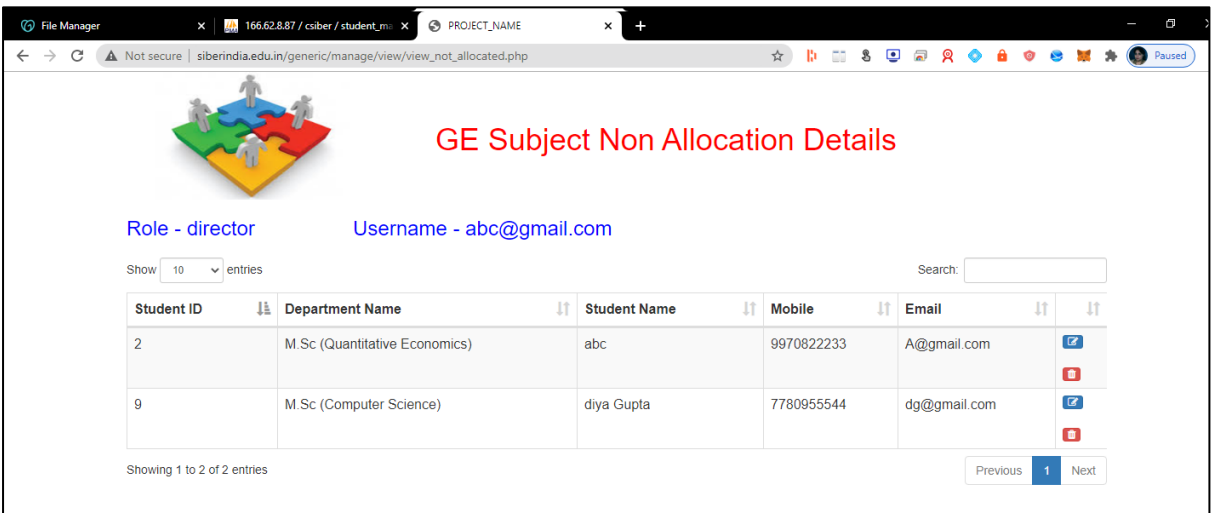
Total GE Allocations - 10

Show entries Search:

Programme Name	Year	Semester	No. of Students	
M.Sc (Computer Science)			8	 
MBA (Banking and Finance)			1	 
MSW			1	 

Showing 1 to 3 of 3 entries Previous **1** Next





For viewing a list of GE not allocated for the students of the entire institute, select **View** → **GE Not Allocated** from main menu. The following page is displayed



GE Subject Non Allocation Details

Role - director Username - abc@gmail.com

Show entries Search:

Student ID	Department Name	Student Name	Mobile	Email	
2	M.Sc (Quantitative Economics)	abc	9970822233	A@gmail.com	 
9	M.Sc (Computer Science)	diya Gupta	7780955544	dg@gmail.com	 

Showing 1 to 2 of 2 entries Previous **1** Next