# On-line Generic Elective Selection System for CSIBER User Manual



## Prepared

## By

Dr. Poornima G. Naik Prof. Mahantesh. B. Patil Prof. Vidya L. Badadare



#### Setting Up Environment

For the smooth working of the system the following pre-requisites are to b met.

- Popup blockers must be disabled.
- Browser history must be cleared.
- Home page of a webportal contains the PDF of GE subjects and brief information about the GE subject. The students are advised to pre-read the material and go through the contents before the selection of GE subject.

The following section describes disabling popup blockers on Google Chrome and Mozilla Firefox.

#### Disabling Pop-Up Blocker

#### **1. Google Chrome Browser:**

Step 1: Open Chrome Browser and select three dots at right hand upper corner





#### Step 2: Select Settings

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P	Appearance	Sync and Google services	ja,
Q. Search engine		Manage your Google Account	
5	On startup	Import bookmarks and settings	
dvar	ced •	Autofill	
Extensions 🔀		Ov Passwords	
		Payment methods	
		Addresses and more	Activate Windows

Step 3: Go To "Privacy and Security" → Select "Site Settings"

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2 You and Google		Chrome can help keep you safe from data breaches, bad extensions, and more Check now	
Autoful		Privacy and security	
Safety check			
Privacy and security		Clear browsing data Clear history, cookies, cache, and more	
Appearance		Cookies and other site data	
Q Search engine		Third-party cookies are blocked in Incognito mode	
Default browser		Security Safe Browsing (protection from dangerous sites) and other security settings	
() On startup		Site Settions	
Advanced		莽 Controls what information sites can use and show (location, camera, pop-ups, and more)	
Extensions		Appearance	
About Chrome		Theme Open Chrome Web Store	
		Show home button Activate Company	Windows rgt to activate Windows
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bout Chrome	G www.google.com Blocked Location	
	www.fotor.com	Activate Windows

Step 4: In "Content" category → Select "Pop-ups and redirects"

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Step 5: Click on the button in front of "Blocked (recommended)" → Change "Blocked" status to "Allowed"



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Sett	ings	Q. Search settings	
÷	You and Google	← Pop-ups and redirects	Q. Search
Û	Autofill		
۲	Safety check	Blocked (recommended)	(m)
0	Privacy and security	Block	Add
۹	Appearance	Markey of Mark	
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	Default browser	Allow	Add
U	On startup	No sites added	
Adva	nced 👻		
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۲	Appearance		No sites added		
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	Default browser		Allow	Add	
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Adva	nced	*			
Exten	sions				
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				Activate Windows Go to Settings to activate Windows.	
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#### 2. Mozilla Firefox Browser:

Step 1: Open Chrome Browser -> select Menu at right hand upper corner



Step 2: Select "Options" menu → Go To "Privacy and Security"







Step 3: Go to "Permissions" settings

What's new	with Firefox - Morr X	• × +					ł	-		×
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		✓ Block pop-up windows			Exceptions					
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t looks lik	e you haven't started Firefox in a while	. Do you want to clean it up for a fresh, like-new experience? And by the way, welcome back!					Rd	fresh Fi	refax	×
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#### Step 4: Uncheck "Block pop-up windows" option





#### CSIBER Web Portal for Selection of Generic Elective

Open any browser and enter the following URL in the address bar of a browser:

http://www.siberindia.edu.in/generic/

The following home page is displayed:





#### GE Web Portal Menu Structure



#### Roles

The different roles defined in the system are listed below:

- student
- class\_coordinator
- ge\_coordinator
- director



#### Tasks Performed by Different Roles

#### Role Name - student

The different tasks permissible to the user in 'student' role are listed below:

- Student Registration
- Authentication
- Edit Profile
- Change Password
- Download registration Receipt
- GE subject selection
- View current status of GE selection
- Download GE Allocation Receipt

#### Student Module

#### **Pre-registration Procedure**

To get information about GE electives offered by different departments in the current year and semester, display wweb portal home page and scroll down to the section shown in the following figure:





The 5 different departments are listed along with their course objectives.

On clicking '*Read More*' button, course outcomes are displayed and '*Read More*' button changes to '*Read Less*' button. For collapsing the text click on '*Read Less*' button which reverts back to '*Read More*'.

After completion of this course the student will be able to: <ol> <li>Understand basic concepts and computer terminology.</li> <li>Use operating system features</li> <li>Prepare proper documents</li> <li>Prepare effective presentation</li> <li>Analyze any data with the help of spreadsheets.</li> </ol>	Course O	utcomes:
student will be able to: <ol> <li>Understand basic concepts and computer terminology.</li> <li>Use operating system features</li> <li>Prepare proper documents</li> <li>Prepare effective presentation</li> <li>Analyze any data with the help of spreadsheets.</li> </ol> Read less	After com	pletion of this course the
<ol> <li>Understand basic concepts and computer terminology.</li> <li>Use operating system features</li> <li>Prepare proper documents</li> <li>Prepare effective presentation</li> <li>Analyze any data with the help of spreadsheets.</li> </ol> Read less	student wi	ill be able to:
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<ul> <li>3. Prepare proper documents</li> <li>4. Prepare effective presentation</li> <li>5. Analyze any data with the help of spreadsheets.</li> </ul>	2. Use ope	rating system features
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Read less	5. Analyze	any data with the help of
Read less	spreadshe	ets.
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V Constant Holeston		Read less
<u>view syllabus</u>		<u>View syllabus</u>

For viewing the course content, click on 'View sllabus' link. The syllabus is displayed in PDF format as shown in the following figure which can be dowloaded or printed by the student.





#### Task: Student Registration

Select '*Student Registration*' option from main menu. The student registration form is displayed as shown below:

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← → C ▲ Not secure	siberindia.edu.in/generic/registration.php	🖈 ╠ 📰 💈 🗷 🔗 🔷	🔒 💿 😒 🐹 🇯 🚱 Paused
CSIBER, An Autonomous Ins	titute		■ Menu
	STUDENT REGIST	RATION FORM	
_			
	Sudent ID is Auto Generated After the Submission of this	Form. Note it down for all Future Communications	
Stu	dent ID -		



	Full Name		
	Email ID	Mobile No.	
	Password	Confirm Password	
	- Select Programme -	~	
	Select	Year	
	● IVor		
	l fear	li fear	
	Select	Semester	
	Select	Semester	
Semestr	Select	Semester	
I Semest	Select er ter	Semester II Semester	
I Semestr	er ter	Semester II Semester IV Semester Roll No	
I Semest	er ter <b>Roll No -</b>	Semester II Semester IV Semester Roll No	

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password
- Year
- Semester
- Roll No

and select the programme name from the drowdown list.

All the above fields are required fields.

On entering the above details click on '*Submit Form*' button. On successful submission of the form, the unique student ID is auto generated. Note it down for all future communications.

The following figure shows a sample student registration:



Sudent ID is Auto Generated After the Submission	n of this Form. Note it down for all Future Communications
Student ID -	
PGNaik	
pgnaik@siberindia.edu.in	9049961447
M.Sc (Computer Science)	~
Sele	ict Year

On successful registration, the message box is generated which displays the student id generated by the system.



On clicking 'OK' button, the home page is displayed.

#### Validation Routines

Rule 1: All the fields displayed o student registration form are reqired fields.

If any of the fields are left blank, the error message '*Please fill out this field*' is displayed as shown in the following figure:



Select Se	emester
I Semester	Il Semester
III Semester	IV Semester
Roll No -	Roll No
Submit Form Reset	Please fill out this field.

Rule 2: Password and confirm password fields shoud match.

If the password and confirm password fields do not match, then the error message '*Passwords do not match*' is displayed as shown below:



On clicking 'OK' button, the student is returned back to the student registration form and the data entered by the user on the form earlier is preserved as shown in the followinng figure:





Rule 3: If the programme name and rollno already exist in the database, then the error message, '*You are Already Registered with Student ID* ...' is displayed.



#### Rule 4: Email Validation

Email ID entered should be in proper format containing '@' and '.' Characters. If invalid emial ID is entered by the user, then the following error message is displayed:



#### Rule 5: Mobile Validation

The mobile no entered by the user should contain 10 digits. If invalid mobile is entered by the user, then the error message '*Plase match the requested format*' is displayed asshown in the following figure:



Rule 6: Duplicate Email Validation



Since email ID of the student is used as a username for authentication with the system, it should be unique and duplicates are not allowed. If the student enters the email ID which already exists in the database, the error message '*Email already taken*' is displayed.

www.siberindia.edu.in says Email already taken	
	ОК

On clicking '**OK**' button, the student registration form is displayed and the data entered by the user earlier is preserved as shown in the following figure:

Student ID - 10	
c pgnaik@siberindia.edu.in	g850044388
Password	Confirm Password
MCA	~

#### Task: Student Login

Only after successful registration, the student will be able to login into the system using the password entered by the student during registration process. The web portal main menu is shown below:





For authentication, select '*Login*' option from main menu. The login dialog is displayed as shown in the following figure:

*	
pgnaik@siberindia.edu.in	
e 	
Remember me	
Login	
Login Attempts -	
Forgot Password?	



If the username and password entered are correct '*Authentication Successful...*' message is displayed as shown in the following figure:



and the student dash board is displayed as shown in the following figure:



#### Validation Routine

Rule : If either the username or password is incorrect, the error message '*Invalid* credentials. Redirecting to Login Page' is displayed as shown below:





#### Menu Structure for Authenticated Student

The menu structure for the authenticated student is shown in the following figure:

lome View 🛛 Services 🖾 🖉 Update Profile GE Selection Downloads 🗆 🚾 Contact 🛄 View Current Status 🖙 Sign Out

#### Home

View

View GE Allocation

Services

Change Password

Password Recovery

Update Profile

**GE** Selection

Downloads

Download Registration Receipt

Download GE Allocation Receipt

Contact

View Current Status

Sign Out

#### Task: Updating Student Profile

For modifying the student profile, click on '*Update Profile*' menu option. Student profile updation form is displayed with all the details entered during registration process as shown below:



⑦ File Manager       x       Image:	Elements - Industrious by TEMPL X + - C       Image: Second s
STUDEN	T PROFILE UPDATION FORM
Sudent ID is Auto Gener Student ID - 10	rated After the Submission of this Form. Note it down for all Future Communications
	Select Semester
I Semester	Il Semester
Roll No -	20
Update profile Reset	

Modify data as required and click on '*Update Profle*' button to permanently save the modifications to database. In the current case rollno is changed from 20 to 21. On successful updation, the message '*Profile Updated Successfully*' is displayed as shown below:

www.siberindia.edu.in says	
Profile Updated Successfully	ОК

On clicking 'OK' button, the student dash board is displayed.



#### Validation Routine

Rule 1: Rollno is updated to already existing rollno in the same programme.

If the rollno of the student is changed to already existing one in the same programme, then the error message 'Another Student with the same Rollno and Programme is Already Registered with Student ID ...' is displayed as shown below:



Rule 2: Email already exists.

If the user tries to change the email to an already existing email, then the error message '*Email already taken*' is displayed as shown below:



#### Task: Change Password



For changing password, select *Services*  $\rightarrow$  *Password Management*  $\rightarrow$  *Change Password* from the main menu. The '*Change Password Form*' is displayed as shown below:





For changing the password, enter old password and new password to which you want to change the password. On successfully changing the password, the message *'Password Changed Successfully!!!!!*' is displayed as shown in the following figure:



In the current example, the password is changed from '123' to '1234'.





On clicking the '**OK'** button, the login dialog is displayed to test the password change.

Enter the username and new password for authenticating successfully with the system.

#### Task: Downloading Registration Receipt

On successful registration, the student can download the registration receipt.

CUpdate Profile GE	Selection Downloads 🗆 🛩Contact "alView Current Status 🗭 Sign O
GE Selection	Downloads D Contact View Current Status
	Registration Receipt
	GE Allocation Receipt
	GE Selection



For downloading the registration receipt, select *Downloads*  $\rightarrow$  *Registration Receipt* from main menu of student dash board.

The student registration receipt is generated which contains the date and time of registration along with other details as shown in the following figure:

	A DATA	
🚕 Student G	E Registration Receipt	
RG.Naik		
M.Sc (Computer Science)	l Year (I Semester)	- -
Regisration Date and Time - 202	1-02-22 23:10:09	2
Student ID - 10		
Print Receipt		

To print the receipt or download the receipt, click on '*Print Receipt*' button. The print dialog is displayed as shown below:



2/23/2021	Au Register Forms by Colorib		Print	1 sheet of paper
L F			Destination	Microsoft Print to PDF
			Pages	All
			Layout	Portrait 👻
	Student GE Registration Receipt		Color	Color 👻
	REGISTRATER P.G. Naik M.Sc (Computer Science)		More settings	~
	l Year (i Semester)			
	Registration Date and Time - 2021-02-22 23:10:09			
	Student ID - 10			
	Print Receipt			
www.siberin	sta aðu intjernerinhæsipthegistration_receipt.php	1/1		Print Cancel

For downloading the receipt in PDF format, in the 'Destination' dropdown list, select 'Microsoft Print to PDF' option and click on 'Print' button.

Save Print Output As					×
$\leftrightarrow \rightarrow \checkmark \uparrow \square \flat$	This PC	> Desktop > sop	<ul><li>V O Search sop</li></ul>		Q
Organize 👻 New fo	lder			== -	?
📃 Desktop	^	Name	Date modified	Туре	
🔮 Documents		COVID_19_SOPs-Staff-students.pdf	13-02-2021 16:44	PDF File	
🕹 Downloads		DECLARATION.pdf	13-02-2021 16:44	PDF File	
👌 Music		Por Notice1.pdf	13-02-2021 16:48	PDF File	
Pictures		🚾 Notice2.pdf	13-02-2021 16:55	PDF File	
🚆 Videos		📴 Notice3.pdf	13-02-2021 16:58	PDF File	
Local Disk (C:)		📴 Shivaji University Circular.pdf	13-02-2021 16:44	PDF File	
Local Disk (D:)		📴 UGC Guidelines.pdf	13-02-2021 16:44	PDF File	
👝 Local Disk (E:)					
🕳 Sony_64GR (F:)					
C CACE (E)	~	<			>
File <u>n</u> ame: reg	jistration	n_receipt			~
Save as <u>t</u> ype: PDF	F Docum	nent (*.pdf)			~
∧ Hide Folders			<u>S</u> ave	Canc	el



Enter the meaningful name for the file and select the location where you want to save the file and click on '*Save*' button.

Click on the SIBER logo to return to the student dash board.

The '*Downloads*' menu also contains an option for downloading '*GE Allocation Receipt*' which is not currently available to the student and becomes available only after selecting the GE subject.



To test, select the menu option  $Downloads \rightarrow GE$  Allocation Receipt. The message 'GE is not yet allocated to you' is displayed as shown below:



Click on '*OK*' button to return to the student dash board.

#### Task: Viewing Current GE Selection Status

After the GE selection process commences, the student can check the availability of GE subject. Currently, the quota for each subject is fixed at 120.



To view the current GE selection status, select '*View Current Status*' menu option from the main menu. The following page is displayed which reveals the current count of GE subject selection in a graphical format.



🍘 File Manager 🛛 🛪 🚮 16	6.62.8.87 / csiber X 🔇 www.siber	india.edu.in/generic/co 🗙 🕚 History	× 🔅 Settings	×   +	- ø >
← → C ▲ Not secure   siberindia.e	du.in/generic/counter/dist/graph1.php		🖈 🖡 📰 🖇 🙂 🗟 🔗 🄇	) 🔒 🗇 😁 🕱 :	Aused
+9.120	GE Subject S	election Status			
Role - student Username	e - pgnaik@siberindia.edu.in				
Computer Fundamentals and Office Automation	Fundamentals of Management	Environment and Development	Indian social Problems and Services	Principles of J	Economics
[Department of Computer Studies]	[Commerce and Mangement]	[Environment Management]	[Social Work]	[Econor	nics]
20	101	120	100		•
_					

Click on the image to return to student dash board.

#### Task: GE Selection

There are two interfaces for GE selection:

- Desktop interface from student dashboard.
- Mobile interface from web portal home page.

With both selections the student needs to authenticate himself with the system using the username and password. The username is the Email ID of the student and password is selected by the user at the time of registration process.

The workflow in both the interfaces differs slightly:

For selecting GE subject from desktop interface, the steps are listed below:

- Select '*Login*' option from the main menu of web portal.
- On successful login, the student dashboard is displayed.
- Select 'GE Selection' option from main menu.
- The GE selection page is displayed.

For selecting GE subject from mobile interface, the steps are listed below:

- Select '*GE Selection*' option from main menu of web portal.
- On successful login, the GE selection page is displayed. (The student dash board is not displayed).



For using the desktop interface, select 'GE Selection' option from main menu.



The following page is displayed:

	G	ENERIC E	ELECTIVE OF	PTION FOR	M
CO AN IDE STV	MPUTER FUNDAMENTALS D OFFICE AUTOMATION IPARTMENT OF COMPUTER JDIESI	FUNDAMENTALS OF MANAGEMENT [COMMERCE AND MANGEMENT]	ENVIRONMENT AND DEVELOPMENT [ENVIRONMENT MANAGEMENT]	INDIAN SOCIAL PROBLEMS AND SERVICES [SOCIAL WORK]	PRINCIPLES OF ECONOMICS [ECONOMICS]
	20	101	120	100	0
					Activate Windows Go to Settings to activate Windows.
	Enter S	udent ID OR Full Name and	Click on 'View Details' Button. Click	on 'Cancel' button to start new	Search
	Student I	)-		View Details	Cancel
	Full Name				
	Email ID		Mobile No		
	- Select Generic Elective	) -			~
	Submit Form	Reset			Activate Windows Go to Settings to activate Windows.

Enter the student id generated during student registration and click on '*View Details*' button. Verify the details displayed.



Enter Sudent ID OR Full	Name and Click on 'View Deta	ils' Button. Click on 'Can	cel' button to start new Se	arch	
Student ID -	10		View Details	Cancel	
PG.Naik					
pgnaik@siberindia.edu.in		9049961447			
	M.Sc (Computer Sci	ience) I (Sem I)			
- Select Generic Elective -					r
Submit Form Reset					

On confirming the displayed information, select the generic elective from the drop down list and click on '*Submit Form*' button. In the current example '*Fundamentals of Management*' is selected.

Fundamentals of Management	× .
Submit Form Reset	
	Astivista

On successful allocation of the subject, the message 'Fundamentals of Management is successfully allocated to you...' is displayed.



Click on 'OK' button to return to student dashboard.

The GE subject once selected by the user cannot be changed. If the student with the id equal to 10, tries to select another GE subject, the error message '*Fundamentals of Management is already alocated to you...*' is displayed as shown below:





#### Task: Downloading GE Selection Receipt

Home View 🛛 Services 🗆 🗗 Update Profile GE Selection Downloads 🗆 🜌 Contact 🛄 Wiew Current Status 🕩 Sign Out

For downloading the GE selection receipt, select **Downloads**  $\rightarrow$  **GE** Allocation Receipt from the main menu of student dashboard.

GE Selection	Downloads D Contact	IView Current Status
	Registration Receipt	
	GE Allocation Receipt	

The GE allocation receipt is generated as shown in the following figure:

For downloading the GE allocation receipt, select *Downloads*  $\rightarrow$  *Registration Receipt* from main menu of student dash board.

The student registration receipt is generated which contains the date and time of GE allocation along with other details as shown in the following figure:



Student GE A	llocation Receipt
P.G.Naik	
M.Sc (Computer Science)	l Year (l Semester)
GE Allocation Date and Time - 2021-02-2	3 00:11:55
Student ID - 10	
Fundamentals of Management	
GE Dept - Commerce and Mangeme	GE Coordinator - Viraj V. Jadhav
Print Receipt	

To print the receipt or download the receipt, click on '*Print Receipt*' button. The print dialog is displayed as shown below:



2/23/2021	Ac Register Forms by Colorib		Í	•	Print	2 sh	eets of p	aper
					Destination	🖶 Microsoft Print	to PDF	•
					Pages	All		•
					Layout	Portrait		•
	Student GE Allocation Receipt			L	Color	Color		•
	PG.Naik M.Sc (Computer Science)			Ŀ	More settings			~
	l Year (I Semester)							
	GE Allocation Date and Time - 2021-02-23 00:11:55							
	Student ID - 10							
3	Fundamentals of Management							
Ð	GE Dept - Commerce and Mangement							
	GE Coordinator - Viraj V. Jadhav							
www.siberindi	la edu inigenericheolepitge "altocation receipt php	1/2				Print	Can	cel

For downloading the receipt in PDF format, in the 'Destination' dropdown list, select 'Microsoft Print to PDF' option and click on 'Print' button.

Save Print Output As							×
	This PC	~	Ō	Search Deskt	ор	Ą	
Organize 🔻 New fold	der						?
📃 Desktop	^	Name		Date	modified	Туре	^
Documents		registration_receipt.pdf		23-0	2-2021 12:15	PDF File	
👆 Downloads		MCA Non CAP Institute level seats	notifi	30-0	1-2021 16:23	PDF File	
👌 Music		📴 M.Sc ( Envt. Safety)_2021.pdf		09-12	2-2020 16:08	PDF File	
Pictures		🧰 Diving into Eclipse Web Perspectiv	e – Ca	07-12	2-2020 13:33	PDF File	
📲 Videos		🔊 Microsoft Edge		19-1	1-2020 11:10	Shortcut	
Local Disk (C;)		<pre>provide student_satisfaction_survey_report</pre>	.pdf	09-0	9-2020 14:37	PDF File	
Local Disk (D:)		core_java_new.pdf		28-0	8-2020 13:36	PDF File	
Level Disk (D)		FOF test1.pdf		26-0	8-2020 16:08	PDF File	
Local Disk (E:)		ror test.pdf		18-0	7-2020 15:54	PDF File	
Sony_64GR (F:)		📴 rohini_madhukar_chavan.pdf		18-0	7-2020 10:34	PDF File	~
C ((CB (E))	~	<					>
File <u>n</u> ame: ge_a	allocat	ion_receipt					~
Save as type: PDF	Docu	ment (*.pdf)					~
∧ Hide Folders					<u>S</u> ave	Can	cel



Enter the meaningful name for the file and select the location where you want to save the file and click on '*Save*' button.

Click on the SIBER logo to return to th dash board.

#### Task: Signout

For logging out of the system, select 'Sign Out' option from main menu.



On successfully logging out of the system, the message '*You are signed out successfully*' is displayed.



#### Role Name – class\_coordinator

The different tasks permissible to the user in 'class\_coordinator' role are listed below:

- Registration
- Authentication
- Change Password
- View Registered Students.
- View GE Allocations for the class
- View list of GE non-allocated students
- View Current Status of GE Subject Selection

#### Task: Class Coordinator Registration

The main menu of web portal contains an option for registration of a class coordinator as shown below:





Select '*Class Coordinator Registration*' option from main menu. The class coordinator registration form is displayed as shown below:

⑦ File Manager	X phpMyAdmin X	S Elements - Industrious by TEMPL X	S History	X Settings		×   +	-	<b>o</b> >							
$\leftrightarrow$ $\rightarrow$ C $\blacksquare$ Not secure	siberindia.edu.in/generic/registration2.ph	)	\$	10 8 💽	R 🛇	ê 🧿 😒	🗯 🛪 🚱	Paused							
CSIBER, An Autonomous Ins	SIBER, An Autonomous Institute														
	CLASS COORDINATOR REGISTRATION FORM														
_															
	Faculty ID is Auto Ge	nerated After the Submission of th	is Form. Note it down for all Fu	ture Communicatio	ons										
Fac	ulty ID -														



Full Name	
Email ID	Mobile No.
Password	Confirm Password
- Select Programme -	×
	Select Year
V I Year	ll Year
	Select Semester
V I Semester	Il Semester
III Semester	IV Semester
Submit Form Reset	
	Articato Mindour

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password
- Year
- Semester

and select the programme name from the drowdown list.

All the above fields are required fields.

On entering the above details click on '*Submit Form*' button. On successful submission of the form, the unique Faculty ID is auto generated.



#### Task: Class Coordinator Login

Only after successful registration, the class coordinator will be able to login into the system using the password entered by the student during registration process.

For authentication, select '*Login*' option from main menu. The login dialog is displayed as shown in the following figure:



The credentials for class coordinator for M.Sc. (Computer Science) programme are as follows:

Username - vidyabadadare@gmail.com Password – 1234

On successful login the class coordinator dash board is displayed as shown in the following figure:





The menu structure for class coordinator is shown below:



Services

Change Password

Import Registrations in

PDF Format

Word Format

Excel Format

Import GE Allocations in

PDF Format

Word Format

Excel Format

View Current Status



Sign out









#### Task: View Student Registrations for the Class

For viewing a list of registered students from the class, select  $View \rightarrow Student Registrations$  from main menu. The following page is displayed which contains a search box for searching a particular student.

Online Registr	ation out	St	uden	It Regis	tration	Details	3	
Show 10 v e		Osemanie - viuyo	abauau	are@gmail	.com		Search:	
Student ID	Name 11	Programme Name	Year ↓↑	Semester 🔱	Roll No. 🕸	Mobile 1	E-mail	J↑
1	Harshada Tawade	M.Sc (Computer Science)	I	1	30	9970822233	h@gmail.com	
3	Vidya Bakta	M.Sc (Computer Science)	1	I	2	9850044388	vb@gmail.com	
4	Milan Madikere	M.Sc (Computer Science)	I.	1	3	9850044388	mm@gmail.com	
5	Asha Gupta	M.Sc (Computer Science)	I	1	5	9850044388	ag@gmail.com	
8	sachin patil	M.Sc (Computer Science)	I	1	56	9988073452	sp@gmail.com	
								-

Click on the image to return to the class coordinator dash board.

#### Task: View GE Allocations for the Class

For viewing a list of GE allocations for the class, select  $View \rightarrow GE$  Allocations from main menu. The following page is displayed

6 File Manager	×	166.62.8.87 / csiber / authenti	cati × S PROJECT_NAME	K 🕙 History	× Settings ×	+	– o >
$\leftrightarrow$ $\rightarrow$ C $\blacktriangle$	Not secure   siberind	ia.edu.in/generic/manage/	view/view_allocations_class.php	¢	10 13 2 🖸 🗟 🝳 👌 😫 🦁	8 🐹 🛪	Paused
			GE St	ubject Allocatio	n Details		
	Show 10 v en	tries			Search:		
	Student ID	Name ↓↑	Elective Department Name	Programme Name 11	GE Subject Name	11 It	
	1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management		
	3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services		
	4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management		
	5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management		
	8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	Ø	



Click on the image to return to the class coordinator dash board.

#### Task: View GE Non-Allocations for the Class

For viewing a list of GE not allocated for the students of the class, select  $View \rightarrow GE$  Not Allocated from main menu. The following page is displayed

	× 🏦 166.62.8	8.87 / csiber / authenticati × 📀 PROJECT_NAME	× 🕓 History		×   ‡	Setting	<del>j</del> s			×	+				٥
← → G (▲ )	Not secure   siberindia.edu.ir	n/generic/manage/view/view_not_allocated.php	w_not_allocated.php 😒 🕻					<b>R</b>	0	ê (	> 8		*	۲	Paused
	GE Subject Non Allocation Details Role - class_coordinator Username - vidyabadadare@gmail.com														
Role - class_coordinator Username - vidyabadadare@gmail.com															
	Show 10 v entries							Search:							
	Show 10 v entries							Search:							
	Show 10 ventries	Department Name	1 Student Name	It Mobil	e	ţţ	Em	Search: ail			<b>↓</b> ↑	ļ	1		
	Show 10 v entries	Department Name U M.Sc (Computer Science)	Student Name diya Gupta	Mobil 77809	<b>e</b> 55544	ţţ	Ema dg@	Search: <b>ail</b> Ìgmail.	.com		11	ļ	1		
	Show 10 centries Student ID 11 9	Department Name U M.Sc (Computer Science)	Student Name           diya Gupta	<b>Mobil</b> 77809	<b>e</b> 55544	ļţ	Ema dg@	Search: <b>ail</b> Ìgmail.	.com		ţţ	 2	t		
	Show 0 entries Student ID	Department Name I M.Sc (Computer Science)	Student Name diya Gupta	<b>Mobil</b> 77809	<b>e</b> 55544	11	Ema dg@	Search: <b>ail</b> Ìgmail.	.com	vious	J↑ 1	L Nex	t		

Click on the image to return to the class coordinator dash board.

Task: Importing Student Registrations in Word and Excel Format

For importing student registrations in Word format, select *Import Registrations*  $\rightarrow$  *Word Format* from main menu. The following page is displayed



The student GE registrations are downloaded in Word format as shown below:



Programme Name : M.Sc (Computer Science) Class Coordinator : vidyabadadare@gmail.com



## **GE Registration Details**

Student ID	Name	Year	Semester	Roll No.	Mobile	Email	Password	Registratio Date
1	Harshada Tawade	Ι	I	30	9970822233	h@gmail.com	123	2021-02-19 03:24:08
3	Vidya Bakta	Ι	Ι	2	9850044388	vb@gmail.com	123	2021-02-21 06:03:08
4	Milan Madikere	I	I	3	9850044388	mm@gmail.com	123	2021-02-21 06:52:24
5	Asha Gupta	I	I	5	9850044388	ag@gmail.com	123	2021-02-21 07:32:45
8	sachin patil	I	I	56	9988073452	sp@gmail.com	111	2021-02-22 03:31:07
9	diya Gupta	I	I	60	7780955544	dg@gmail.com	123	2021-02-22 03:43:06
10	P.G.Naik	I	I	21	9049961447	pgnaik@siberindia.edu.in		2021-02-22 23:10:09

For importing student registrations in Excel format, select *Import Registrations*  $\rightarrow$  *Excel Format* from main menu. The student GE registrations are downloaded in Excel format as shown below:

X	I 🔒 🕤	mat Dainter ▼ (ੈ - ∓								ge_registat	ions.xls - Ex	cel	2	1111		111
F	FILE H	OME INS	ERT	PAGE LAYO	UT FOF	RMULAS	DATA	REVIEW VI	IEW							
Pa	Cut	y ≁	Calibri		11 - A		= _ %	V Vra	ap Text	eneral		Conditional Forma	tas Cell	Insert Delete	Format	Σ
	🗸 🔸 For	mat Painter	ь 1		•	<u>A</u> * =	= =   =	- <u>-</u> Me	erge & Center 🔹 🛀	* % *	.00 →.0	Formatting - Table	• Styles •		*	
	Clipboa	rd 🖓		Font		E <sub>M</sub>		Alignment	Fa	Numbe	r Gi	Styles		Cells		
A1 v : × v fr stud_id																
	Α	В		С	D	E	F	G	Н		I.	J		К	L	
1	stud_id	name		prog_id	year	semester	rollno	mobile	email		password	rdate	prog_name			
2	1	Harshada T	awade	2	I	1	30	9970822233	h@gmail.com		123	19-02-2021 03:24	M.Sc (Comp	uter Science	)	
3	3	Vidya Bakt	а	2	I	1	2	9850044388	vb@gmail.com		123	21-02-2021 06:03	M.Sc (Comp	uter Science	)	
4	4	Milan Mad	ikere	2	I	1	3	9850044388	mm@gmail.com		123	21-02-2021 06:52	M.Sc (Comp	uter Science	)	
5	5	Asha Gupta	а	2	I	1	5	9850044388	ag@gmail.com		123	21-02-2021 07:32	M.Sc (Comp	uter Science	)	
6	8	sachin pati	l .	2	I	1	56	9988073452	sp@gmail.com		111	22-02-2021 03:31	M.Sc (Comp	uter Science	)	
7	9	diya Gupta		2	L.	1	60	7780955544	dg@gmail.com		123	22-02-2021 03:43	M.Sc (Comp	uter Science	)	
8	10	P.G.Naik		2	I	1	21	9049961447	pgnaik@siberind	ia.edu.in		22-02-2021 23:10	M.Sc (Comp	uter Science	)	
9																
10																



Task: Importing Student GE Selections in Word and Excel Format



For importing GE subject allocations for students in Word format, select *Import GE* Allocations  $\rightarrow$  Word Format from main menu. The student GE registrations are downloaded in Word format as shown below:



For importing GE subject allocations for students in Excel format, select *Import GE* Allocations  $\rightarrow$  Excel Format from main menu. The GE subject allocations for students are downloaded in Excel format as shown below:



X	5	- C <sup>2</sup>					ge_allocations.xls - Ex	cel
F	ILE HO	OME INSERT	PAGE LAYOUT FORMULA	S DATA	REVIEW VIEW	V		
	Cut	Calibri	- 11 - A A	= =	E 🗞 - 🖺 Wrap	Text	General *	≠
Pa	ste 💉 Forr	mat Painter B I	<u>U</u> • 🗄 • 🔷 • 🗛 •	= = =	🗄 🔁 🗮 🖽 Merg	e & Center 🔹	<b>₩</b> • <b>%</b> • <del>*</del> .0 .00	Conditional Formatting •
	Clipboar	d ra	Font 🕞		Alignment	Es.	Number 🕞	-
A	L	• : × ~	<i>f</i> ∗ stud_id					
	Α	В	С		D		E	F
1	stud_id	name	dept_name	prog_	name	sub_name		
2	1	Harshada Tawade	Commerce and Mangeme	nt M.Sc (	Computer Science)	Fundamenta	als of Management	
3	3	Vidya Bakta	Social Work	M.Sc (	Computer Science)	Indian social	Problems and Service	5
4	4	Milan Madikere	Commerce and Mangeme	nt M.Sc (	Computer Science)	Fundamenta	als of Management	
5	5	Asha Gupta	Commerce and Mangeme	nt M.Sc (	Computer Science)	Fundamenta	als of Management	
6	8	sachin patil	Commerce and Mangeme	nt M.Sc (	Computer Science)	Fundamenta	als of Management	
7	10	P.G.Naik	Commerce and Mangeme	nt M.Sc (	Computer Science)	Fundamenta	als of Management	
8								
9								
10								

Other menu options '*Change Password*', '*View Current Status*', '*Sign Out*' are same as described above for student role.

#### Role Name – $ge\_coordinator$

- Registration
- Authentication
- Change Password
- View GE Allocations for the GE subject
- View Student Enquires
- View Current Status of GE Subject Selection

#### Task: GE Coordinator Registration

The main menu of web portal contains an option for registration of a GE coordinator as shown below:





Select '*GE Coordinator Registration*' option from main menu. The GE coordinator registration form is displayed as shown below:

6 File Manager	× 166.62.8.87 / csiber / authenticati ×	S Elements - Industrious by TEMPL 🗙	<ul> <li>History</li> </ul>	× S Logo.jpg (378×472	) ×   +	- 0 >
$\leftrightarrow$ $\rightarrow$ C (	A Not secure   siberindia.edu.in/generic/registration3.php		<b>Å</b>	🐌 💷   💽 🔊	୧ 🔷 🔒 😻 😒	💓 🖈 🚳 Paused
CSIBER, An Aut	tonomous Institute					≡ Menu
	GE COOR	DINATOR R	EGISTRATI	ON FOR	M	
	Faculty ID is Auto Ge	nerated After the Submission of th	nis Form. Note it down for all Fu	uture Communications		
	Faculty ID -					



		Full Name
	Mobile No.	Email ID
word	Confirm Password	Password
· · · · · · · · · · · · · · · · · · ·		- Select GE Subject -
		- Select GE Subject -

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password

and select the subject name from the drowdown list.

All the above fields are required fields.

On entering the above details click on '*Submit Form*' button. On successful submission of the form, the unique Faculty ID is auto generated.

#### Task: GE Coordinator Login

Only after successful registration, the GE coordinator will be able to login into the system using the password entered by the student during registration process.

For authentication, select '*Login*' option from main menu. The login dialog is displayed as shown in the following figure:



	LOG IN	
±		
virajvja	dhav@siberindia.edu.in	
A		
••••••		
Remo	ember me	
	Login	
Loain At	tempts -	

The credentials for GE coordinator for M.B.A (General) programme are as follows:

Username - virajvjadhav@siberindia.edu.in Password - siber123

On successful login the GE coordinator dash board is displayed as shown in the following figure:





The menu structure for class coordinator is shown below:



View

GE Allocations

**Student Enquiries** 

Services

Change Password

Import GE Allocations in

View Current Status

Sign out







#### Task: View Allocations for the GE Subject

For viewing a list of GE allocations for the students, select  $View \rightarrow GE$  Allocations from main menu. The following page is displayed

(7) File Manager	×	166.62.8.87 / csiber / authentica	× S PROJECT_NAME ×	History X	S Logo.jpg (378×472) x +	- 0
← → C (▲ N	ot secure   siberindia	a.edu.in/generic/manage/vie	ew/view_allocations_ge.php	☆ <mark>b</mark>	📰 8 🖭 🗟 🔉 🛇 🔒 🧇 😆	💓 🎓 🌑 Paused
			GE Sub	ject Allocation	Details	
s	show $10 \sim \text{entr}$	ies	mame - virajvjadnav@sibt	Simula.cod.in	Search:	
	Student ID	Name 👫	Elective Department Name	Programme Name 11	GE Subject Name	11
	1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	
	4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	
	5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	
	6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management	
	8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	8

Click on the image to return to the class coordinator dash board.

#### Task: View Student Enquiries

For viewing a list of GE enquires posted by different students, select  $View \rightarrow Student$ Enquiries from main menu. The following page is displayed



🕜 File Manager	×	8 166.62.8.87 /	csiber / authenticati X	PROJECT_NAME × 10 H	listory	× 🗘 🗘 Settings	×   +	- 0
$\leftrightarrow$ $\rightarrow$ G	Not secure   sit	perindia.edu.in/ge	neric/manage/view/v	iew_enquiries1.php		🖈 🖡 📰 🖇 💽 🗟 👷 🤇	0 🔒 🛛 😆	🐹 🏇 🌑 Paused
	Show 10	<pre>v entries</pre>	*	GE Enquiries		Search:		
	Enquiry ID 4	Name ↓ĵ	programme ↓î	E-mail Jî	Mobile 1	Message 1	Replied 1	L†
	1	XXX	Commerce and Management	pgnaik@siberindia.edu.in	9049951447	ok	X	2
	2	Poorima	Environment and Management	pgnaik@siberindia.edu.in	9049961447	ok	× .	Ð
	3	Shweta mohan Chowdhary	Social Work	shwetaChowdhary1897@gmail.com	8378957918	Social is very helpful our India people	X	Ð
	4	Shweta mohan Chowdhary	Social Work	shwetaChowdhary1897@gmail.com	8378957918	Social is very helpful our India people	X .	2

Click on the image to return to the class coordinator dash board.

Task: Importing GE Subject Allocations in Word and Excel Format For importing GE Subject allocations in Word format, select *Import GE Allocations*  $\rightarrow$ *Word Format* from main menu. The student GE allocations are downloaded in Word format as shown below:

टडाठ: 1976 ट योजकस्तत्र १	GF	E Allocatio	n Details	
Student ID	Name	Elective Depatment Name	Programme Name	Subject Name
1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management
8	sachin patil	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management
10	P.G.Naik	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management



For importing GE Subject allocations in Excel format, select *Import GE Allocations*  $\rightarrow$  *Excel Format* from main menu. The student GE allocations are downloaded in Excel format as shown below:

x		• ∂• =					τ. ·		£		ge_alloc	ations (1	).xls - I	Excel
F	ILE	HOME INS	ERT	PAGE LAY	OUT	FORMULAS	DATA	REVIE\	N VI	EW				
ľ		ut	Calib	ri	* 11 ·	A A	= =	**	F Wra	ip Text	General		Ŧ	
Pa	ste 💉 Fo	ormat Painter	В.	T <u>U</u> -	🗄 🖌 💆	• <u>A</u> •	$\equiv \equiv \equiv$	€₽₩₽	🖶 Mei	rge & Center 🔻	5. ≁ 😵	<b>ع</b> ال	00.00 0.← 0	Cond Forma
	Clipbo	ard 🗔		For	nt	Fai		Align	ment	5	Nur	nber	Fa	
A	L	- : >	< ~	f_x	stud_id									
	Α	В			С			D			E			F
1	stud_id	name		dept_nam	ne		prog_nam	ne		sub_name				
2	1	Harshada Tav	wade	Commerc	e and Ma	ngement	M.Sc (Cor	nputer S	cience)	Fundamental	s of Manag	gement		
3	4	Milan Madik	ere	Commerc	e and Ma	ngement	M.Sc (Cor	nputer S	cience)	Fundamental	s of Manag	gement		
4	5	Asha Gupta		Commerc	e and Ma	ngement	M.Sc (Cor	nputer S	cience)	Fundamental	s of Manag	gement		
5	6	Neha Patil		Commerc	e and Ma	ngement	MSW			Fundamental	s of Manag	gement		
6	8	sachin patil		Commerc	e and Ma	ngement	M.Sc (Cor	nputer S	cience)	Fundamenta	s of Manag	gement		
7	10	P.G.Naik		Commerc	e and Ma	ngement	M.Sc (Cor	nputer S	cience)	Fundamenta	s of Manag	gement		
8														

Other menu options '*Change Password*', '*View Current Status*', '*Sign Out*' are same as described above for student role.

#### Role Name - director

- Registration
- Authentication
- Change Password
- View subjectwise GE Allocatins
- View classwise Registered Students
- View classwise GE allocations
- View list of Class coordinators for various programmes.
- View list of GE Coordinators
- View Current Status of GE Subject Selection

#### Task: Director Registration

The main menu of web portal contains an option for registration of a director as shown below:





Select '*Director Registration*' option from main menu. The director registration form is displayed as shown below:

$ \begin{array}{c c} \hline & \hline & \hline \\ \hline \\$	S Elements - Industrious by TEMPL X	B ===	<u> </u>		A @		- Daused
CSIBER, An Autonomous Institute	بمر ب	<b></b> es					≡ Menu
	TOR REGISTRATION		111				
Faculty ID is Auto Ger	nerated After the Submission of this Form. Note it down for all	Future Com	nmunica	tions			
Faculty ID -							



Full Name		
Email ID	Mobile No.	
Password	Confirm Password	
Submit Form Reset		

Enter the following details:

- Full Name
- Email ID
- Mobile No.
- Password

All the above fields are required fields.

On entering the above details click on '*Submit Form*' button. On successful submission of the form, the unique Faculty ID is auto generated.

#### Task: Director Login

Only after successful registration, the director will be able to login into the system using the password entered by the student during registration process.

For authentication, select '*Login*' option from main menu. The login dialog is displayed as shown in the following figure:



	LOG IN	
▲ abc@gmail.c	om	
ê 		
Remember r	ne	
	Login	

The credentials for director are as follows:

Username – abc@gmail.com Password – 111

On successful login the class coordinator dash board is displayed as shown in the following figure





The menu structure for class coordinator is shown below:



View

Student Registrations GE Allocations GE Not Allocated

**Class Coordinator Registrations** 

GE Coordinator Registrations

**Student Enquiries** 

#### Services

Change Password

View Current Status

Sign out





#### Task: View Student Registrations for the Institute

For viewing a list of registered students from the institute , select  $View \rightarrow Student$ *Registrations* from main menu. The following page is displayed which contains a search box for searching a particular student.

→ C ▲	Not secure   siberi	ndia.edu.in/generic/mai	nage/view/view_students.php			\$	li 🗊 🕄	💽 🗟 🝳 🔷 🔒 🎯	8 🐹 🛪	<b>9</b> F
	Role - direct	ation cm	Stu Username - abc@gma	dent ail.com	Regist	ration	Details			
	Show 10 V	Name 11	Programme Name	Year 1	Semester 11	Roll No. 11	Mobile 11	Search:	ļţ	
	1	Harshada Tawade	M.Sc (Computer Science)	I	I	30	9970822233	h@gmail.com		
	2	abc	M.Sc (Quantitative Economics)	ſ	Ĩ.	30	9970822233	A@gmail.com		
	3	Vidya Bakta	M.Sc (Computer Science)	I	T	2	9850044388	vb@gmail.com		
	4	Milan Madikere	M.Sc (Computer Science)	Т	I	3	9850044388	mm@gmail.com		



To view the list of registered students from 'MSW' programme, enter 'MSW' in the search box. All the registed students from 'MSW' programme is displayed as shown in the following figure:

6 File Manager	×	🏭 166.62.8.87 / csiber / au	thentical × S PROJECT_NAME	×	( <b>+</b>								-	٥	
$\leftrightarrow$ $\rightarrow$ C $\blacktriangle$	Not secure   siberi	ndia.edu.in/generic/mar	nage/view/view_students.php			\$	10 20 8 9	2 🗟 🎗	۵ 6	0	0		* 🔮	Paused	)
	Online Regist	ation an	Stu	Registr	ation [	Details									
	Noie - ullet	101	Username - abc@gin	lan.com											
	Show 10 Y	entries						Search	MSW						
	Student ID	Name 11	Programme Name	l† Year l†	Semester 🕼	Roll No. 1	Mobile 11	E-mail			11	11			
	6	Neha Patil	MSW	1	L	1	9850044388	np@gma	ail.com			Ø			
	Showing 1 to 1 of 1	entries (filtered from 12	2 total entries)						Previ	ous	1 1	Vext			

#### Task: View GE Allocations for the Students of Institute

For viewing a list of GE allocations for the students of institute select  $View \rightarrow GE$ Allocations from main menu. The following page is displayed

← → C ▲	Not secure   sibering	dia.edu.in/generic/manage	e/view/view_allocations_class.php	\$	h II 8 🖳 🗟 🔗 💧 💿 🕯	* 🐹 🗧
	0		GE S	Subject Allocatic	on Details	
I	Role - direct	or Us	sername - abc@gmail.co	m		
\$	Show 10 v er	ntries			Search:	
	Student ID	Name 👫	Elective Department Name	Programme Name	GE Subject Name	11
	1	Harshada Tawade	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	
	3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems and Services	
	4	Milan Madikere	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	
	5	Asha Gupta	Commerce and Mangement	M.Sc (Computer Science)	Fundamentals of Management	
	6	Neha Patil	Commerce and Mangement	MSW	Fundamentals of Management	

To view the list of students who have selected '*Indian social Problems and Services*' from '*Social Work*' department as GE subject, enter '*Social Work*' in search box. The list of students from other departments who have opted for '*Indian social Problems and Services*' is displayed as shown in the following figure:



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GE Subject Allocation Details										
	Show 10 v en	itries			Search:	Social Work				
	Student ID	Name	↑ Elective Department Name ↓↑	Programme Name	GE Subject Name	1	1	1		
	3	Vidya Bakta	Social Work	M.Sc (Computer Science)	Indian social Problems ar	nd Services	Ø			
	7	Priti Patil	Social Work	MBA (Banking and Finance)	Indian social Problems ar	nd Services				

#### Task: View GE Non-Allocations for the Institute

For viewing a list of GE not allocated for the students of the entire institute, select  $View \rightarrow$  *GE Not Allocated* from main menu. The following page is displayed

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	GE Subject Non Allocation Details								
	Role - director	Username - abc@gmail.	com						
	Show 10 🗸 entries				Search:				
	Student ID	Department Name	Student Name	Mobile 11	Email 1	J1			
	2	M.Sc (Quantitative Economics)	abc	9970822233	A@gmail.com	ß			
	9	M.Sc (Computer Science)	diya Gupta	7780955544	dg@gmail.com	8			
	Showing 1 to 2 of 2 entries				Previous 1	Next			

#### Task: View Class Coordinator Registrations

For viewing a list of registered class coordinators, select  $View \rightarrow Class$  Coordinator **Registrations** from main menu. The following page is displayed



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<b>C</b> 7 <b>C A</b>	Role - director Username - abc@gmail.com					ss Coordinator R	egistrat Deta	ion ails	
	Show 10 v e	ntries			Search:				
	Faculty ID	Name 11	Programme Name	Year 11	Semester 1	E-mail 11	Mobile 1	11	
	1	Vidya Badadare	M.Sc (Computer Science)	Ì	1	vidyabadadare@gmail.com	9970822233		
	2	Viraj V. Jadhav	MBA (Banking and Finance)	-I	Ĩ	virajvjadhav1@siberindia.edu.in	8421955828		
	3	Anuradha Gaikwad	MBA (General)	L	L	augaikwad@siberindia.edu.in	9822944393		
	4	B N Patil	MSW	L	1	bnp@gmail.com	9850044388		

#### Task: View GE Coordinator Registrations

For viewing a list of registered GE coordinators, select  $View \rightarrow GE$  Coordinator **Registrations** from main menu. The following page is displayed

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	Beginneration       GE Coordinator Registration Details         Role - director       Username - abc@gmail.com							
	Show 10 v entr	ies		Search	h:	]		
	Faculty ID 🛛 斗	Name 11	GE Subject Name	E-mail	Mobile 11 11	-		
	1	Viraj V. Jadhav	Fundamentals of Management	virajvjadhav@siberindia.edu.in	8421955828			
	2	Dr. S. S. Apte	Indian social Problems and Services	ssapte@siberindia.edu.in	9970822233 🗹			
	3	Ms.Namrata Gaidole	Principles of Economics	nugaidole@siberndia.edu	8459478274 🕼			
	Showing 1 to 3 of 3 ent	ries			Previous 1 Next	]		

#### Task: View Summary Report

For viewing summary report for the different programmes of the institute, *select View*  $\rightarrow$  *Summary Reports*  $\rightarrow$  *Programmewise Student Registration* from main menu. The following page is displayed





The following page displaying programmewise student registrations from different programmes is displayed.

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	Programmew	ent Registrati	on Summary Repo	ort	
	٦	lotal Registra	tions - <mark>12</mark>		
	Show 10 v entries			Search:	
	Programme Name	Year ↓↑	Semester 1	No. of Students	ţţ.
	M.Sc (Computer Science)	1	1	9	
	M.Sc (Quantitative Economics)	1	T	1	
	MBA (Banking and Finance)	1	1	1	
	MSW	I	T	1	

For viewing summary report for the different programmes of the institute, select  $View \rightarrow$ Summary Reports  $\rightarrow$  Programmewise GE Allocations from main menu. The following page is displayed



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Programmewise GE Allocation Summary Report											
	Total G	E Allocation:	s - <mark>10</mark>								
Show 10 v entries				Search:							
Programme Name	↓≞ Υ	r⁄ear ↓î	Semester 11	No. of Students	11 It						
M.Sc (Computer Science)	1		1	8	ß						
					•						
MBA (Banking and Finance)	1		1	1							
MSW			1	1							
Showing 1 to 3 of 3 entries				Prev	vious 1 Next						

For viewing a list of GE not allocated for the students of the entire institute, select  $View \rightarrow$  *GE Not Allocated* from main menu. The following page is displayed

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	GE Subject Non Allocation Details								
	Role - director	Username - abc@gmail	.com						
	Show 10 v entries				Search:				
	Student ID	Department Name	Student Name	Mobile ↓↑	Email 11	11			
	2	M.Sc (Quantitative Economics)	abc	9970822233	A@gmail.com				
	9	M.Sc (Computer Science)	diya Gupta	7780955544	dg@gmail.com				
	Showing 1 to 2 of 2 entries				Previous 1	Next			

